

Peninsula Airport Commission Board of Commissioners Meeting Packet

Jay Joseph, Chair

Michael Giardino, C. M., Executive Director

Thursday, August 23, 2021

8:00a.m.

Virginia Peninsula Chamber of Commerce

21 Enterprise Parkway

Hampton, VA 23666

Agendas

Newport News Williamsburg Airport

PENINSULA AIRPORT COMMISSION

AGENDA

FINANCE & AUDIT COMMITTEE

Date: August 23, 2021

3:00 p.m.

- 1) Call to Order
- 2) New Business
- 3) Old Business
- 4) Adjourn

Newport News Williamsburg Airport

PENINSULA AIRPORT COMMISSION

AGENDA

PLANNING & DEVELOPMENT COMMITTEE

Date: August 23, 2021

Directly after Finance & Audit Committee Meeting

- 1) Call to Order
- 2) New Business
- 3) Old Business
 - a) Habersham Update
 - b) Waterworks Update
 - c) Corporate Hangar Lease Update
 - d) TSA Lease
- 4) Adjourn

Newport News Williamsburg Airport

PENINSULA AIRPORT COMMISSION

AGENDA

GOVERNANCE COMMITTEE

Date: August 23, 2021

Directly following Planning and Development Committee

- 1) Call to Order
- 2) New Business
 - a) Annual Meeting
- 3) Old Business
 - a) PAC Expansion Update
- 4) Adjourn

Newport News Williamsburg Airport

PENINSULA AIRPORT COMMISSION

AGENDA

MARKETING & PUBLIC RELATIONS COMMITTEE

Date: August 23, 2021

4:30 p.m.

- 1) Call to Order
- 2) New Business
- 3) Old Business
- 4) Adjourn

Newport News Williamsburg Airport

PENINSULA AIRPORT COMMISSION

AGENDA

Date: August 26, 2021

Time: 8am

**Location: Virginia Peninsula Chamber of Commerce
21 Enterprise Parkway
Hampton VA 23666**

- 1) Call to Order
- 2) Approval of Minutes from Commission Meeting held July 22, 2021
- 3) Approve Update of July 1, 2021 Meeting Minutes
- 4) Read Instructions for Public Comment
- 5) Public Comment
- 6) Committee Reports
 - a) Finance & Audit Committee
 - b) Planning & Development Committee
 - c) Governance Committee
 - d) Marketing & Public Relations Committee
- 7) Staff Reports
- 8) Old Business
- 9) New Business
- 10) Adjournment

MINUTES

Peninsula Airport Commission

July Meeting Minutes

July 22, 2021

Commissioners in attendance:

Chair: Jay Joseph

Vice Chair: Rob Coleman

Treasurer: Thomas Herbert

Assistant Secretary: Brian Kelly

Assistant Treasurer: Sharon Scott

Commissioners absent:

Secretary: Lindsey Smith

Staff members in attendance:

Executive Director, Michael Giardino

Business Manager, Christopher Walton

Operations Manager, Shaun Kelly

Recorder, Barbara Rumsey

Other Attendees:

Counsel, L. Scott Seymour

Assistant City Manager Newport News, Ralph Clayton

Growth strategy Consultant, Steve Romme

Architectural Consultant, Fabio Bandana

Public Attendees:

None

Mr. Joseph called the meeting to order at 8:00am.

Approve minutes: Mr. Joseph asked if there were any edits to the minutes presented in the packet. Mr. Kelly had sent in some edits. Mr. Coleman made a motion to approve with edits. Mr. Kelly seconded the motion. Voice vote by Roll Call. 4-0. **Minutes Approved.**

Public Comment. Mr. Joseph asked if there were any sign-ups for public comment. Ms. Rumsey replied, none.

Committee reports:

- Finance & Audit Committee report from Mr. Herbert

- Mr. Herbert provided a financial update for June
- The staff is doing a good job of stewardship for the airport
- Thank you to the team
- Mr. Giardino sent a Financial Update to the Commissioners and was included in the Agenda Packet.
- Mr. Herbert asked for questions. There were none.
- Planning & Development Committee Report by Mr. Joseph
 - Mr. Joseph stated that an update on the Corporate Hangar build will be provided in August.
- Governance Committee Report from Ms. Smith
 - Met with Newport News attorney.
 - There is a disconnect on language interpretation in the bylaws.
 - Mr. Ballou will work on the legal side.
 - Greg Garrett and the Executive leadership of GPNow will be involved with air service development.

Mr. Kelly stated that there would be a brief at the next meeting regarding concerns from the Kiln Creek Homeowners Association to include history of the issues. Mr. Joseph and Mr. Giardino has had multiple meetings with the group on this topic.

- Marketing & Public Relations Committee Report by Mr. Kelly
 - Did not meet.

Staff Reports:

- Executive Director
 - Mr. Giardino asked Mr. Walton to introduce Mr. Romme
 - Mr. Walton handed out bullet points for the Commissioners See Exhibit A
 - Mr. Romme presented the growth strategy plan
 - Expedia marketing sales up 14x
 - YouTube Channel
 - Targeted Marketing
 - New PA Announcements
 - Staff training to include customer service
 - Questions?
 - Mr. Joseph asked if the airline would cooperate with load factors.
 - Mr. Joseph asked if pick-up and drop-offs will change for residents.
 - Mr. Giardino replied that everything is on the table.
 - Comments
 - Mr. Kelly added that the team we build is vital to success.
 - Mr. Giardino stated that the underlying challenge is that every time we outperform ticket prices go up.
 - Kelly added that employee recognition and leadership is important and stated that we may be sending the wrong message by meeting offsite.

- Mr. Romme added as an outsider, the staff is tasked with focusing on passengers alone.
- Mr. Romme stated that the ask is to hire Passenger Ambassadors and that will cost money, so we have humans walking around the building assisting passengers.
- Mr. Kelly stated that Marketing and Public Relations will be held at the airport next month.
- Ms. Scott asked if we would be able to use the new brand colors.
 - Mr. Walton replied yes.
- Mr. Romme stated that airlines use dynamic pricing so the fuller the aircraft, the more money they collect.
- Operations Manager Shaun Kelly presented an update on the airline metrics Exhibit B
- Mr. Kelly asked what American does when they book at over 100% capacity.
 - Mr. Shaun Kelly replied that they offer to buy the tickets from passengers.
- Mr. Joseph asked if Mr. Bandana has a presentation.
 - Mr. Giardino replied no, he is here to get current drawings to begin on PFC 6.
 - Mr. Herbert asked if 3D scans will be done on the interior and exterior.
 - Mr. Bandana replied yes to both and added that with the additions, we need to take a look to see what the smartest way to move forward will be.

Motion to go into Closed Session.

Mr. Joseph made a motion to go into closed session to discuss prospective business opportunities. Mr. Kelly seconded the motion. Voice vote by roll call. 5-0 Approved.

Mr. Seymour read law for closed session. "Be it resolved, that the Commission enter into a Closed Meeting pursuant to the Virginia Freedom of Information Act, Section 2.23711.A5. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the community. Specifically, the closed meeting will discuss prospective Air Service specifics."

Closed session began at 9:19am.

Motion to reconvene in Open Session.

Mr. Joseph asked for a motion reconvene in open session. Mr. Herbert made the motion and Mr. Kelly seconded the motion. Voice vote by roll call 5-0.

The Commission entered a Closed Meeting at 9:19am and reconvened in an Open Meeting at 9:28am. Upon reconvening it was resolved, that to the best of the Commission's knowledge, only public business matters lawfully exempt from open meeting requirements, and only such .

Mr. Joseph adjourned the meeting at 9:39am.

The background of the slide is a complex, abstract design. It features a dark blue and purple color palette. Overlaid on this are various geometric elements: a network of white lines connecting dots, resembling a data or flight path; several binary code strings (0s and 1s) in different orientations; and a line graph with axes and data points. The overall aesthetic is high-tech and data-driven.

"Fast, Easy, Enjoyable!"

"Fill Seats, Get Seats!"

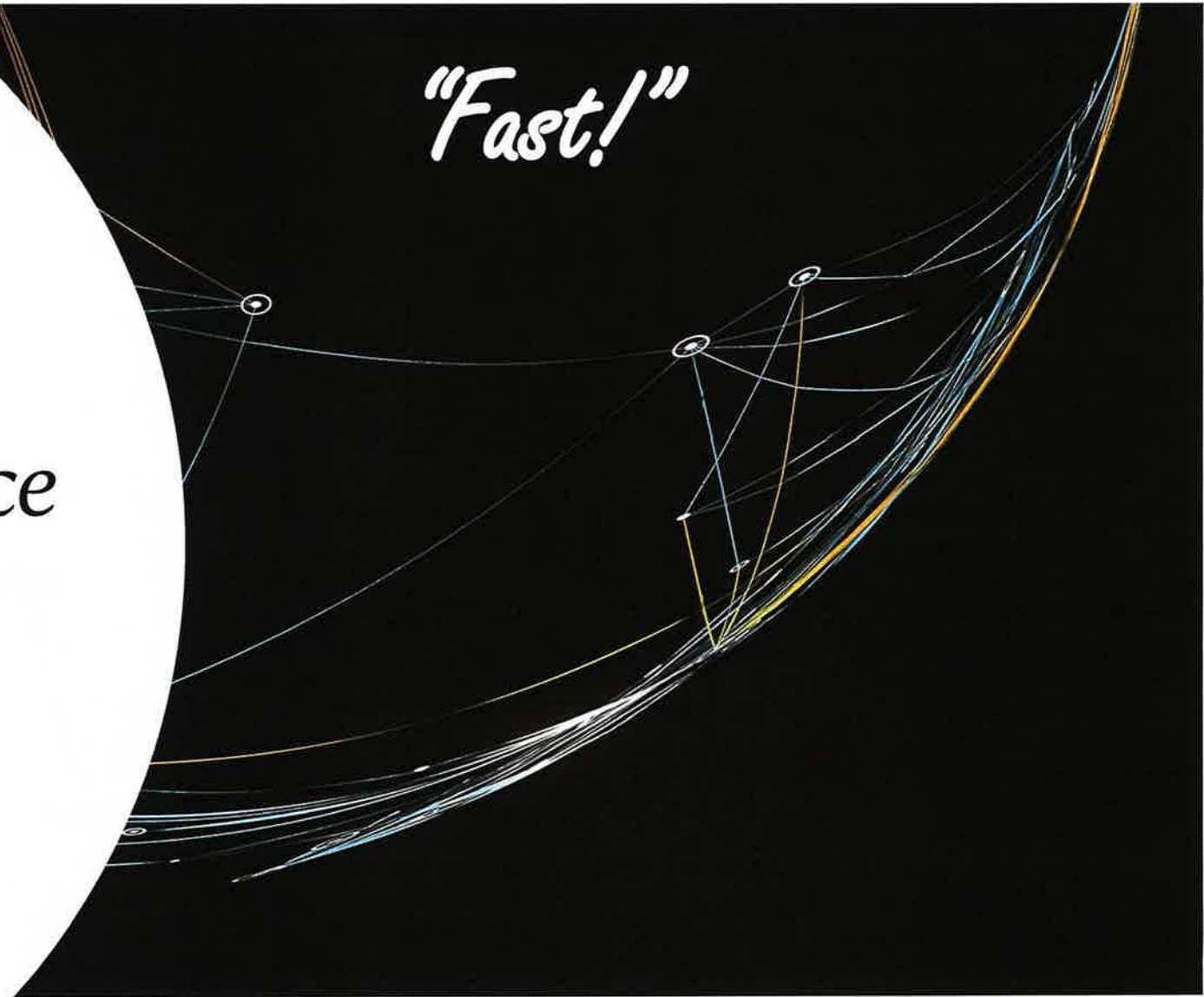
Peninsula Airport Commission

***Newport News - Williamsburg
International Airport***

June Data Analysis

*Airline
Performance
Metrics*

"Fast!"



