

Peninsula Airport Commission

Board of Commissioners Meeting Minutes

June 20, 2024

Commissioners in Attendance:

Chair, Lindsey Carney Smith

Vice Chair, Thomas Garner

Assistant Secretary, John Lawson

Treasurer, James “Jay” Joseph

Assistant Treasurer, McKinley Price, DDS

Staff Members in Attendance:

Interim Executive Director, John Borden

Office Manager, Barbara Rumsey

Director of Finance, Mark Adams

Public Officials Present:

Assistant City Manager of Newport News, Ralph “Bo” Clayton

Counsel:

L. Scott Seymour

Public Attendees:

Jacqueline Wade, Volunteer Manager, Heroes Lounge

Brett Hall, Wavy TV 10

Chair Smith called the meeting to order at 8:00 a.m. by welcoming and thanking everyone for attending the meeting. She then stated that there is an agenda change regarding closed session. Mr. Seymour declared the change to only the 8A exclusion and it was certified by a roll call voice vote. 5-0. Agenda amended.

Approval of Minutes from May 23, 2024. Chair Smith asked if there were any comments or edits to the Minutes. There were none. Mr. Lawson moved a motion and Mr. Garner seconded the motion. Voice vote by roll call. **5-0. Minutes approved.**

Public Comment. The Chair asked if there was anyone signed up for Public Comment and Ms. Rumsey replied that there was none.

Committee Reports: There were no Committee Meetings this month.

Executive Director Report: Mr. Borden stated that the Windows project was approved by the FAA with PFC funds and will be placed out to bid on July 1, 2024. He added that we sent the Roof package to John Robinson which is partially funded at this time for approval. Mr. Borden spoke about the Jet bridges and has reached out to Ameribridge through Talbert & Bright. He added that our annual Part 139 Inspection is scheduled for July 31st. Mr. Borden also had a meeting with John Murray from Hampton University and we may use some students as interns for operations agents. It will be a great partnership and passageway for firsthand training. He stated that the 5K is on target, we will send sponsorship request letters next week. The Virginia Aviation Board meets in August at Dulles. Mr. Joseph gave a thank you to the Board for the report. He inquired who the point of contact will be. Chair Smith responded it will be Mr. Borden.

Old Business: Chair Smith stated that the Executive Director search is underway and as the posting was approved and finalized. Mr. Joseph asked if there was a timeline. Chair Smith replied so about 4 weeks before we would see a candidate. Chair Smith stated that the Regional Study was released this week to Newport News and the Commission and it will be released to the press next week.

New Business: There was none.

Closed Session: Chair Smith asked Mr. Seymour to read closed session statements for Litigation 2.2.3711.(A)(8) Chair Smith asked for a motion. Mr. Garner moved the motion. Mr. Lawson seconded the motion. Roll call by voice vote. **5-0 approved.**

The closed session began at 8:10 a.m.

Mr. Seymour read the open certification and asked for a motion. Mr. Garner moved the motion. Dr. Price seconded the motion. Roll call by voice vote. **5-0 Approved.**

The open session began at 8:38 a.m. Chair Smith asked if there was anything for the good of the order. There were no comments.

Chair Smith asked if there was anything else for the good of the order.

Chair Smith adjourned the meeting at 8:39 a.m.

Next Meeting Date: July 18th at 8 a.m.

Approved July 18, 2024 by roll call by voice vote. 5-0.

