

# Peninsula Airport Commission

## Board of Commissioners Meeting Minutes

September 11, 2025 – Special Called Meeting

### **Commissioners in Attendance:**

Chair, Lindsey Carney Smith  
Vice Chair, Thomas Garner  
Treasurer, James “Jay” Joseph  
Assistant Secretary, John Lawson  
Assistant Treasurer, McKinley Price, DDS

### **Staff Members in Attendance:**

Interim Executive Director, Chris Morello  
Deputy Executive Director, John Borden  
Office Manager, Barbara Harris  
Executive Assistant, Jenna Coyle  
Director of Operations, Rob Gay  
Chief Financial Officer, Mark Adams

**Public Officials Present:** None

### **Counsel:**

L. Scott Seymour

**Public Attendees:** None

**Chair Smith called the meeting to order at 9 a.m.** She began by thanking everyone in attendance. Chair Smith stated that there are two grants to discuss and that Mr. Morello will provide a presentation on both.

Mr. Morello reminded the Commission that it had already authorized execution of an FAA Grant Agreement for “Part 1” of funding in connection with the planned rehabilitation of Taxiway D. He said that a resolution authorizing acceptance and approval associated with “Part 2” of an FAA Airport Improvement Grant (AIG) in the amount of \$2,368,397 is being presented for consideration today; as well as acceptance and approval of Commonwealth Aviation Funds (CAF) grant funding which have been made available to cover the 5% local match obligation for the entire taxiway rehabilitation grant program. The CAF funds are in the amount of \$502,150.

The second grant agreement included in the resolution for consideration is for funding rehabilitation of the southern portion of the G.A. apron near Runway 2/20. This apron serves the G.A. aircraft, the FBOs and military aircraft arriving for refueling.

Mr. Morello stated that these are FAA Airport Improvement Grant (AIG) funds in the amount of \$4,940,000, with a 5% local match to be covered by the Commonwealth Aviation Fund (CAF) in the amount of \$260,000.

Mr. Morello stated that grant agreement for the relatively small Third Part of the taxiway grant for the remaining funds in this program is anticipated to be received in November or December. He restated that the resolution for consideration today is to accept and approve those funds from the FAA and CAF and to authorize Mr. Morello to execute those agreements.

Chair Smith reported that she had asked the DOAV to review the apron grant considering future land planning being completed as part of the Master Plan update. She stated that DOAV confirmed rehabilitation is necessary because of the current FOD hazard for aircraft, and that future planning anticipates development of the west side of the airport in conjunction with a rehabilitated apron remaining in place.

Mr. Garner made a motion to approve Resolution 26-004 and Dr. Price seconded the motion. The motion was approved by roll call vote, **5-0**.

**Closed Session:** Chair Smith asked Mr. Seymour to read closed session statements for §2.2-3711(A)(1): Personnel, §2.2-3711(A)(3) Acquisition & disposition of real property, and §2.2-3711(A)(5): Prospective Business. Mr. Garner made a motion to begin Closed Session and Dr. Price seconded the motion. The motion was approved by roll call, **5-0, and the PAC entered Closed Session at 9:40 a.m.**

Chair Smith asked Mr. Seymour for open certification and Mr. Seymour read the required certification statement. Dr. Price made a motion to resume Open Session and Mr. Joseph seconded the motion. The motion was approved by roll call, **5-0, and the PAC returned to Open session at 10:19 a.m.**

Chair Smith asked if there was anything else for the good of the order.  
**Chair Smith adjourned the meeting at 10:20 a.m.**