Total Time

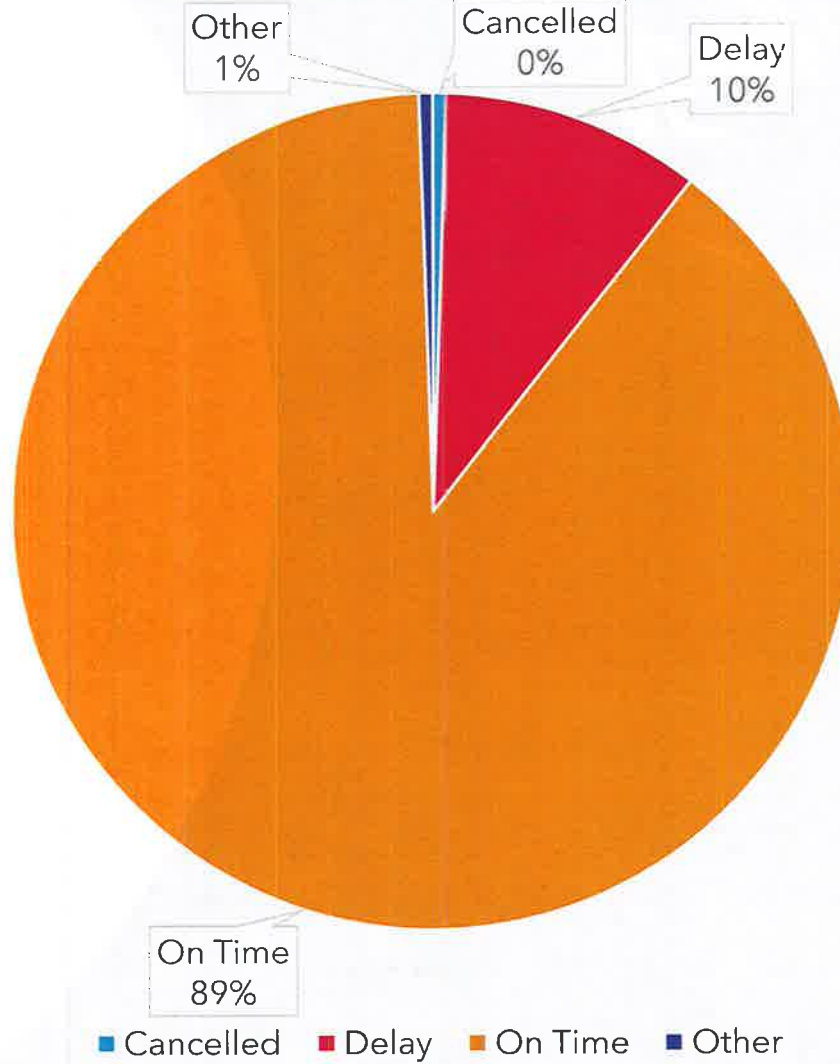


*On Time
Status*

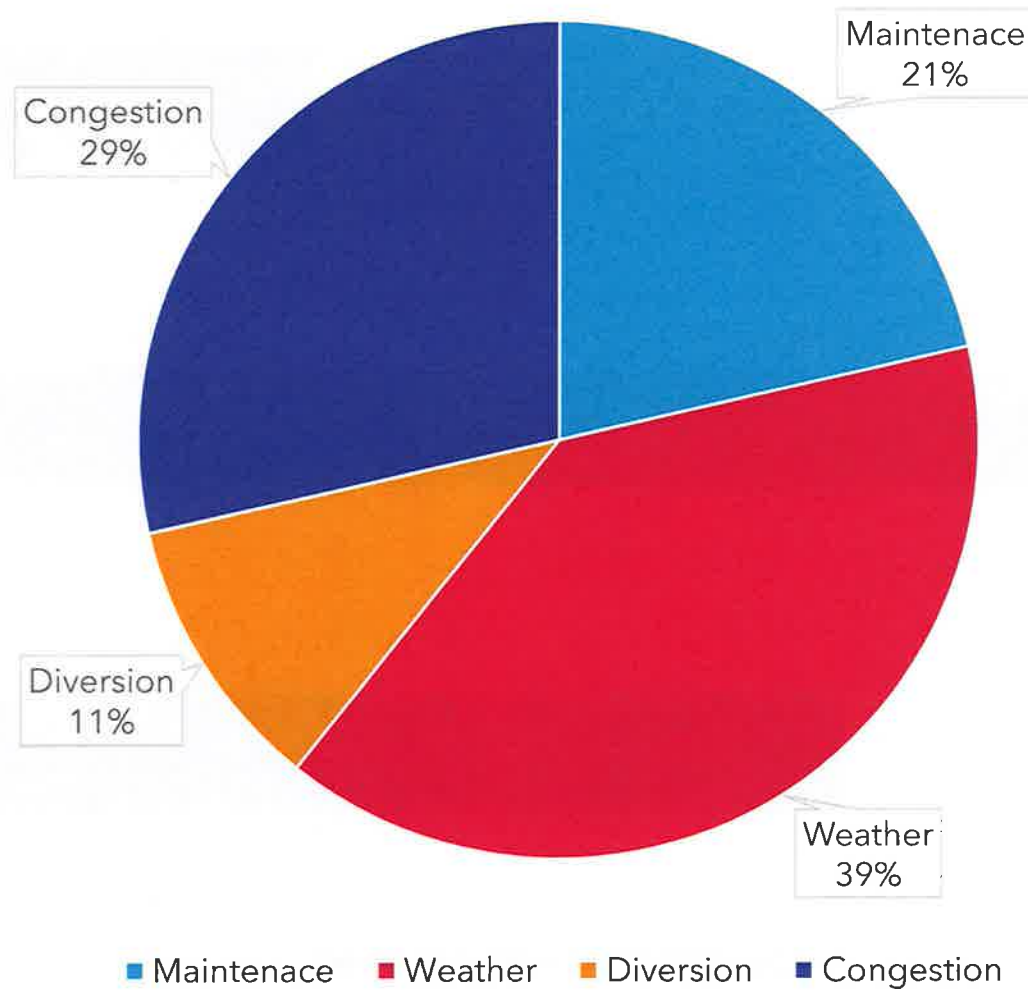


"Easy, Enjoyable!"

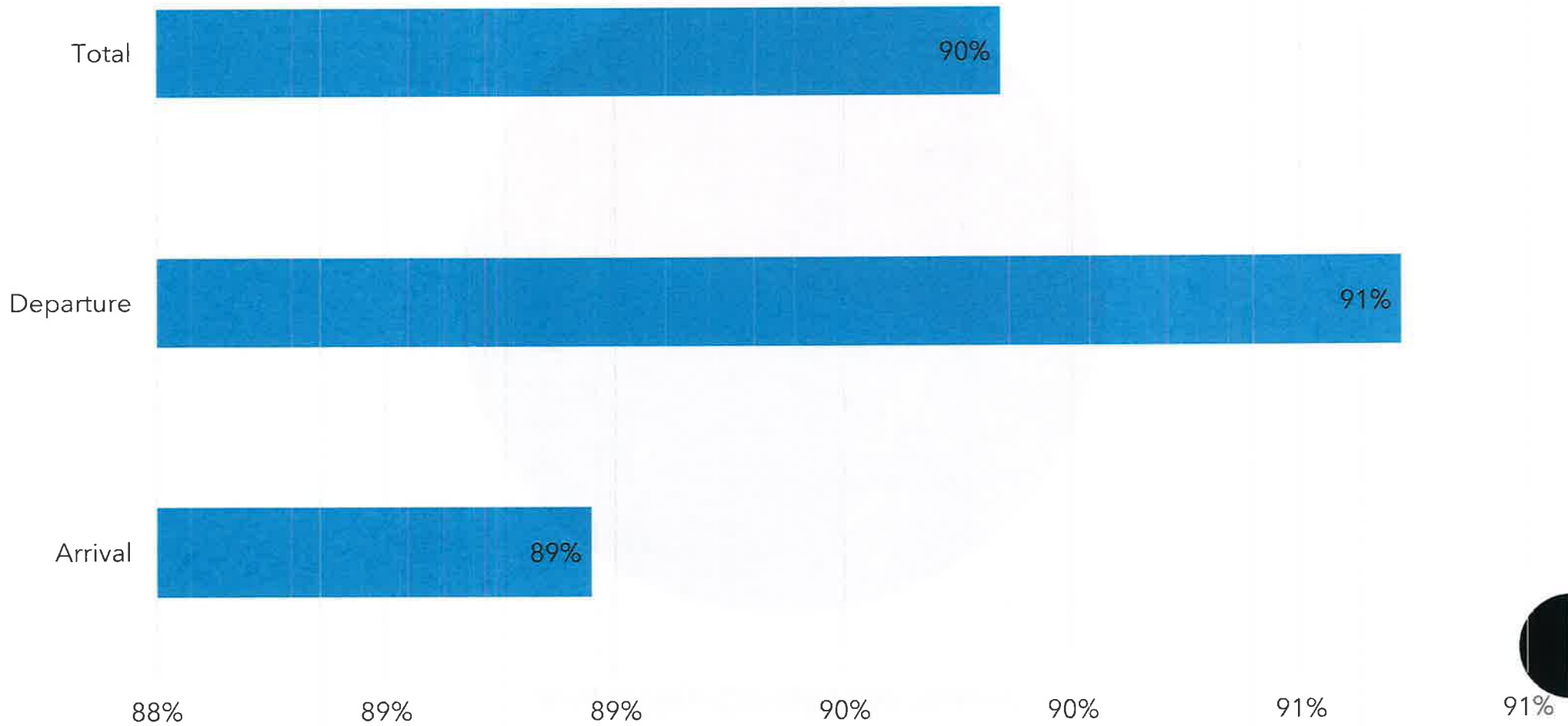
June On Time Breakdown



June Delay/Cancellation Reasons



June On Time Percentage

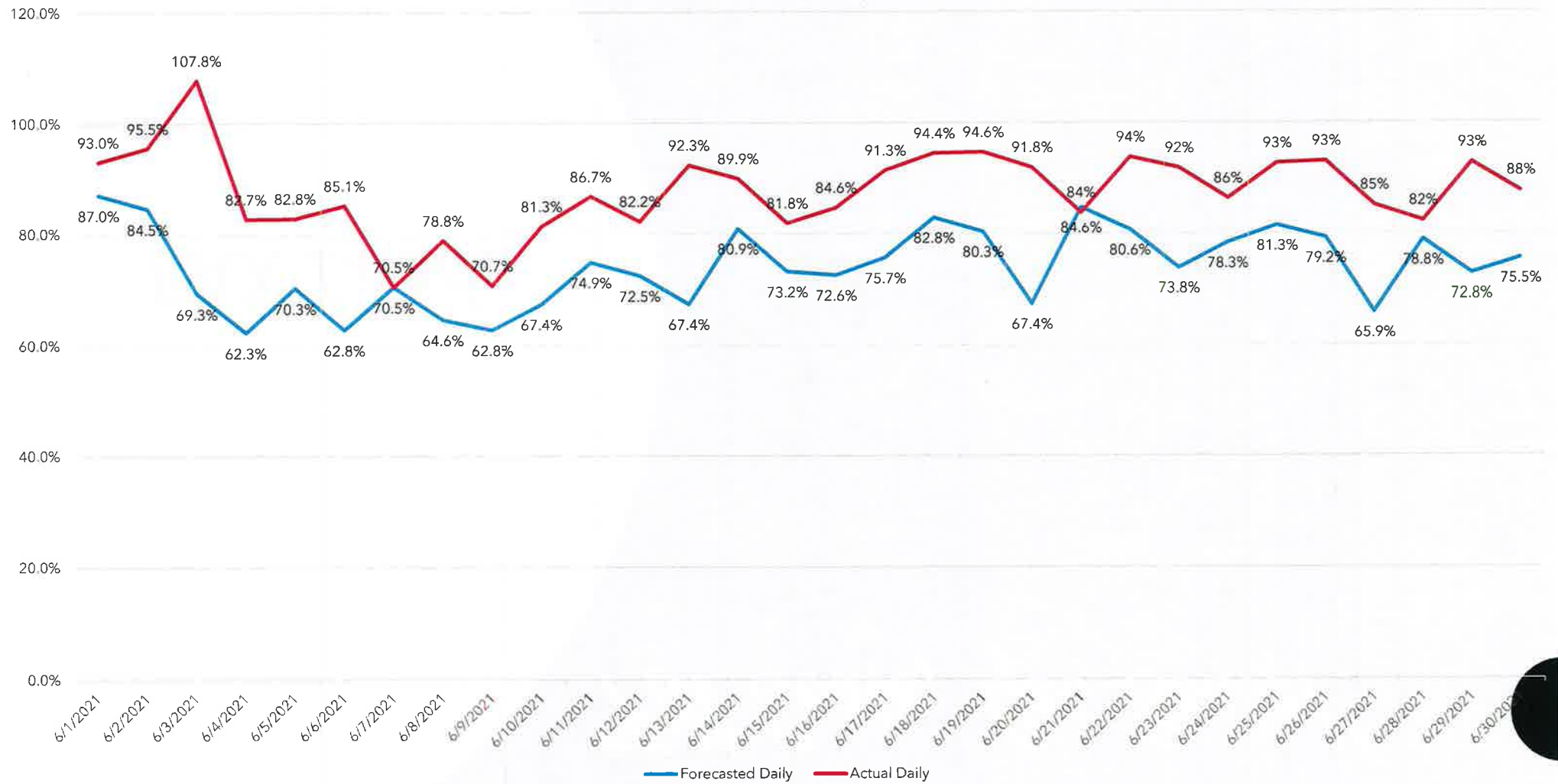


"Fill Seats, Get Seats!"

