

# Peninsula Airport Commission

## Board of Commissioners Special Meeting Minutes

December 1, 2022, 4:00 p.m.

### **Commissioners in Attendance:**

Chair, Lindsey Carney-Smith

Vice Chair, Brian Kelly

Treasurer, James "Jay" Joseph

Assistant Treasurer, Jennifer Smith (arrived 4:13 p.m.)

Secretary, Sharon Scott (arrived 4:05 p.m.)

Assistant Secretary, Thomas "Tommy" Garner (arrived 4:04 p.m.)

### **Staff Members in Attendance:**

Executive Director, Michael Giardino

Executive Assistant, Jamie O'Brien

Counsel, L. Scott Seymour

Chair Carney-Smith called the meeting to order at 4:11 p.m. Jamie O'Brien called roll. All were present for the roll call except Ms. Scott.

Chair Carney-Smith asked to go into closed session. Attorney Scott Seymour read the following, "The Chair will now entertain a motion to move the Commissioners of the Peninsula Airport Commission convene in closed session meaning pursuant to Virginia code section 2.2.3711 A1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body.

Mr. Seymour asked for a motion. Commissioner Scott made the motion to go into closed session; Commissioner Garner seconded the motion. Voice vote by roll call: Chair Carney Smith - YES, Mr. Kelly - YES, Mr. Joseph - YES, Mr. Garner - YES, Ms. J. Smith - YES, Ms. Scott - YES. Motion passed unanimously.

Closed session began at 4:14 p.m.

Attorney Seymour read the following: "To conclude the closed session meeting and return to the open meeting and that prior to a roll call vote, the Commissioners of the Peninsula Airport Commission shall certify that to the best of their knowledge (i) only such public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting by the members of the Commission.

Any member of the Commission who believes that there was a departure from the requirements just stated must so state prior to the roll call vote and indicate the substance of the departure that, in such Commissioner's judgment has taken place.

If there are no such statements of departure, if we could please have a motion and second to end and certify the closed session and return to open meeting." The Commission certified that no departures were raised.

A motion to reconvene was made by Ms. J. Smith and seconded by Mr. Garner. Voice vote by roll call: Chair Carney Smith - YES, Mr. Kelly – YES, Mr. Joseph – YES, Mr. Garner – YES, Ms. J. Smith – YES, Ms. Scott - YES. Motion passed unanimously.

Open session resumed at 5:47 p.m.

Attorney Seymour stated that the Chair will now entertain a motion that the performance review, plans and goals discussed during the closed session are approved by the Commission and the Executive Committee shall promptly meet with the Executive Director to convey the thoughts of the Commission along with its future plans and goals.

The motion was made by Ms. J. Smith and seconded by Mr. Garner. Voice vote by roll call: Chair Carney Smith - YES, Mr. Kelly – YES, Mr. Joseph – YES, Mr. Garner – YES, Ms. J. Smith – YES, Ms. Scott - YES. Motion passed unanimously.

Chair Carney-Smith the meeting adjourned at 5:48 p.m.