

**NOTICE OF SPECIAL MEETING**  
**OF**  
**PENINSULA AIRPORT COMMISSION**  
**Newport News/Williamsburg Airport Commission Room**  
**December 1, 2022 at 4:00 PM**

I, Lindsey Carney Smith, Chair of the Peninsula Airport Commission, in accordance with Article III, Section 3 of the Bylaws of the Peninsula Airport Commission, do hereby call a Special Meeting of the Peninsula Airport Commission (the "Commission") to be held on Thursday, December 1, 2022 at 4:00 PM in the Newport News/Williamsburg Airport Commission Room to (i) hold a closed meeting under Virginia Code Section 2.2-3711.A.1 for the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Commission, namely the Executive Director, and (ii) hold an open meeting to entertain, discuss and vote on such actions or resolutions as may arise before the Commission based on the foregoing designated business.

Given this 28<sup>th</sup> day of November, 2022.

/s/ Lindsey Carney Smith  
Lindsey Carney Smith, Chair  
Peninsula Airport Commission

# **PENINSULA AIRPORT COMMISSION**

## **SPECIAL MEETING AGENDA**

**Date: December 1, 2022**

**Time: 4:00 PM**

**Location: Commission Room – Newport News/Williamsburg Airport**

1. Call to Order/Roll Call of Commissioners
2. Read Instructions for Closed Session
3. Closed Session Pursuant to Va. Code Section 2.2-3711.A.1. Discussion concerning assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Commission, namely the Executive Director.
4. Open Session
5. Adjournment