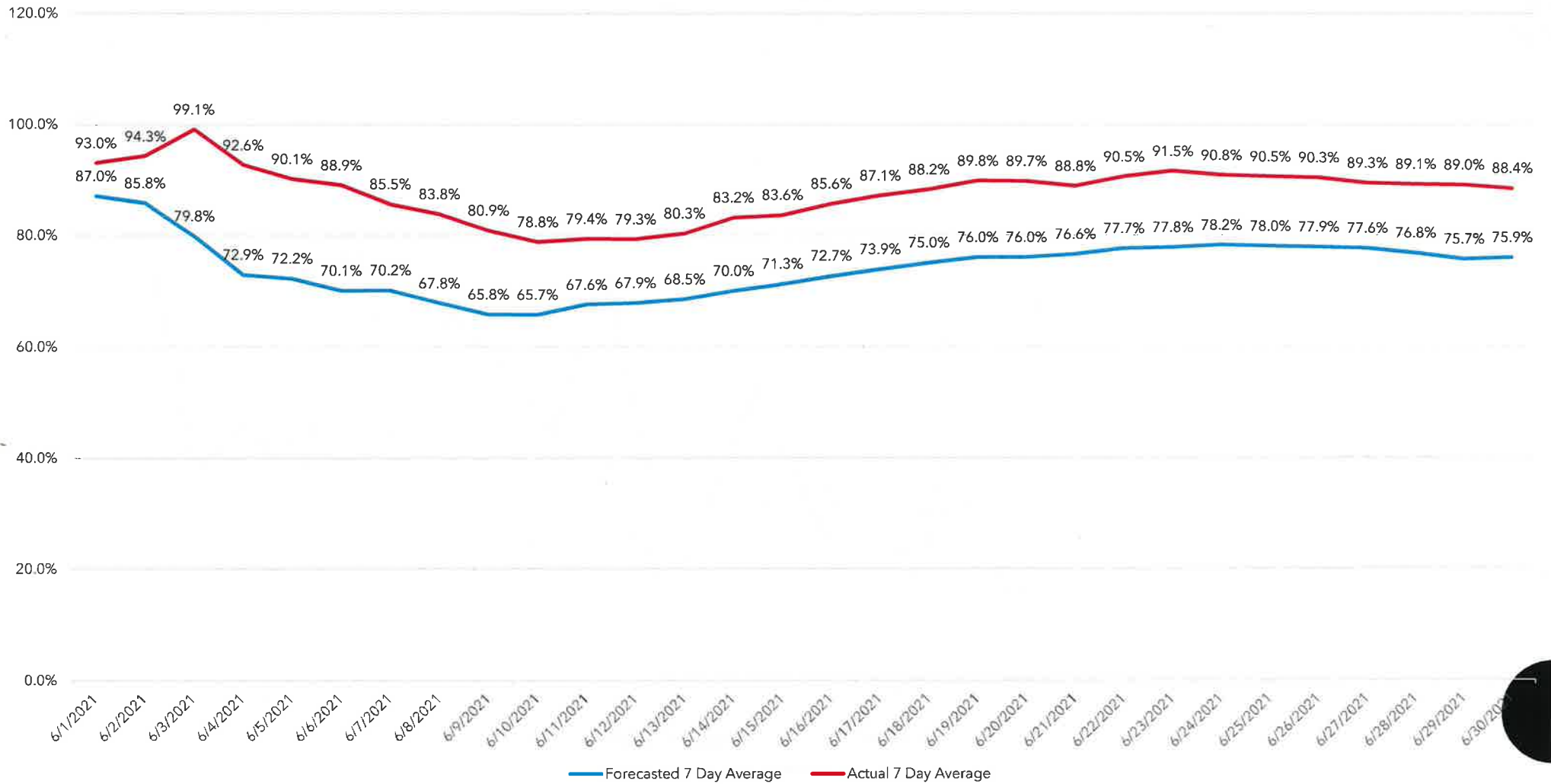
PAX Loads



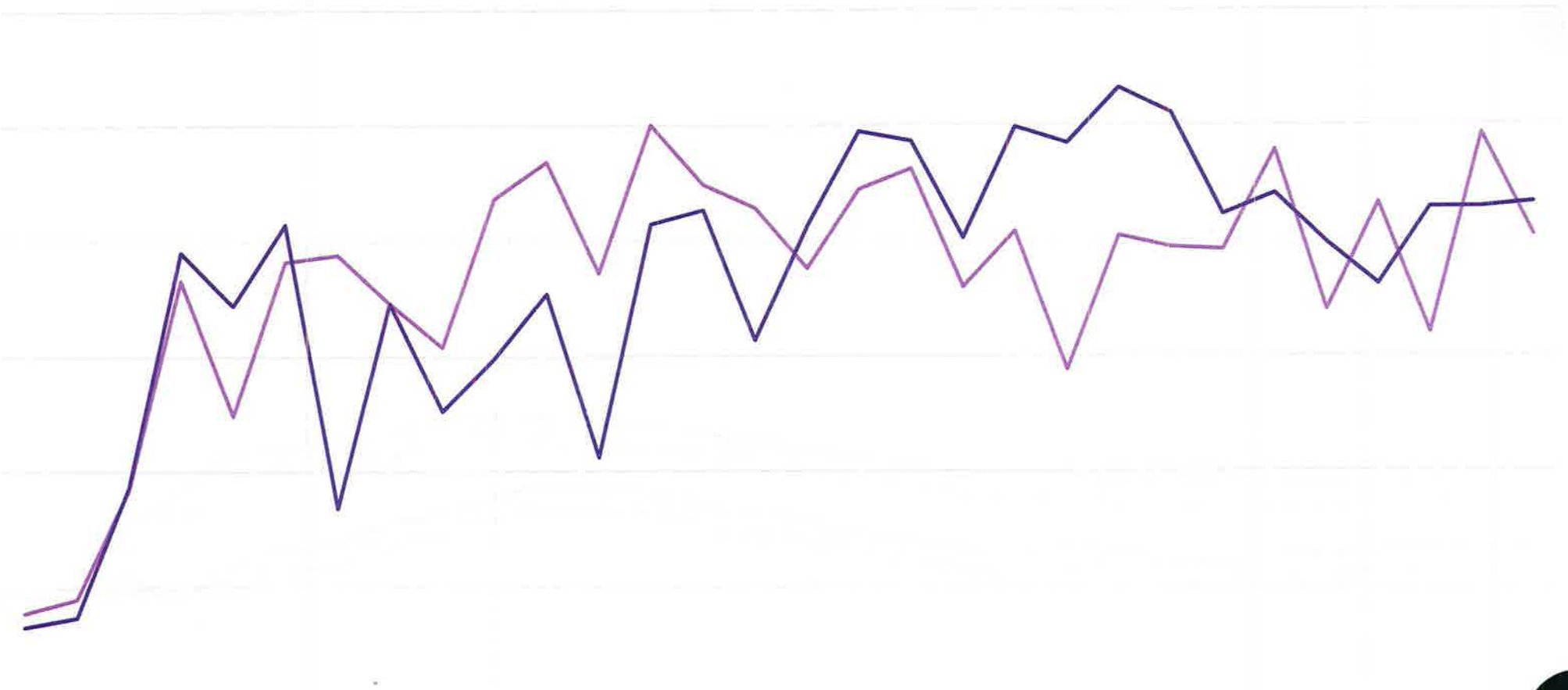
June PAX Load Daily Forecasted Vs. Actual



June PAX Load 7 Day Average Forecasted Vs. Actual



June
Arrival Vs. Departure Enplanements



	6/1/20	6/2/20	6/3/20	6/4/20	6/5/20	6/6/20	6/7/20	6/8/20	6/9/20	6/10/20	6/11/20	6/12/20	6/13/20	6/14/20	6/15/20	6/16/20	6/17/20	6/18/20	6/19/20	6/20/20	6/21/20	6/22/20	6/23/20	6/24/20	6/25/20	6/26/20	6/27/20	6/28/20	6/29/20	6/30/20
Arrival	189	195	242	333	274	341	344	323	304	368	384	336	400	374	364	338	372	381	330	354	294	352	347	346	389	320	366	310	396	351
Departure	183	187	243	345	322	357	234	323	276	299	327	256	357	363	307	356	397	393	351	399	392	416	405	361	370	349	331	364	364	366





"Fast, Easy, Enjoyable!"
"Fill Seats, Get Seats!"

Questions?

Shaun Joseph A. Kelly, C.M., ACE, IACE, NREMT

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Operations Manager

(757) 880-2746 (c)



"Fast, Easy, Enjoyable!"
"Fill Seats, Get Seats!"

*Thanks for
Your Time &
Be Safe!*

Newport News Williamsburg Airport

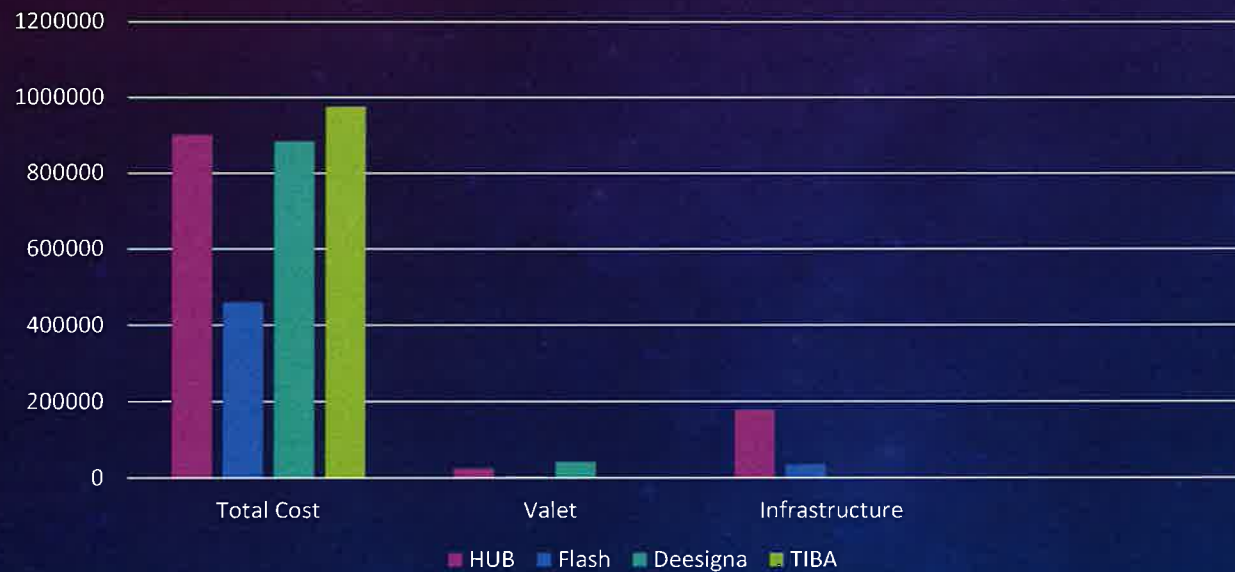
Marketing Summary

- Vision
 - Our community's first choice for air travel
- Mission
 - **Fast, Easy, Enjoyable**
- Winning formula: Fill Seats → Get Seats → Fill Seats
- Plan
 - Drive consumers each quarter through marketing
 - Enhance passenger experience through improvements and service additions
- Plan in Action
 - Q3 2021: facility improvements, terminal signage updates, audio announcement updates, added guest services, affinity discounts, website update, email updates, complimentary drink/snack, social media updates, etc.
 - Q4 2021: valet parking, ticketless parking, dedicated drop-off zones, self-check-in kiosks, 15 minutes curbside to gate, etc.
 - Q1 2022: frequent NN-W customer rewards, VIP services, and amenities, etc.
 - Q2 2022: airport amenities, greeters, welcome jet bridge, curbside rental cars, local discounts, package deals, etc.

JUNE MINUTES UPDATE

Category	Flash	HUB	TIBA	Designa
	Cost			
Cost	421,124.98		902,160.00	974,835
Valet	4788		25,368	1000
Infrastructure	35400		180000	
	Lanes/Gates			
Entry	7		9	6
Exit	3		7	4
Gates	16		16	17
Response Time				
Response Time	call center 365 24/7	call center 365 24/7 15-90 mins onsite	call center 365 24/7	call center 365 24/7
Warranty/ Maintenance				
Time and cost	2 years included in bid cost	2 years included in bid price	8800 2 years	2 yrs included in bid price
Additional yr costs pm	10 years \$75,289.808	3k per month yrs 3 -5	10 years \$311,260	10 yrs \$461,358
Addins				
Gloucester lot			130,175	

PARCS AND VMS OVERVIEW OF BIDS



- Made in America
- 24/7 Call Center
- Plug & Play
- Grows with us!

NOTE: Where there are zeros, the cost was included but not broken out in the bid.

WHAT'S NEXT?

Fast
Easy
Enjoyable



FINANCIALS

**PENINSULA AIRPORT COMMISSION
JULY 2021
OPERATING INCOME STATEMENT**

ACCT. #	DESCRIPTION	ACTUAL	JULY 2021 BUDGET	VARIANCE		ACTUAL	JULY 2020		ACTUAL	FY 2022 YEAR-TO-DATE BUDGET	VARIANCE		FY 2021 YTD ACTUAL		FY 2022 BUDGET
	TOTAL REVENUE	\$556,417.06	\$524,479.00	\$31,938.06	6.1%	\$436,129.58	27.6%		\$556,417.06	\$524,479.00	\$31,938.06	6.1%	\$319,901.95	73.9%	\$5,950,946
	TOTAL EXPENDITURES	\$598,148.55	\$748,233.00	(\$150,084.45)	-20.1%	\$462,197.41	29.4%		\$598,148.55	\$748,233.00	(\$150,084.45)	-20.1%	\$456,528.66	31.0%	\$8,112,520
	NET REVENUE-OPERATIONS	(\$41,731.49)	(\$223,754.00)	\$182,022.51	81.3%	(\$26,067.83)	60.1%		(\$41,731.49)	(\$223,754.00)	\$182,022.51	81.3%	(\$136,626.72)	-69.5%	(\$2,161,574)

