

Peninsula Airport Commission

Board of Commissioners Meeting Minutes

September 10, 2026 – Special Called Meeting

Commissioners in Attendance:

Chair, Lindsey Carney Smith
Vice Chair, Thomas Garner
Treasurer, James “Jay” Joseph
Assistant Secretary, John Lawson
Commissioner, Clayton Turner

Staff Members in Attendance:

Executive Director, Chris Morello
Deputy Director, John Borden
Programs Coordinator, Jenna Coyle

Public Officials Present:

Phillip Jones, Mayor, City of Newport News
James Brigham, Chief of Staff, Mayor’s Office
Eoghan Miller, Deputy City Manager
Jody Saunders, Director of Communications, City of Newport News

Counsel:

Mauve Harris, Kaufman & Canoles

Chair Smith called the meeting to order at 8 a.m. and thanked all in attendance. Chair Smith stated that the purpose of the meeting is to consider authorization of FAA grant agreements in connection with Phase Two of the Taxiway D Rehabilitation Project, and she asked Mr. Morello to present the item to the Commission (Exhibit A).

Mr. Morello began by noting that Phase One is substantially complete and that staff, the FAA and the Department of Aviation (DOAV) are ready for the airport to proceed with Phase Two of the Taxiway D Rehabilitation Program. He explained that Phase Two will replace approximately 1,500 linear feet of pavement at an estimated cost of \$7.2 million, with 95% funding from the FAA using dollars allocated from Federal Fiscal Years 2025 and 2026. He reported that the FAA requires execution of two grant agreements at least two weeks prior to the end of the Federal Fiscal Year to successfully secure the funding. He explained that, as with Phase One, the required 5% local match is being funded using Commonwealth Aviation Fund entitlement dollars in the amount of \$360,100 for Phase Two.

Mr. Morello further explained that he has received the first grant agreement in the amount of up to \$812,276 through the FAA's Airport Infrastructure Grant (AIG) program, which has been reviewed by PAC Counsel prior to this meeting. He stated that the second grant agreement is

forthcoming and is expected to provide the remaining \$6,829,624 through the FAA's Airport Improvement Program (AIP), consisting of both entitlement and discretionary funds. Mr. Morello stated that, although the second grant agreement has not yet been received, FAA Capital Improvements Grants Administrator John Robinson has confirmed the anticipated funding amount, allowing staff to proceed with the request for Commission action on both agreements.

Chair Smith stated that the final two pages of the agreements provide a summary of the project, as well as the sources of funds for Phase Two, and that none of the project funding would come from the airport or the City.

Mr. Garner made a motion to approve the Resolution and Mr. Lawson seconded the motion. The motion was approved by roll call vote, **5-0**.

Chair Smith asked if there was anything else for the good of the order.

Chair Smith adjourned the meeting at 8:10 a.m.