

**NOTICE OF SPECIAL MEETING**  
**OF**  
**PENINSULA AIRPORT COMMISSION**  
**Newport News/Williamsburg Airport Commission Room**  
**February 13, 2023 at 8:00 AM**

I, Lindsey Carney Smith, Chair of the Peninsula Airport Commission, in accordance with Article III, Section 3 of the Bylaws of the Peninsula Airport Commission, do hereby call a Special Meeting of the Peninsula Airport Commission (the “Commission”) to be held on Monday, February 13, 2023 at 8:00 AM in the Newport News/Williamsburg Airport Commission Room to (i) hold a closed meeting under Virginia Code Section 2.2-3711.A.1 for the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Commission, namely the Executive Director, and (ii) hold an open meeting to entertain, discuss and vote on such actions or resolutions, including but not limited to approval of agreements, or retention of professionals or consultants, as may arise before the Commission based on the foregoing designated business.

Given this 9<sup>th</sup> day of February, 2023.

/s/ Lindsey Carney Smith  
Lindsey Carney Smith, Chair  
Peninsula Airport Commission