ACCT. #	DESCRIPTION	ACTUAL	JULY 2021 BUDGET	VARIANCE		ACTUAL	JULY 2020		ACTUAL	FY 2022 YEAR-TO-DATE BUDGET	VARIANCE		FY 2021 YTD ACTUAL		FY 2022 BUDGET
REVENUE-AIRFIELD															
41100.000.01	AIRLINE LANDING FEES	\$0.00	\$25,124.00	(\$25,124.00)	-100.0%	\$11,659.69	-100.0%		\$0.00	\$25,124.00	(\$25,124.00)	-100.0%	\$13,583.39	-100.0%	\$282,291
41110.000.01	ITINERANT LANDING FEES	\$3,486.78	\$712.00	\$2,774.78	389.7%	\$1,587.41	119.7%		\$3,486.78	\$712.00	\$2,774.78	389.7%	\$0.00	0.0%	\$8,000
41120.000.01	TIE DOWN FEES	\$17.00	\$0.00	\$17.00	0.0%	\$17.50	-2.9%		\$17.00	\$0.00	\$17.00	0.0%	\$0.00	0.0%	\$0
41125.000.01	RON FEES	\$0.00	\$6,446.00	(\$6,446.00)	-100.0%	\$3,237.45	-100.0%		\$0.00	\$6,446.00	(\$6,446.00)	-100.0%	\$2,173.34	-100.0%	\$72,431
41130.000.01	FIXED BASE OPERATOR-RICK AVIATION	\$1,832.87	\$1,333.00	\$499.87	37.5%	\$1,615.77	13.4%		\$1,832.87	\$1,333.00	\$499.87	37.5%	\$1,069.49	71.4%	\$15,996
41131.000.01	FIXED BASE OPERATOR-ATLANTIC	\$16,675.24	\$16,759.00	(\$83.76)	-0.5%	\$16,396.50	1.7%		\$16,675.24	\$16,759.00	(\$83.76)	-0.5%	\$16,396.50	1.7%	\$201,108
41132.000.01	AVIATION MAINTENANCE REVENUE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41133.000.01	FIXED BASE OPERATOR-FREEDOM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41140.000.01	FUEL FLOWAGE FEES	\$9,705.86	\$9,078.00	\$627.86	6.9%	\$8,599.90	12.9%		\$9,705.86	\$9,078.00	\$627.86	6.9%	\$9,283.54	4.5%	\$102,000
41150.000.01	GATE KEY ACCESS	\$2,100.00	\$250.00	\$1,850.00	740.0%	\$100.00	2000.0%		\$2,100.00	\$250.00	\$1,850.00	740.0%	\$100.00	2000.0%	\$3,000
41160.000.01	TSA REIMBURSEMENT	\$1,015.10	\$2,732.00	(\$1,716.90)	-62.8%	\$2,133.18	-52.4%		\$1,015.10	\$2,732.00	(\$1,716.90)	-62.8%	\$1,975.01	-48.6%	\$32,784
41170.000.01	MAINTENANCE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41320.000.01	HANGAR RENTAL	\$26,457.92	\$27,868.00	(\$1,410.08)	-5.1%	\$23,673.07	11.8%		\$26,457.92	\$27,868.00	(\$1,410.08)	-5.1%	\$22,997.00	15.0%	\$334,416
41325.000.01	HANGAR LAND RENTAL	\$23,813.17	\$27,349.00	(\$3,535.83)	-12.9%	\$22,477.76	5.9%		\$23,813.17	\$27,349.00	(\$3,535.83)	-12.9%	\$21,872.00	8.9%	\$328,188
41326.000.01	OPERATIONS FEE-ATAC	\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	0.0%		\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	0.0%	\$45,000
41327.000.01	OPERATIONS FEE-FLIGHT INT'L	\$12,500.00	\$16,667.00	(\$4,167.00)	-25.0%	\$12,500.00	0.0%		\$12,500.00	\$16,667.00	(\$4,167.00)	-25.0%	\$12,500.00	0.0%	\$200,004
41328.000.01	OPERATIONS FEE-ORION	\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	0.0%		\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	0.0%	\$60,000
41530.000.01	FUEL REIMBURSEMENT	\$2,330.48	\$2,367.00	(\$36.52)	-1.5%	\$1,875.75	24.2%		\$2,330.48	\$2,367.00	(\$36.52)	-1.5%	\$1,580.00	47.5%	\$26,598
41990.000.01	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$109,934.42	\$146,685.00	(\$36,750.58)	-25.1%	\$115,873.98	-5.1%		\$109,934.42	\$146,685.00	(\$36,750.58)	-25.1%	\$113,530.28	-3.2%	\$1,711,816
REVENUE-TERMINAL															
41160.000.02	TSA REIMBURSEMENT	\$1,015.10	\$2,732.00	(\$1,716.90)	-62.8%	\$2,133.17	-52.4%		\$1,015.10	\$2,732.00	(\$1,716.90)	-62.8%	\$1,975.01	-48.6%	\$32,784
41240.000.02	COMMUNICATIONS INCOME	\$240.00	\$256.00	(\$16.00)	-6.3%	\$240.00	0.0%		\$240.00	\$256.00	(\$16.00)	-6.3%	\$0.00	0.0%	\$2,878
41300.000.02	AIRLINE OFFICE RENT-EXCLUSIVE	\$8,308.18	\$8,308.00	\$0.18	0.0%	\$8,308.18	0.0%		\$8,308.18	\$8,308.00	\$0.18	0.0%	\$8,308.18	0.0%	\$99,696
41301.000.02	AIRLINE OFFICE RENT-NONEXCLUSIVE	\$24,362.40	\$22,366.00	\$1,996.40	8.9%	\$14,529.60	67.7%		\$24,362.40	\$22,366.00	\$1,996.40	8.9%	\$10,370.40	134.9%	\$268,392
41335.000.02	CAR RENTAL OFFICES	\$1,850.00	\$1,850.00	\$0.00	0.0%	\$2,466.67	-25.0%		\$1,850.00	\$1,850.00	\$0.00	0.0%	\$0.00	0.0%	\$22,200
41340.000.02	ADVERTISING SPACE - TERMINAL	\$1,876.75	\$2,500.00	(\$623.25)	-24.9%	\$2,627.25	-28.6%		\$1,876.75	\$2,500.00	(\$623.25)	-24.9%	\$2,400.00	-21.8%	\$30,000
41360.000.02	TSA OFFICE RENT	\$8,333.52	\$11,796.00	(\$3,462.48)	-29.4%	\$8,249.83	1.0%		\$8,333.52	\$11,796.00	(\$3,462.48)	-29.4%	\$8,249.83	1.0%	\$141,552
41365.000.02	AIRLINE SERVICES FEE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41405.000.02	JETBRIDGE RENT	\$0.00	\$2,000.00	(\$2,000.00)	-100.0%	\$2,000.00	-100.0%		\$0.00	\$2,000.00	(\$2,000.00)	-100.0%	\$2,000.00	-100.0%	\$24,000
41406.000.02	FEDERAL INSPECTION STATION FEE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41410.000.02	FOOD CONCESSIONS	\$35,457.22	\$25,878.00	\$9,579.22	37.0%	\$17,144.17	106.8%		\$35,457.22	\$25,878.00	\$9,579.22	37.0%	\$14,724.06	140.8%	\$290,763
41411.000.02	FOOD CONCESSIONS-VENDING	\$890.87	\$1,493.00	(\$602.13)	-40.3%	\$1,118.90	-20.4%		\$890.87	\$1,493.00	(\$602.13)	-40.3%	\$332.71	167.8%	\$16,775
41412.000.02	CONCESSIONS-SUNDRIES	\$0.00	\$199.00	(\$199.00)	-100.0%	\$187.25	-100.0%		\$0.00	\$199.00	(\$199.00)	-100.0%	\$43.21	-100.0%	\$2,237
41420.000.02	RETAIL CONCESSIONS - NEWSTAND	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41430.000.02	COMMISSIONS-MISCELLANEOUS	\$384.00	\$406.00	(\$22.00)	-5.4%	\$387.00	-0.8%		\$384.00	\$406.00	(\$22.00)	-5.4%	\$387.00	-0.8%	\$4,560
41520.000.02	UTILITY REIMBURSEMENT	\$100.00	\$100.00	\$0.00	0.0%	\$100.00	0.0%		\$100.00	\$100.00	\$0.00	0.0%	\$0.00	0.0%	\$1,200
41990.000.02	MISCELLANEOUS	\$1,194.50	\$0.00	\$1,194.50	0.0%	\$0.00	0.0%		\$1,194.50	\$0.00	\$1,194.50	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$84,012.54	\$79,884.00	\$4,128.54	5.2%	\$59,492.02	41.2%		\$84,012.54	\$79,884.00	\$4,128.54	5.2%	\$48,790.39	72.2%	\$937,037

ACCT. #	DESCRIPTION	ACTUAL	JULY 2021 BUDGET	VARIANCE		ACTUAL	JULY 2020	ACTUAL	FY 2022 YEAR-TO-DATE BUDGET	VARIANCE		FY 2021 YTD ACTUAL		FY 2022 BUDGET
REVENUE-LANDSIDE														
41200.000.08	PARKING LOT REVENUE	\$85,987.79	\$62,439.00	\$23,548.79	37.7%	\$35,532.00	142.0%	\$85,987.79	\$62,439.00	\$23,548.79	37.7%	\$38,456.90	123.6%	\$749,268
41210.000.08	CUSTOMER FACILITY CHARGE	\$66,542.25	\$62,979.00	\$3,563.25	5.7%	\$59,279.00	12.3%	\$66,542.25	\$62,979.00	\$3,563.25	5.7%	\$24,283.42	174.0%	\$707,626
41220.000.08	GROUND TRANSPORTATION	\$4,048.42	\$5,000.00	(\$951.58)	-19.0%	\$2,359.00	71.6%	\$4,048.42	\$5,000.00	(\$951.58)	-19.0%	\$2,290.13	76.8%	\$56,176
41230.000.08	EMPLOYEE PARKING DECALS	\$100.00	\$208.00	(\$108.00)	-51.9%	\$0.00	0.0%	\$100.00	\$208.00	(\$108.00)	-51.9%	\$0.00	0.0%	\$2,496
41250.000.08	RENT-A-CAR PARKING FEES	\$1,860.00	\$1,986.00	(\$126.00)	-6.3%	\$2,325.00	-20.0%	\$1,860.00	\$1,986.00	(\$126.00)	-6.3%	\$0.00	0.0%	\$22,318
41400.000.08	COMMISSIONS-CAR RENTALS	\$103,636.95	\$74,093.00	\$29,543.95	39.9%	\$81,231.06	27.6%	\$103,636.95	\$74,093.00	\$29,543.95	39.9%	\$26,708.82	288.0%	\$832,502
41990.000.08	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$262,175.41	\$206,705.00	\$55,470.41	26.8%	\$180,726.06	45.1%	\$262,175.41	\$206,705.00	\$55,470.41	26.8%	\$91,739.27	185.8%	\$2,370,386
REVENUE-PROPERTY RENTS														
41305.000.04	PROPERTY RENTAL	\$27,621.05	\$14,712.00	\$12,909.05	87.7%	\$16,883.55	63.6%	\$27,621.05	\$14,712.00	\$12,909.05	87.7%	\$16,883.55	63.6%	\$176,544
41306.000.04	PROPERTY RENTAL-FIREHOUSE	\$20,700.00	\$20,700.00	\$0.00	0.0%	\$1,725.00	1100.0%	\$20,700.00	\$20,700.00	\$0.00	0.0%	\$1,725.00	1100.0%	\$20,700
41310.000.04	PROPERTY RENTAL-OLD TERMINAL	\$3,235.69	\$3,325.00	(\$89.31)	-2.7%	\$3,141.45	3.0%	\$3,235.69	\$3,325.00	(\$89.31)	-2.7%	\$3,141.45	3.0%	\$39,900
41330.000.04	RENTAL CAR SERVICE FACILITY	\$6,193.92	\$6,615.00	(\$421.08)	-6.4%	\$7,585.58	-18.3%	\$6,193.92	\$6,615.00	(\$421.08)	-6.4%	\$0.00	0.0%	\$74,327
41345.000.04	HOUSING RENTALS	\$289.00	\$289.00	\$0.00	0.0%	\$289.00	0.0%	\$289.00	\$289.00	\$0.00	0.0%	\$289.00	0.0%	\$3,468
41520.000.04	UTILITY REIMB-PROPERTY RENTS	\$934.76	\$1,642.00	(\$707.24)	-43.1%	\$230.77	305.1%	\$934.76	\$1,642.00	(\$707.24)	-43.1%	\$230.00	306.4%	\$19,704
41520.910.04	UTILITY REIMB-OLD TERMINAL	\$200.00	\$200.00	\$0.00	0.0%	\$200.00	0.0%	\$200.00	\$200.00	\$0.00	0.0%	\$200.00	0.0%	\$2,400
41990.000.04	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$59,174.42	\$47,483.00	\$11,691.42	24.6%	\$30,055.35	96.9%	\$59,174.42	\$47,483.00	\$11,691.42	24.6%	\$22,469.00	163.4%	\$337,043
REVENUE-TRAILER PARK														
41195.000.05	LATE CHARGES	\$0.00	\$450.00	(\$450.00)	-100.0%	\$526.70	-100.0%	\$0.00	\$450.00	(\$450.00)	-100.0%	\$550.00	-100.0%	\$5,400
41355.000.05	RENTS	\$40,901.71	\$37,422.00	\$3,479.71	9.3%	\$43,721.98	-6.5%	\$40,901.71	\$37,422.00	\$3,479.71	9.3%	\$37,422.00	9.3%	\$449,064
41520.000.05	UTILITY REIMBURSEMENT	\$0.00	\$5,473.00	(\$5,473.00)	-100.0%	\$5,551.61	-100.0%	\$0.00	\$5,473.00	(\$5,473.00)	-100.0%	\$5,101.00	-100.0%	\$65,676
41990.000.05	MISCELLANEOUS	\$0.00	\$60.00	(\$60.00)	-100.0%	\$50.00	-100.0%	\$0.00	\$60.00	(\$60.00)	-100.0%	\$50.00	-100.0%	\$720
	TOTAL	\$40,901.71	\$43,405.00	(\$2,503.29)	-5.8%	\$49,850.29	-18.0%	\$40,901.71	\$43,405.00	(\$2,503.29)	-5.8%	\$43,123.00	-5.2%	\$520,860
REVENUE-ADMINISTRATIVE														
41180.000.06	UTILITY ADMIN CHARGES	\$92.64	\$167.00	(\$74.36)	-44.5%	\$3.38	2640.8%	\$92.64	\$167.00	(\$74.36)	-44.5%	\$125.00	-25.9%	\$2,004
41185.000.06	CASH DISCOUNTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41350.000.06	RENTAL-CONFERENCE ROOMS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41500.000.06	STATE REIMB-ADV/MKT/DEVELOPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$70,000
41990.000.06	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
70020.000.00	SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
70030.000.00	INTEREST INCOME	\$125.92	\$150.00	(\$24.08)	-16.1%	\$128.50	-2.0%	\$125.92	\$150.00	(\$24.08)	-16.1%	\$125.00	0.7%	\$1,800
70040.000.00	OTHER INCOME	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
70060.000.00	GRANT INCOME - CARES ACT	\$0.00	\$0.00	\$0.00	0.0%	\$94,691.33	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$218.56	\$317.00	(\$98.44)	-31%	\$131.88	66%	\$218.56	\$317.00	(\$98.44)	-31%	\$250.00	-12.6%	\$73,804
REVENUE-MAINTENANCE														
41170.000.07	CONSTRUCTION REVENUE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41315.000.07	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41990.000.07	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
TOTAL REVENUE		\$556,417.06	\$524,479.00	\$31,938.06	6.1%	\$436,129.58	27.6%	\$556,417.06	\$524,479.00	\$31,938.06	6.1%	\$319,901.95	73.9%	\$5,950,946
EXPENDITURES-AIRFIELD														
61510.000.03	UTILITIES-HANGAR RENTAL	\$143.64	\$830.00	(\$686.36)	-82.7%	\$152.38	-5.7%	\$143.64	\$830.00	(\$686.36)	-82.7%	\$215.00	-33.2%	\$9,960
61510.920.01	UTILITIES-GENERAL AVIATION	\$0.00	\$103.00	(\$103.00)	-100.0%	\$41.92	-100.0%	\$0.00	\$103.00	(\$103.00)	-100.0%	\$55.00	-100.0%	\$1,236
61510.935.01	UTILITIES-RUNWAYS & TAXIWAYS	\$715.66	\$2,196.00	(\$1,480.34)	-67.4%	\$476.81	50.1%	\$715.66	\$2,196.00	(\$1,480.34)	-67.4%	\$650.00	10.1%	\$26,352
61530.000.03	REPAIRS & MAINTENANCE-HANGAR	\$0.00	\$1,250.00	(\$1,250.00)	-100.0%	\$0.00	0.0%	\$0.00	\$1,250.00	(\$1,250.00)	-100.0%	\$0.00	0.0%	\$15,000
61530.930.01	REPAIRS & MAINT-PUBLIC SAFETY	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61530.935.01	REPAIRS & MAINT-RWY/TWY	\$1,518.93	\$3,000.00	(\$1,481.07)	-49.4%	\$1,053.94	44.1%	\$1,518.93	\$3,000.00	(\$1,481.07)	-49.4%	\$1,100.00	38.1%	\$36,000
61535.000.01	MAINTENANCE AGREEMENTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61540.000.01	STATE MAINTENANCE GRANT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61610.200.01	UNIFORMS: DPS	\$50.87	\$292.00	(\$241.13)	-82.6%	\$77.15	-34.1%	\$50.87	\$292.00	(\$241.13)	-82.6%	\$100.00	-49.1%	\$3,504
61610.210.01	UNIFORMS: DPS FIRE	\$0.00	\$167.00	(\$167.00)	-100.0%	\$0.00	0.0%	\$0.00	\$167.00	(\$167.00)	-100.0%	\$0.00	0.0%	\$2,004
61615.200.01	DPS SECURITY SUPPLIES	(\$1,050.00)	\$500.00	(\$1,550.00)	-310.0%	(\$30.00)	3400.0%	(\$1,050.00)	\$500.00	(\$1,550.00)	-310.0%	\$0.00	0.0%	\$6,000
61616.400.01	OPERATIONS SUPPLIES	\$2,095.00	\$250.00	\$1,845.00	738.0%	\$0.00	0.0%	\$2,095.00	\$250.00	\$1,845.00	738.0%	\$0.00	0.0%	\$3,000
61620.000.01	CRASH & RESCUE	\$1,190.70	\$2,083.00	(\$892.30)	-42.8%	\$2,283.40	-47.9%	\$1,190.70	\$2,083.00	(\$892.30)	-42.8%	\$2,300.00	-48.2%	\$24,996
61625.000.01	SNOW REMOVAL SUPPLIES	\$0.00	\$833.00	(\$833.00)	-100.0%	\$0.00	0.0%	\$0.00	\$833.00	(\$833.00)	-100.0%	\$0.00	0.0%	\$9,996
61700.200.01	TRAINING-DPS	\$0.00	\$38.00	(\$38.00)	-100.0%	\$0.00	0.0%	\$0.00	\$38.00	(\$38.00)	-100.0%	\$0.00	0.0%	\$456
61700.210.01	TRAINING-FIRE	\$0.00	\$8.00	(\$8.00)	-100.0%	\$0.00	0.0%	\$0.00	\$8.00	(\$8.00)	-100.0%	\$0.00	0.0%	\$96

ACCT. #	DESCRIPTION	ACTUAL	JULY 2021 BUDGET	VARIANCE		ACTUAL		ACTUAL	FY 2022 YEAR-TO-DATE BUDGET	VARIANCE		FY 2021 YTD ACTUAL	FY 2022 BUDGET
61710.200.01	TRAVEL & MEETING EXP-DPS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61710.210.01	TRAVEL & MEETING EXP-FIRE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61720.200.01	POLICE/FIRE ACADEMY	\$4,342.00	\$4,676.00	(\$334.00)	-7.1%	\$4,342.00	0.0%	\$4,342.00	\$4,676.00	(\$334.00)	-7.1%	\$4,676.00	\$4,676
61810.200.01	DPS-POLICE LABOR (20%)	\$11,448.84	\$11,275.00	\$173.84	1.5%	\$8,939.68	28.1%	\$11,448.84	\$11,275.00	\$173.84	1.5%	\$8,980.70	\$135,300
61810.210.01	DPS-FIRE LABOR (75%)	\$15,050.80	\$15,164.00	(\$113.20)	-0.7%	\$13,063.54	15.2%	\$15,050.80	\$15,164.00	(\$113.20)	-0.7%	\$15,134.27	\$181,968
61810.400.01	AIRPORT OPS LABOR (50%)	\$10,059.57	\$13,617.00	(\$3,557.43)	-26.1%	\$6,156.10	63.4%	\$10,059.57	\$13,617.00	(\$3,557.43)	-26.1%	\$6,107.59	\$163,404
61810.500.01	GRND MAINTENANCE LABOR (25%)	\$7,833.96	\$8,500.00	(\$666.04)	-7.8%	\$6,498.50	20.6%	\$7,833.96	\$8,500.00	(\$666.04)	-7.8%	\$6,469.85	\$102,000
61810.510.01	TERM MAINTENANCE LABOR (10%)	\$2,676.00	\$2,595.00	\$81.00	3.1%	\$1,588.84	68.4%	\$2,676.00	\$2,595.00	\$81.00	3.1%	\$1,568.82	\$31,140
61820.200.01	DPS POLICE BENEFITS (20%)	\$2,876.50	\$3,454.00	(\$577.50)	-16.7%	\$2,877.75	0.0%	\$2,876.50	\$3,454.00	(\$577.50)	-16.7%	\$3,153.19	\$41,448
61820.210.01	DPS FIRE BENEFITS (75%)	\$5,782.94	\$5,321.00	\$461.94	8.7%	\$4,063.47	42.3%	\$5,782.94	\$5,321.00	\$461.94	8.7%	\$4,964.00	\$63,852
61820.400.01	AIRPORT OPS BENEFITS (50%)	\$2,995.15	\$3,637.00	(\$641.85)	-17.6%	\$1,664.82	79.9%	\$2,995.15	\$3,637.00	(\$641.85)	-17.6%	\$1,806.20	\$58,644
61820.500.01	GRND MAINTENANCE BENEFITS (25%)	\$3,516.58	\$3,707.00	(\$190.42)	-5.1%	\$3,107.21	13.2%	\$3,516.58	\$3,707.00	(\$190.42)	-5.1%	\$3,154.01	\$44,484
61820.510.01	TERM MAINTENANCE BENEFITS (10%)	\$1,091.00	\$1,011.00	\$80.00	7.9%	\$811.98	34.4%	\$1,091.00	\$1,011.00	\$80.00	7.9%	\$843.82	\$12,132
61975.200.01	EMPLOYEE PHYSICALS-POLICE	\$0.00	\$33.00	(\$33.00)	-100.0%	\$0.00	0.0%	\$0.00	\$33.00	(\$33.00)	-100.0%	\$0.00	\$396
61975.210.01	EMPLOYEE PHYSICALS-FIRE	\$0.00	\$42.00	(\$42.00)	-100.0%	\$0.00	0.0%	\$0.00	\$42.00	(\$42.00)	-100.0%	\$0.00	\$504
61990.000.01	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
	TOTAL	\$72,338.14	\$84,582.00	(\$12,243.86)	-14.5%	\$57,169.49	26.5%	\$72,338.14	\$84,582.00	(\$12,243.86)	-14.5%	\$61,158.46	\$963,548
	EXPENDITURES-TERMINAL												
61510.000.02	UTILITIES-TERMINAL BLDG	\$12,892.44	\$28,503.00	(\$15,610.56)	-54.8%	\$31,335.92	-58.9%	\$12,892.44	\$28,503.00	(\$15,610.56)	-54.8%	\$35,160.92	\$342,036
61510.915.02	UTILITIES FLIGHT SERVICE	\$14.88	\$394.00	(\$379.12)	-96.2%	\$25.35	-41.3%	\$14.88	\$394.00	(\$379.12)	-96.2%	\$27.20	\$4,728
61515.000.02	COMMUNICATIONS SYSTEM	\$3,640.48	\$3,497.00	\$143.48	4.1%	\$3,333.80	9.2%	\$3,640.48	\$3,497.00	\$143.48	4.1%	\$3,400.23	\$41,964
61525.000.02	DUMPSTER COLLECTION	\$2,786.39	\$1,924.00	\$862.39	44.8%	\$1,360.05	104.9%	\$2,786.39	\$1,924.00	\$862.39	44.8%	\$1,570.04	\$23,088
61530.000.02	REPAIRS & MAINT- TERMINAL	\$5,491.09	\$10,417.00	(\$4,925.91)	-47.3%	\$3,383.62	62.3%	\$5,491.09	\$10,417.00	(\$4,925.91)	-47.3%	\$3,400.00	\$125,004
61530.925.02	REPAIR & MAINT-RENTAL CAR/CFC	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61530.930.02	REPAIR & MAINT-DPS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61531.000.02	JETBRIDGE MAINTENANCE	\$0.00	\$2,917.00	(\$2,917.00)	-100.0%	\$0.00	0.0%	\$0.00	\$2,917.00	(\$2,917.00)	-100.0%	\$0.00	\$35,004
61535.000.02	MAINTENANCE AGREEMENTS	\$403.52	\$1,250.00	(\$846.48)	-67.7%	\$884.93	-54.4%	\$403.52	\$1,250.00	(\$846.48)	-67.7%	\$890.00	\$15,000
61600.000.02	JANITORIAL SUPPLIES	\$6,144.47	\$3,750.00	\$2,394.47	63.9%	\$4,479.89	37.2%	\$6,144.47	\$3,750.00	\$2,394.47	63.9%	\$4,500.00	\$45,000
61610.600.02	UNIFORMS - CUSTODIAL	\$696.32	\$1,000.00	(\$303.68)	-30.4%	\$687.08	1.3%	\$696.32	\$1,000.00	(\$303.68)	-30.4%	\$1,100.00	\$12,000
61680.000.02	TOOLS AND EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61710.600.02	TRAVEL & MEETING EXPENSES-CUST	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61810.200.02	DPS POLICE LABOR (40%)	\$23,096.00	\$22,550.00	\$546.00	2.4%	\$17,879.36	29.2%	\$23,096.00	\$22,550.00	\$546.00	2.4%	\$17,721.40	\$270,600
61810.210.02	DPS FIRE LABOR (25%)	\$5,017.00	\$5,055.00	(\$38.00)	-0.8%	\$4,354.51	15.2%	\$5,017.00	\$5,055.00	(\$38.00)	-0.8%	\$5,044.76	\$60,660
61810.400.02	AIRPORT OPS LABOR (50%)	\$10,059.00	\$13,617.00	(\$3,558.00)	-26.1%	\$6,156.09	63.4%	\$10,059.00	\$13,617.00	(\$3,558.00)	-26.1%	\$6,107.59	\$163,404
61810.510.02	TERMINAL MAINTENANCE LABOR (55%)	\$14,567.77	\$14,275.00	\$292.77	2.1%	\$8,738.63	66.7%	\$14,567.77	\$14,275.00	\$292.77	2.1%	\$8,628.51	\$171,300
61810.600.02	CUSTODIAL LABOR (100%)	\$23,992.64	\$24,270.00	(\$277.36)	-1.1%	\$17,715.51	35.4%	\$23,992.64	\$24,270.00	(\$277.36)	-1.1%	\$17,695.63	\$291,240
61820.200.02	DPS POLICE BENEFITS (40%)	\$5,694.00	\$6,908.00	(\$1,214.00)	-17.6%	\$5,755.49	-1.1%	\$5,694.00	\$6,908.00	(\$1,214.00)	-17.6%	\$6,306.37	\$82,896
61820.210.02	DPS FIRE BENEFITS (25%)	\$1,928.00	\$1,774.00	\$154.00	8.7%	\$1,354.49	42.3%	\$1,928.00	\$1,774.00	\$154.00	8.7%	\$1,654.00	\$21,288
61820.400.02	AIRPORT OPS BENEFITS (50%)	\$2,996.00	\$3,637.00	(\$641.00)	-17.6%	\$1,664.82	80.0%	\$2,996.00	\$3,637.00	(\$641.00)	-17.6%	\$1,806.20	\$43,644
61820.510.02	TERMINAL MAINTENANCE BENEFITS (55%)	\$5,594.17	\$5,558.00	\$36.17	0.7%	\$4,465.90	25.3%	\$5,594.17	\$5,558.00	\$36.17	0.7%	\$4,641.00	\$66,696
61820.600.02	CUSTODIAL BENEFITS (100%)	\$8,849.27	\$9,330.00	(\$480.73)	-5.2%	\$8,384.77	5.5%	\$8,849.27	\$9,330.00	(\$480.73)	-5.2%	\$8,423.31	\$111,960
61830.600.02	CONTRACT WAGES - CUSTODIAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61975.400.02	EMPLOYEE PHYSICALS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61975.600.02	EMPLOYEE PHYSICALS-CUSTODIAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61990.000.02	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
	TOTAL	\$133,863.44	\$160,626.00	(\$26,762.56)	-16.7%	\$121,960.21	9.8%	\$133,863.44	\$160,626.00	(\$26,762.56)	-16.7%	\$128,077.17	\$1,927,512
	LANDSIDE												
61510.000.08	UTILITIES-LANDSIDE	\$0.00	\$15.00	(\$15.00)	-100.0%	\$11.84	-100.0%	\$0.00	\$15.00	(\$15.00)	-100.0%	\$12.17	\$180
61510.905.08	UTILITIES-PLOT GARAGE	\$922.02	\$2,276.00	(\$1,353.98)	-59.5%	\$740.09	24.6%	\$922.02	\$2,276.00	(\$1,353.98)	-59.5%	\$792.90	\$27,312
61510.910.08	UTILITIES-OLD TERM. LANDSIDE	\$954.84	\$2,634.00	(\$1,679.16)	-63.7%	\$864.63	10.4%	\$954.84	\$2,634.00	(\$1,679.16)	-63.7%	\$1,136.70	\$31,608
61530.000.08	REPAIR & MAINT-LANDSIDE	\$1,719.29	\$1,667.00	\$52.29	3.1%	\$927.00	85.5%	\$1,719.29	\$1,667.00	\$52.29	3.1%	\$950.00	\$20,004
61530.905.08	REPAIR & MAINT-PARKING LOT	\$1,705.46	\$2,917.00	(\$1,211.54)	-41.5%	\$3,590.10	-52.5%	\$1,705.46	\$2,917.00	(\$1,211.54)	-41.5%	\$3,600.00	\$35,004
61535.000.08	MAINTENANCE AGREEMENTS	\$0.00	\$1,250.00	(\$1,250.00)	-100.0%	\$1,583.07	-100.0%	\$0.00	\$1,250.00	(\$1,250.00)	-100.0%	\$1,600.00	\$15,000
61610.700.08	UNIFORMS-PARKING LOT	\$0.00	\$83.00	(\$83.00)	-100.0%	\$0.00	0.0%	\$0.00	\$83.00	(\$83.00)	-100.0%	\$0.00	\$996
61610.800.08	UNIFORMS-SKYCAPS	\$0.00	\$0.00	\$0.00	0.0%	\$420.90	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61675.700.08	MAT'L SUPPLIES-PARKING LOT	\$0.00	\$292.00	(\$292.00)	-100.0%	\$0.00	0.0%	\$0.00	\$292.00	(\$292.00)	-100.0%	\$0.00	\$3,504
61810.200.08	DPS POLICE LABOR (15%)	\$8,711.00	\$8,456.00	\$255.00	3.0%	\$6,704.77	29.9%	\$8,711.00	\$8,456.00	\$255.00	3.0%	\$6,645.53	\$101,472
61810.500.08	GROUNDS MAINTENANCE LABOR (25%)	\$8,286.00	\$8,500.00	(\$214.00)	-2.5%	\$5,198.80	59.4%	\$8,286.00	\$8,500.00	(\$214.00)	-2.5%	\$5,175.88	\$102,000
61810.510.08	TERMINAL MAINTENANCE LABOR (5%)	\$1,388.00	\$1,298.00	\$90.00	6.9%	\$794.42	74.7%	\$1,388.00	\$1,298.00	\$90.00	6.9%	\$784.41	\$15,576
61810.700.08	PARKING LOT LABOR	\$14,911.02	\$15,194.00	(\$282.98)	-1.9%	\$8,791.45	69.6%	\$14,911.02	\$15,194.00	(\$282.98)	-1.9%	\$8,516.85	\$182,328
61810.800.08	SKYCAP/SHUTTLE LABOR	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61820.200.08	DPS POLICE BENEFITS (15%)	\$2,108.00	\$2,590.00	(\$482.00)	-18.6%	\$2,158.30	-2.3%	\$2,108.00	\$2,590.00	(\$482.00)	-18.6%	\$2,364.89	\$31,080
61820.500.08	GROUNDS MAINTENANCE BENEFITS (25%)	\$3,516.00	\$3,707.00	(\$191.00)	-5.2%	\$2,485.77	41.4%	\$3,516.00	\$3,707.00	(\$191.00)	-5.2%	\$2,523.21	\$44,484

ACCT. #	DESCRIPTION	ACTUAL	JULY 2021 BUDGET	VARIANCE		ACTUAL	JULY 2020 BUDGET	VARIANCE		ACTUAL	FY 2022 YEAR-TO-DATE BUDGET	VARIANCE		FY 2021 YTD ACTUAL	FY 2022 BUDGET
61820.510.08	TERMINAL MAINTENANCE BENEFITS (5%)	\$446.00	\$505.00	(\$59.00)	-11.7%	\$405.99	\$505.00	9.9%		\$446.00	\$505.00	(\$59.00)	-11.7%	\$421.91	\$6,060
61820.700.08	PARKING LOT BENEFITS	\$4,014.44	\$3,115.00	\$899.44	28.9%	\$2,053.84	\$3,115.00	95.5%		\$4,014.44	\$3,115.00	\$899.44	28.9%	\$2,434.00	\$37,380
61820.800.08	SKYCAP/SHUTTLE BENEFITS	\$0.00	\$0.00	\$0.00	0.0%	\$419.76	\$0.00	-100.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61975.700.08	EMPLOYEE PHYSICALS-PARKING LOT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61975.800.08	EMPLOYEE PHYSICALS-SKYCAPS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61990.000.08	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
	TOTAL	\$48,682.07	\$54,499.00	(\$5,816.93)	-10.7%	\$37,150.73	\$54,499.00	31.0%		\$48,682.07	\$54,499.00	(\$5,816.93)	-10.7%	\$36,958.45	\$653,988
	EXPENDITURES-OTHER RENTS														
61510.000.04	UTILITIES-OTHER RENTALS	\$414.32	\$2,788.00	(\$2,373.68)	-85.1%	\$608.99	\$2,788.00	-32.0%		\$414.32	\$2,788.00	(\$2,373.68)	-85.1%	\$631.37	\$33,456
61510.910.04	UTILITIES-OLD TERMINAL	\$572.81	\$1,137.00	(\$564.19)	-49.6%	\$554.17	\$1,137.00	3.4%		\$572.81	\$1,137.00	(\$564.19)	-49.6%	\$1,099.80	\$13,644
61530.000.04	REPAIRS & MAINTENANCE-OTHER RENTS	\$659.86	\$1,333.00	(\$673.14)	-50.5%	\$1,281.00	\$1,333.00	-48.5%		\$659.86	\$1,333.00	(\$673.14)	-50.5%	\$1,300.00	\$15,996
61530.910.04	REPAIRS & MAINTENANCE-OLD TERM	\$0.00	\$833.00	(\$833.00)	-100.0%	\$150.00	\$833.00	-100.0%		\$0.00	\$833.00	(\$833.00)	-100.0%	\$150.00	\$9,996
61535.000.04	MAINTENANCE AGREEMENTS	\$0.00	\$1,250.00	(\$1,250.00)	-100.0%	\$1,002.10	\$1,250.00	-100.0%		\$0.00	\$1,250.00	(\$1,250.00)	-100.0%	\$1,000.00	\$15,000
61810.200.04	DPS POLICE LABOR (20%)	\$11,548.00	\$11,275.00	\$273.00	2.4%	\$8,939.68	\$11,275.00	29.2%		\$11,548.00	\$11,275.00	\$273.00	2.4%	\$8,860.70	\$135,300
61810.500.04	GRND MAINTENANCE LABOR (15%)	\$4,992.00	\$5,100.00	(\$108.00)	-2.1%	\$3,899.10	\$5,100.00	28.0%		\$4,992.00	\$5,100.00	(\$108.00)	-2.1%	\$3,881.91	\$61,200
61810.510.04	TERM MAINTENANCE LABOR (5%)	\$1,388.00	\$1,298.00	\$90.00	6.9%	\$794.42	\$1,298.00	74.7%		\$1,388.00	\$1,298.00	\$90.00	6.9%	\$784.41	\$15,576
61820.200.04	DPS BENEFITS (20%)	\$2,878.00	\$3,454.00	(\$576.00)	-16.7%	\$2,877.75	\$3,454.00	0.0%		\$2,878.00	\$3,454.00	(\$576.00)	-16.7%	\$3,153.19	\$41,448
61820.500.04	GRND MAINTENANCE BENEFITS (15%)	\$2,109.00	\$2,224.00	(\$115.00)	-5.2%	\$1,864.33	\$2,224.00	13.1%		\$2,109.00	\$2,224.00	(\$115.00)	-5.2%	\$1,892.41	\$26,688
61820.510.04	TERM MAINTENANCE BENEFITS (5%)	\$446.00	\$505.00	(\$59.00)	-11.7%	\$405.99	\$505.00	9.9%		\$446.00	\$505.00	(\$59.00)	-11.7%	\$421.91	\$6,060
61990.000.04	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
	TOTAL	\$25,007.99	\$31,197.00	(\$6,189.01)	-19.8%	\$22,377.53	\$31,197.00	11.8%		\$25,007.99	\$31,197.00	(\$6,189.01)	-19.8%	\$23,175.70	\$374,364
	EXPENDITURES-TRAILER PARK														
61510.000.05	UTILITIES	\$4,677.66	\$10,780.00	(\$6,102.34)	-56.6%	\$3,001.04	\$10,780.00	55.9%		\$4,677.66	\$10,780.00	(\$6,102.34)	-56.6%	\$3,424.80	\$129,360
61525.000.05	DUMPSTER COLLECTION -TRAILER PARK	\$1,679.87	\$1,561.00	\$118.87	7.6%	\$1,352.09	\$1,561.00	24.2%		\$1,679.87	\$1,561.00	\$118.87	7.6%	\$1,400.00	\$18,732
61530.000.05	REPAIR & MAINTENANCE	\$4,518.93	\$2,500.00	\$2,018.93	80.8%	\$2,080.90	\$2,500.00	117.2%		\$4,518.93	\$2,500.00	\$2,018.93	80.8%	\$2,085.00	\$30,000
61545.000.05	LEGAL EXPENSES	\$0.00	\$833.00	(\$833.00)	-100.0%	\$920.00	\$833.00	-100.0%		\$0.00	\$833.00	(\$833.00)	-100.0%	\$0.00	\$9,996
61590.000.05	LEASE EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61595.000.05	MANAGEMENT FEES	\$0.00	\$60.00	(\$60.00)	-100.0%	\$55.00	\$60.00	-100.0%		\$0.00	\$60.00	(\$60.00)	-100.0%	\$55.00	\$720
61605.000.05	SOFTWARE & SCREENING	\$151.00	\$167.00	(\$16.00)	-9.6%	\$150.00	\$167.00	0.7%		\$151.00	\$167.00	(\$16.00)	-9.6%	\$150.00	\$2,004
61670.000.05	INSURANCE	\$0.00	\$250.00	(\$250.00)	-100.0%	\$202.54	\$250.00	-100.0%		\$0.00	\$250.00	(\$250.00)	-100.0%	\$214.67	\$3,000
61675.000.05	MAT'L & SUPPLIES - TRAILER PARK	\$0.00	\$63.00	(\$63.00)	-100.0%	\$0.00	\$63.00	0.0%		\$0.00	\$63.00	(\$63.00)	-100.0%	\$0.00	\$756
61810.100.05	ADMIN LABOR	\$0.00	\$0.00	\$0.00	0.0%	\$1,636.00	\$0.00	-100.0%		\$0.00	\$0.00	\$0.00	0.0%	\$2,126.22	\$0
61810.200.05	DPS LABOR (5%)	\$2,937.00	\$2,819.00	\$118.00	4.2%	\$2,234.92	\$2,819.00	31.4%		\$2,937.00	\$2,819.00	\$118.00	4.2%	\$2,215.18	\$33,828
61810.500.05	GRND MAINTENANCE LABOR (20%)	\$6,588.00	\$6,800.00	(\$212.00)	-3.1%	\$5,198.80	\$6,800.00	26.7%		\$6,588.00	\$6,800.00	(\$212.00)	-3.1%	\$5,175.88	\$81,600
61810.510.05	TERM MAINTENANCE LABOR (5%)	\$1,388.00	\$1,298.00	\$90.00	6.9%	\$794.42	\$1,298.00	74.7%		\$1,388.00	\$1,298.00	\$90.00	6.9%	\$784.41	\$15,576
61820.200.05	DPS BENEFITS (5%)	\$769.00	\$864.00	(\$95.00)	-11.0%	\$719.43	\$864.00	6.9%		\$769.00	\$864.00	(\$95.00)	-11.0%	\$788.30	\$10,368
61820.500.05	GRND MAINTENANCE BENEFITS (20%)	\$2,812.00	\$2,966.00	(\$154.00)	-5.2%	\$2,485.77	\$2,966.00	13.1%		\$2,812.00	\$2,966.00	(\$154.00)	-5.2%	\$2,523.21	\$35,592
61820.510.05	TERM MAINTENANCE BENEFITS (5%)	\$446.00	\$505.00	(\$59.00)	-11.7%	\$405.99	\$505.00	9.9%		\$446.00	\$505.00	(\$59.00)	-11.7%	\$421.91	\$6,060
61990.000.05	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
	TOTAL	\$25,967.46	\$31,466.00	(\$5,498.54)	-17.5%	\$21,236.90	\$31,466.00	22.3%		\$25,967.46	\$31,466.00	(\$5,498.54)	-17.5%	\$21,364.57	\$377,592
	EXPENDITURES-ADMINISTRATIVE														
61515.100.06	COMMUNICATIONS	\$1,993.24	\$2,012.00	(\$18.76)	-0.9%	\$1,602.27	\$2,012.00	24.4%		\$1,993.24	\$2,012.00	(\$18.76)	-0.9%	\$1,633.33	\$22,602
61520.100.06	STORMWATER MANAGEMENT FEE	\$0.00	\$0.00	\$0.00	0.0%	\$8,354.25	\$0.00	-100.0%		\$0.00	\$0.00	\$0.00	0.0%	\$8,354.25	\$111,222
61530.100.06	OFC EQUIP REPAIRS,MAINT,SUP	\$2,038.89	\$1,489.00	\$549.89	36.9%	\$1,554.94	\$1,489.00	31.1%		\$2,038.89	\$1,489.00	\$549.89	36.9%	\$1,560.00	\$17,868
61535.100.06	MAINTENANCE AGREEMENTS	\$7,361.92	\$2,917.00	\$4,444.92	152.4%	\$340.00	\$2,917.00	2065.3%		\$7,361.92	\$2,917.00	\$4,444.92	152.4%	\$340.00	\$35,004
61545.000.06	LEGAL SERVICES	\$0.00	\$10,000.00	(\$10,000.00)	-100.0%	\$9,756.70	\$10,000.00	-100.0%		\$0.00	\$10,000.00	(\$10,000.00)	-100.0%	\$5,000.00	\$120,000
61550.000.06	AIR SERVICE CONSULTING	\$0.00	\$6,667.00	(\$6,667.00)	-100.0%	\$6,666.66	\$6,667.00	-100.0%		\$0.00	\$6,667.00	(\$6,667.00)	-100.0%	\$6,666.67	\$80,004
61555.000.06	AUDITING EXPENSE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$80,000
61560.000.06	PROFESSIONAL SERVICES	\$8,737.06	\$8,333.00	\$404.06	4.8%	\$0.00	\$8,333.00	0.0%		\$8,737.06	\$8,333.00	\$404.06	4.8%	\$0.00	\$99,996
61565.000.06	COMMISSION FEES	\$1,075.00	\$1,148.00	(\$73.00)	-6.4%	\$1,075.00	\$1,148.00	0.0%		\$1,075.00	\$1,148.00	(\$73.00)	-6.4%	\$1,075.00	\$12,900
61570.000.06	COMMISSION EXPENSE	\$0.00	\$178.00	(\$178.00)	-100.0%	\$54.00	\$178.00	-100.0%		\$0.00	\$178.00	(\$178.00)	-100.0%	\$55.00	\$2,000
61575.000.06	BANK DEPOSITORY SERVICE	\$0.00	\$0.00	\$0.00	0.0%	\$196.49	\$0.00	-100.0%		\$0.00	\$0.00	\$0.00	0.0%	\$182.78	\$0
61576.000.06	BANK SERVICE CHARGES	\$0.00	\$4,337.00	(\$4,337.00)	-100.0%	\$1,248.03	\$4,337.00	-100.0%		\$0.00	\$4,337.00	(\$4,337.00)	-100.0%	\$2,538.16	\$52,044
61580.000.06	DOCENT PROGRAM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	0.0%		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61585.000.06	ADV/MKT/DEVELOPMENT	\$14,097.12	\$56,250.00	(\$42,152.88)	-74.9%	\$10,284.00	\$56,250.00	37.1%		\$14,097.12	\$56,250.00	(\$42,152.88)	-74.9%	\$10,284.00	\$675,000
61590.000.06	COMMUNITY OUTREACH	\$0.00	\$4,167.00	(\$4,167.00)	-100.0%	\$0.00	\$4,167.00	0.0%		\$0.00	\$4,167.00	(\$4,167.00)	-100.0%	\$0.00	\$50,004
61605.100.06	DUES & SUBSCRIPTIONS	\$0.00	\$1,250.00	(\$1,250.00)	-100.0%	\$725.00	\$1,250.00	-100.0%		\$0.00	\$1,250.00	(\$1,250.00)	-100.0%	\$725.00	\$15,000
61650.100.06	COMPUTER SUPPLIES	\$2,241.00	\$5,000.00	(\$2,759.00)	-55.2%	\$5,761.37	\$5,000.00	-61.1%		\$2,241.00	\$5,000.00	(\$2,759.00)	-55.2%	\$3,092.08	\$60,000
61655.100.06	POSTAGE	\$0.00	\$250.00	(\$250.00)	-100.0%	\$52.70	\$250.00	-100.0%		\$0.00	\$250.00	(\$250.00)	-100.0%	\$55.00	\$3,000
61660.100.06	GENERAL OFFICE EXPENSE	\$401.45	\$2,083.00	(\$1,681.55)	-80.7%	\$305.61	\$2,083.00	31.4%		\$401.45	\$2,083.00	(\$1,681.55)	-80.7%	\$325.00	\$24,996
61665.100.06	LEGAL POSTINGS/NOTICES	\$0.00	\$58.00	(\$58.00)	-100.0%	\$0.00	\$58.00	0.0%		\$0.00	\$58.00	(\$58.00)	-100.0%	\$0.00	\$696
61670.100.06	INSURANCE	\$112,136.18	\$100,000.00	\$12,136.18	12.1%	\$18,762.43	\$100,000.00	497.7%		\$112,136.18	\$100,000.00	\$12,136.18	12.1%	\$18,750.00	\$217,000

ACCT. #	DESCRIPTION	JULY 2021			JULY 2020			FY 2022 YEAR-TO-DATE			FY 2021		FY 2022
		ACTUAL	BUDGET	VARIANCE	ACTUAL			ACTUAL	BUDGET	VARIANCE	YTD ACTUAL		BUDGET
61685.000.06	STORM READY/RECOVERY	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
61700.100.06	TRAINING & TUITION REIMB	\$0.00	\$583.00	(\$583.00)	-100.0%	\$320.00	-100.0%	\$0.00	\$583.00	(\$583.00)	\$300.00	-100.0%	\$6,996
61705.100.06	MILEAGE	\$11.20	\$83.00	(\$71.80)	-86.5%	\$0.00	0.0%	\$11.20	\$83.00	(\$71.80)	\$0.00	0.0%	\$996
61710.100.06	TRAVEL & MEETINGS EXPENSE	\$30.00	\$3,333.00	(\$3,303.00)	-99.1%	\$0.00	0.0%	\$30.00	\$3,333.00	(\$3,303.00)	\$0.00	0.0%	\$39,996
61800.100.06	SALARIES	\$57,221.08	\$70,551.00	(\$13,329.92)	-18.9%	\$50,443.02	13.4%	\$57,221.08	\$70,551.00	(\$13,329.92)	\$54,695.62	4.6%	\$846,612
61820.100.06	EMPLOYEE BENEFITS	\$17,963.34	\$23,081.00	(\$5,117.66)	-22.2%	\$12,843.23	39.9%	\$17,963.34	\$23,081.00	(\$5,117.66)	\$20,597.69	-12.8%	\$276,972
61830.100.06	CONTRACT WAGES	\$0.00	\$0.00	\$0.00	0.0%	\$4,690.00	-100.0%	\$0.00	\$0.00	\$0.00	\$5,583.33	-100.0%	\$0
61900.100.06	BAD DEBTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
61970.000.06	PAC INITIATIVES	\$389.00	\$0.00	\$389.00	0.0%	\$0.00	0.0%	\$389.00	\$0.00	\$389.00	\$0.00	0.0%	\$0
61975.100.06	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$27.00	(\$27.00)	-100.0%	\$0.00	0.0%	\$0.00	\$27.00	(\$27.00)	\$0.00	0.0%	\$324
61980.100.06	WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
61985.100.06	RETIREE HEALTH BENEFITS	\$0.00	\$7,500.00	(\$7,500.00)	-100.0%	\$7,366.40	-100.0%	\$0.00	\$7,500.00	(\$7,500.00)	\$7,700.00	-100.0%	\$90,000
61986.100.06	REIP PROGRAM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
61990.100.06	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
80025.000.00	LOSS ON RETIREMENT OF ASSETS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
	TOTAL	\$225,696.48	\$311,297.00	(\$85,600.52)	-27.5%	\$142,402.10	58.5%	\$225,696.48	\$311,297.00	(\$85,600.52)	\$149,512.91	51.0%	\$2,941,232
	EXPENDITURES-MAINTENANCE												
61510.500.07	UTILITIES	\$100.56	\$790.00	(\$689.44)	-87.3%	\$75.70	32.8%	\$100.56	\$790.00	(\$689.44)	\$89.35	12.5%	\$9,480
61515.500.07	TELEPHONE/MAINTENANCE SHOP	\$21.48	\$29.00	(\$7.52)	-25.9%	\$21.48	0.0%	\$21.48	\$29.00	(\$7.52)	\$28.75	-25.3%	\$348
61530.500.07	REPAIRS & MAINT-SHOP	\$0.00	\$417.00	(\$417.00)	-100.0%	\$0.00	0.0%	\$0.00	\$417.00	(\$417.00)	\$0.00	0.0%	\$5,004
61530.940.07	REPAIRS & MAINT-VEHICLES	\$79.58	\$1,667.00	(\$1,587.42)	-95.2%	\$481.45	-83.5%	\$79.58	\$1,667.00	(\$1,587.42)	\$500.00	-84.1%	\$20,004
61530.945.07	REPAIRS & MAINT-EQUIPMENT	\$180.72	\$2,083.00	(\$1,902.28)	-91.3%	\$451.59	-60.0%	\$180.72	\$2,083.00	(\$1,902.28)	\$475.00	-62.0%	\$24,996
61610.500.07	UNIFORMS-GROUNDS	\$940.48	\$1,083.00	(\$142.52)	-13.2%	\$764.00	23.1%	\$940.48	\$1,083.00	(\$142.52)	\$775.00	21.4%	\$12,996
61610.510.07	UNIFORMS-TERMINAL	\$470.08	\$625.00	(\$154.92)	-24.8%	\$399.56	17.6%	\$470.08	\$625.00	(\$154.92)	\$400.00	17.5%	\$7,500
61635.500.07	VEHICLE & EQUIPMENT SUPPLIES	\$309.84	\$250.00	\$59.84	23.9%	\$158.38	95.6%	\$309.84	\$250.00	\$59.84	\$175.00	77.1%	\$3,000
61640.500.07	TOOLS-GRND MAINTENANCE	\$0.00	\$250.00	(\$250.00)	-100.0%	\$0.00	0.0%	\$0.00	\$250.00	(\$250.00)	\$0.00	0.0%	\$3,000
61640.510.07	TOOLS-TERM MAINTENANCE	\$0.00	\$125.00	(\$125.00)	-100.0%	\$0.00	0.0%	\$0.00	\$125.00	(\$125.00)	\$0.00	0.0%	\$1,500
61645.500.07	VEHICLE EXPENSE-FUEL & OIL	\$5,863.69	\$4,167.00	\$1,696.69	40.7%	\$2,813.84	108.4%	\$5,863.69	\$4,167.00	\$1,696.69	\$3,125.00	87.6%	\$50,004
61675.500.07	SHOP SUPPLIES-GRND MAINTENANCE	\$58.56	\$333.00	(\$274.44)	-82.4%	\$0.00	0.0%	\$58.56	\$333.00	(\$274.44)	\$0.00	0.0%	\$3,996
61675.510.07	SHOP SUPPLIES-TERM MAINTENANCE	\$0.00	\$125.00	(\$125.00)	-100.0%	\$0.00	0.0%	\$0.00	\$125.00	(\$125.00)	\$0.00	0.0%	\$1,500
61680.500.07	TOOLS & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
61700.500.07	TRAINING-GRND MAINTENANCE	\$0.00	\$42.00	(\$42.00)	-100.0%	\$0.00	0.0%	\$0.00	\$42.00	(\$42.00)	\$0.00	0.0%	\$504
61700.510.07	TRAINING-TERM MAINTENANCE	\$0.00	\$63.00	(\$63.00)	-100.0%	\$0.00	0.0%	\$0.00	\$63.00	(\$63.00)	\$0.00	0.0%	\$756
61710.500.07	TRAVEL & MEETING EXP-GRND MAINT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
61710.510.07	TRAVEL & MEETING EXP-TERM MAINT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
61810.500.07	MAINTENANCE SHOP LABOR (20%)	\$5,242.00	\$5,100.00	\$142.00	2.8%	\$5,198.80	0.8%	\$5,242.00	\$5,100.00	\$142.00	\$5,175.88	1.3%	\$61,200
61810.510.07	TERM MAINTENANCE LABOR (20%)	\$5,352.00	\$5,191.00	\$161.00	3.1%	\$3,177.68	68.4%	\$5,352.00	\$5,191.00	\$161.00	\$3,137.64	70.6%	\$62,292
61820.500.07	MAINTENANCE BENEFITS (20%)	\$2,109.00	\$2,224.00	(\$115.00)	-5.2%	\$2,485.76	-15.2%	\$2,109.00	\$2,224.00	(\$115.00)	\$2,523.21	-16.4%	\$26,688
61820.510.07	TERM MAINTENANCE BENEFITS (20%)	\$1,981.00	\$2,021.00	(\$40.00)	-2.0%	\$1,623.97	22.0%	\$1,981.00	\$2,021.00	(\$40.00)	\$1,687.64	17.4%	\$24,252
61830.500.07	CONTRACT WAGES-GRND MAINT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
61975.500.07	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$42.00	(\$42.00)	-100.0%	\$0.00	0.0%	\$0.00	\$42.00	(\$42.00)	\$0.00	0.0%	\$504
61975.510.07	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$42.00	(\$42.00)	-100.0%	\$0.00	0.0%	\$0.00	\$42.00	(\$42.00)	\$0.00	0.0%	\$504
61990.500.07	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0
	TOTAL	\$22,708.99	\$26,669.00	(\$3,960.01)	-14.8%	\$17,652.21	28.6%	\$22,708.99	\$26,669.00	(\$3,960.01)	\$18,092.47	25.5%	\$320,028

ACCT. #	DESCRIPTION	ACTUAL	JULY 2021 BUDGET	VARIANCE		ACTUAL	JULY 2020	ACTUAL	FY 2022 YEAR-TO-DATE BUDGET	VARIANCE		FY 2021 YTD ACTUAL	FY 2022 BUDGET	
PHFLIGHT CONCESSIONS														
61510.900.09	COMMUNICATIONS/UTILITIES	\$53.45	\$54.00	(\$0.55)	-1.0%	\$53.45	0.0%	\$53.45	\$54.00	(\$0.55)	-1.0%	\$54.17	-1.3%	\$648
61530.900.09	REPAIRS & MAINT - CONCESSION	\$0.00	\$300.00	(\$300.00)	-100.0%	\$179.16	-100.0%	\$0.00	\$300.00	(\$300.00)	-100.0%	\$250.00	-100.0%	\$3,600
61585.900.09	ADV/MKT/DEV - CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61610.900.09	UNIFORMS - CONCESSION	\$0.00	\$33.00	(\$33.00)	-100.0%	\$0.00	0.0%	\$0.00	\$33.00	(\$33.00)	-100.0%	\$0.00	0.0%	\$396
61660.900.09	GENERAL OFFICE EXPENSE	\$245.40	\$500.00	(\$254.60)	-50.9%	\$293.86	-16.5%	\$245.40	\$500.00	(\$254.60)	-50.9%	\$300.00	-18.2%	\$6,000
61670.900.09	INSURANCE EXPENSE - CONCESSION	\$0.00	\$208.00	(\$208.00)	-100.0%	\$173.95	-100.0%	\$0.00	\$208.00	(\$208.00)	-100.0%	\$68.75	-100.0%	\$2,496
61676.900.09	FOOD & BEVERAGE SUPPLIES	\$9,226.23	\$7,763.00	\$1,463.23	18.8%	\$3,978.01	131.9%	\$9,226.23	\$7,763.00	\$1,463.23	18.8%	\$4,417.22	108.9%	\$87,227
61677.900.09	SUNDRY SUPPLIES	\$0.00	\$50.00	(\$50.00)	-100.0%	\$0.00	0.0%	\$0.00	\$50.00	(\$50.00)	-100.0%	\$0.00	0.0%	\$600
61680.900.09	KITCHEN EQUIPMENT	\$0.00	\$125.00	(\$125.00)	-100.0%	\$38.40	-100.0%	\$0.00	\$125.00	(\$125.00)	-100.0%	\$40.00	-100.0%	\$1,500
61700.900.09	TRAINING REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61810.900.09	CONCESSIONS LABOR	\$10,696.48	\$15,105.00	(\$4,408.52)	-29.2%	\$13,455.03	-20.5%	\$10,696.48	\$15,105.00	(\$4,408.52)	-29.2%	\$9,502.71	12.6%	\$169,718
61820.900.09	CONCESSIONS BENEFITS	\$3,703.98	\$3,969.00	(\$265.02)	-6.7%	\$2,704.72	36.9%	\$3,703.98	\$3,969.00	(\$265.02)	-6.7%	\$3,556.08	4.2%	\$44,591
61830.900.09	CONTRACT WAGES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.900.09	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$38.00	(\$38.00)	-100.0%	\$0.00	0.0%	\$0.00	\$38.00	(\$38.00)	-100.0%	\$0.00	0.0%	\$456
61990.900.09	MISC CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$23,925.54	\$28,145.00	(\$4,219.46)	-15.0%	\$20,876.58	14.6%	\$23,925.54	\$28,145.00	(\$4,219.46)	-15.0%	\$18,188.93	31.5%	\$317,232
AIRLINE SERVICES														
61530.300.10	REPAIRS & MAINTENANCE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61610.300.10	UNIFORMS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61660.300.10	GENERAL OFFICE EXPENSE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61670.300.10	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61680.300.10	TOOLS & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61710.300.10	TRAVEL & MEETING EXPENSE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61810.300.10	GROUND HANDLING LABOR	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61820.300.10	GROUND HANDLING BENEFITS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.300.10	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL OPERATING EXPENDITURES	\$578,190	\$728,481.00	(\$150,291)	-20.6%	\$440,826	31.2%	\$578,190	\$728,481	(\$150,291)	-20.6%	\$456,529	26.6%	\$7,875,496
BOND INTEREST EXPENSE														
80030.000.00	BOND INTEREST EXPENSE	\$19,958.44	\$19,752.00	\$206.44	1.0%	\$21,371.66	-6.6%	\$19,958.44	\$19,752.00	\$206.44	1.0%	\$0.00	0.0%	\$237,024
	BOND ADMINISTRATIVE COSTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL BOND DEBT EXPENDITURES	\$19,958.44	\$19,752.00	\$206.44	1.0%	\$21,371.66	-6.6%	\$19,958.44	\$19,752.00	\$206.44	1.0%	\$0.00	0.0%	\$237,024
	GRAND TOTAL EXPENDITURES	\$598,148.55	\$748,233.00	(\$150,084.45)	-20.1%	\$462,197.41	29.4%	\$598,148.55	\$748,233.00	(\$150,084.45)	-20.1%	\$456,528.66	31.0%	\$8,112,520

RESOLUTION(S)

Newport News Williamsburg Airport

EXECUTIVE SUMMARY

Subject: TSA Lease Extension

Background: Since the initial agreement executed in August 2002, the PAC and TSA have executed six amendments to the lease agreement. This resolution is for a two-year extension, one year firm, with TSA continuing to operate in its current space under the existing rate.

Discussion: Two-year extension, one year firm OR one year extension, one year firm. PAC would ultimately like to establish a new lease with new terms and rate.

Budget Impact: TSA continues to operate at \$98,997.96 per year

Recommended Action: The Commission approve the Lease Extension.

PENINSULA AIRPORT COMMISSION

RESOLUTION 22-001 REGARDING LEASE WITH TRANSPORTATION SECURITY ADMINISTRATION

August 26, 2021

WHEREAS, the Peninsula Airport Commission (the “Commission”) is a political subdivision of the Commonwealth of Virginia, created pursuant to Chapter 22 of the Acts of the General Assembly of the Commonwealth of Virginia of 1946, as amended, and owns and operates Newport News – Williamsburg International Airport (the “Airport”);

WHEREAS, the Commission is vested with the authority to make provisions for the needs of aviation, commerce, shipping, and travel in, to and around the Airport to promote and develop the Airport, and in the exercise of such power, to enter into leases of Airport property;

WHEREAS, the Commission entered into a lease with the U.S. Transportation Security Administration, as Tenant (the “Tenant”), dated August 12, 2002, as amended (the “Lease”), the term of which was to expire by amendment on August 11, 2021;

WHEREAS, the Commission desires to amend the Lease, effective as of August 12, 2021, for Tenant’s occupancy of a portion of the Airport, being a part of the Terminal Building (lower floor, Concourse B), for Tenant’s use in providing homeland and transportation security activities with respect to the Airport;

WHEREAS, Staff of the Commission and the Tenant have agreed to the principal terms of an amendment (the “Lease Amendment”) to extend the Lease term, amend the scope of the premises occupied under the Lease, and amend the total annual rent, with the form of such Lease Amendment set forth in Exhibit A attached hereto and made a part hereof, and such Lease Amendment has been reviewed by the Real Estate Committee and presented at this meeting; and

WHEREAS, the Commissioners of the Peninsula Airport Commission, after mature deliberation and upon the recommendation of the Real Estate Committee, desire to approve the Lease Amendment and its execution and delivery on behalf of the Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PENINSULA AIRPORT COMMISSION THAT:

1. The Lease Amendment is approved, and the Chairman and the Vice-Chairman, either of whom may act, upon advice of counsel to the Commission, are authorized and directed to execute the Lease Amendment consistent with the provisions of this Resolution.
2. The Tenant’s occupancy of the Airport premises since the previous term expiration is hereby ratified and confirmed.

3. This Resolution shall take effect immediately.

Exhibit A

LEASE AMENDMENT

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE LEASE AMENDMENT	LEASE AMENDMENT No. 7 TO LEASE NO. GS-03B-03318
ADDRESS OF PREMISES NEWPORT NEWS REGIONAL AIRPORT 900 BLAND BLVD NEWPORT NEWS, VA 23602-4347	PDN Number: N/A

THIS AMENDMENT is made and entered into between

whose address is: 900 BLAND BLVD STE G
NEWPORT NEWS, VA, 23601-4347

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease. **To extend the term of the lease for two (2) years, one (1) year firm.**

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective August 12, 2021 as follows:

- A. Paragraph 1 "Premises" of the Lease is hereby amended by deleting the existing text and inserting in lieu thereof the following:

"1. The Lessor hereby leases to the Government the following described premises:

3,923 rentable yielding 3,411 ANSI/BOMA Office Area (ABOA) square feet of office and related space located at the Newport News Regional Airport 900 Bland Blvd Newport News VA, 23602-4347 as shown on the lower level of Concourse B per LA#5 Exhibit C, to be used for such purposes as determined by the General Services Administration."

- B. Paragraph 2 "Term" of the Lease is hereby amended by deleting the existing text and by inserting in lieu thereof the following:

"2. TO HAVE AND TO HOLD the said premises with their appurtenances for the terms beginning of August 12, 2002 through August 11, 2023, subject to termination and renewal rights as may hereinafter be set forth."

This Lease Amendment contains {2} pages.

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

FOR THE LESSOR:

FOR THE GOVERNMENT:

Signature: _____
 Name: _____
 Title: _____
 Entity Name: _____
 Date: _____

Signature: _____
 Name: _____
 Title: Lease Contracting Officer
 GSA, Public Buildings Service, _____
 Date: _____

WITNESSED FOR THE LESSOR BY:

Signature: _____
 Name: _____
 Title: _____
 Date: _____

- C. Paragraph 3 of Lease Amendment #6 is hereby amended by deleting the existing text and by inserting in lieu thereof the following:

"3. The Government shall pay the Lessor an annual rent of \$98,997.96 at the rate of \$8,249.00 per month in arrears.

The total annual rent of \$98,997.96 breaks down as follows:

Shell rent:	\$59,767.96 per year
Operating rent:	\$39,230.00 per year

The Government may terminate this Lease, in whole or in parts, at any time effective after the Firm Term of this Lease, by providing not less than 30 days prior written notice to the Lessor. The effective date of the termination shall be the day following the expiration of the required notice period or the termination date set forth in the notice, whichever is later. No rental shall accrue after the effective date of termination.

Rent for a lesser period shall prorated. Rent checks shall be made payable to: Peninsula Airport Commission, 900 Bland Blvd Ste G Newport News, VA 23601-4347"

INITIALS: _____ & _____
LESSOR GOV'T

LEASE NUMBER GS-03B-03318

Agreement of Lease

This agreement, made and entered into this day of August 12, 2002, by and between the PENINSULA AIRPORT COMMISSION, a municipal corporation created by a special act of the General Assembly of Virginia, hereinafter referred to as the "Lessor", or the "Commission", party of the first part; and the Transportation Security Administration hereinafter referred to as "Tenant", party of the second part.

WHEREAS, Lessor is the owner and operator of an airport with appurtenant facilities, known as Newport News/Williamsburg International Airport (the "Airport"), located in the City of Newport News, Virginia, and is desirous of leasing to Tenant a portion of said premises; and

NOW, THEREFORE, WITNESSETH: That for and in consideration of the rents, covenants and agreements hereinafter contained, Lessor does hereby lease, demise, grant and let unto Tenant, and Tenant does hereby hire, take and lease from the Lessor the Premises hereinafter described subject to the following terms, conditions, and limitations, to wit:

1. PREMISES

The demised premises ("Premises") is a total of 600 square feet as more fully shown on Exhibit "A" and Exhibit "B" hereto attached.

2. TERM

The term of this Lease shall be five years, commencing August 12, 2002.

3. RENT

- A. Tenant covenants and agrees to pay to Lessor \$33.00 per square foot per annum for 600 square feet as shown on Exhibit B with a monthly rental of \$1,650 in arrears and will be due within the first five calendars of the ensuing month.
- B. All payments of rent hereunder shall be paid or delivered to the Office of the Executive Director of Lessor, or to other such party and place as may be designated in writing.

4. USE

The Premises described herein shall be used by Tenant for the purpose of office space and a break room.

5. UTILITIES

The operating costs for this Lease shall be \$3.00 per square foot per annum, or \$150 per month. This cost is contained within the \$33.00 per square foot cost referenced in Paragraph 3.

6. RIGHTS OF TENANT

During the term hereof, Tenant shall have, and Lessor hereby gives and grants to Tenant, the following rights:

- A. The right, at Tenant's sole expense, to install and thereafter to operate and maintain necessary signs directing the flow of traffic to and from the service area, provided that no sign shall be installed until approved by Lessor.
- B. The right upon any termination of this Lease to remove the fixtures, furnishings and equipment as may have been installed in or upon the Premises by Tenant, provided that the Premises be restored to its original condition after such removal.

7. FIRE AND CASUALTY DAMAGE

If the Premises shall be damaged by fire or other casualty, either party may immediately terminate the Lease.

8. LIABILITY AND INSURANCE

- A. Pursuant to the Federal Tort Claims Act, 28 U. S. C. 2671 et seq, the Tenant may be sued for the negligent acts or omissions of its employees acting within the scope of their duties that result in damages for personal injury, including death, to any person, and for damage to real or personal property of any person, including loss or destruction, arising out of or resulting from Tenant's exercise of rights provided under this Lease. During the Term, the Tenant shall cause any contractors it employs on the leased premises to obtain and maintain and promptly pay all premiums for adequate general liability and workmen's compensation insurance naming the Lessor as an additional insured.

- B. Lessor and Tenant agree to notify each other in writing as soon as practical of any claim, demand or action arising out of an occurrence covered hereunder of which Lessor or Tenant has knowledge, and to cooperate with each other in the investigation and defense thereof.

9. REPAIRS AND MAINTENANCE

Tenant covenants and agrees, at its sole expense, to maintain all the improvements on the Premises, and the fixtures, furnishings and equipment therein, including the replacement thereof, in good repair throughout the term of this Lease and any extensions and renewals thereof. Tenant shall, at its own expense, provide janitor and cleaning services for the Premises from the supplier of services of its choice and shall keep the Premises in a clean and sanitary condition at all times. Tenant shall also, at its own expense, keep the Premises in a neat and attractive condition. There shall be no obligation on the part of the Lessor to provide or accomplish snow removal on or at the Premises.

10. SERVICE STANDARDS

Tenant hereby covenants and agrees:

- A. That it will observe, comply with and be bound by all laws, ordinances and reasonable rules and regulations relating to the exercise of the rights and privileges granted by this Lease and to the use, management, maintenance and operation of the Airport.
- B. That it will meet all expenses in connection with the use of the Premises hereunder and the rights and privileges herein granted, including without limitation by reason of enumeration – taxes, permits fees, license fees and assessments lawfully levied or assessed upon the Premises or improvements at any time situated thereon, and that it will secure all such permits and licenses. Tenant has the right to protest any Government action other than action by the Lessor at its own expense and without involving Lessor and/or the Airport whatsoever in such a protest.

11. TERMINATION BY LESSOR

- A. In the event that Tenant (i) shall default in the payment of any sums when due hereunder and such default shall continue for a period of ten (10) days after notice thereof from Lessor to Tenant, or (ii) shall default in the performance of any other covenant required to be kept by Tenant hereunder and such default shall continue for a period of thirty (30) days after notice thereof from Lessor to Tenant, or (iii) if Tenant shall make an assignment for the benefit of creditors or be adjudged a bankrupt, Lessor shall have the right to terminate this Lease by giving written notice of such termination to Tenant, and in the event of such termination, Lessor may re-enter and take possession of the Premises lease hereunder.

- B. In the event the Lessor in its reasonable opinion requires the use of the Premises for continued development of the Airport for Airport purposes, it shall have the right to terminate this Lease upon the giving of 90 days written notice to Tenant after August 12, 2003.

12. ASSIGNMENT AND SUBLETTING

Tenant shall not, without the prior written consent of Lessor, which shall not be unreasonably withheld, sell, assign, convey, encumber or sublet its interest in the Premises and the leasehold estate created hereby or any part hereof.

13. NOTICE

Any notice or other communication to Lessor or Tenant pursuant hereto shall be deemed validly given, served or delivered if sent by the United States mail, certified and with proper postage and prepaid, addressed as follows:

To Lessor: The Peninsula Airport Commission
 Attention: Executive Director
 Newport News/Williamsburg International Airport
 Newport News, Virginia 23602

Or to such other addresses as the parties may designate in writing delivered in accordance with the provisions hereof.

14. INGRESS AND EGRESS

The Lessor shall have reasonable ingress and egress to the Premises at all times during the term hereof.

15. WAIVER

Any waiver or any breach of covenants herein contained to be kept and performed by Tenant or Lessor shall not be deemed or considered as a continuing waiver and shall not operate to bar or prevent Tenant or Lessor from declaring a forfeiture for any succeeding breach either of the same, or a different condition or covenant..

16. NON-DISCRIMINATION

Tenant agrees that it will not with respect to its operations under this Lease or with respect to its use in occupation of any premises of Lessor discriminate by segregation or otherwise against any person because of race, color, creed, national origin or sex in providing or refusing to provide to any person or persons the use of any facility, including and all services, privileges, accommodations and activities at the disposal of Tenant. In addition, Tenant agrees that it will comply with all Federal and State laws and

legislation pertaining to civil rights and equal opportunity under the Law, including Executive Orders and rules and regulations of appropriate Federal and State agencies adopted and promulgated thereunder and rules and regulations of Lessor in connection therewith.

17. SUBORDINATION

It is mutually covenanted and agreed that this Lease shall be subordinated to the provisions of any existing or future agreement between Lessor and the United States of America, or Lessor and the Commonwealth of Virginia, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of said Airport.

18. MISCELLANEOUS

- A. Lessor shall keep open and in use from time to time as may be necessary, reconstruct and maintain at its expense the roads and driveways at the Airport that are open and in use on the date of this Lease. Lessor shall have the right to relocate at its expense the roads and driveways at the Airport that are open and in use on the date of this Lease in accordance with the reasonable needs of the Lessor for the operation of the Airport; provided, however, that in no event shall such roads and driveways be related in such a manner as to prevent Tenant from the conduct, operation and maintenance of its rights under this Lease. All of the hereinabove described roads and driveways together with all relocated and future roads and driveways at the Airport may be used by Tenant in the conduct, operation and maintenance of its rights hereunder. This use by Tenant shall be on a non-exclusive basis.
- B. This Lease Agreement will be binding upon and inure to the benefit of the successors and assigns of the parties.

FEDERAL ACQUISITION REGULATIONS

FAR REFERENCE 52.232.23

ASSIGNMENT OF CLAIMS (JAN 1986)

- A. The Lessor, under the Assignment of Claims Act, as amended, 31 U. S. C. 3727, 41 U. S. C. 15 (hereafter referred to as the "the Act"), may assign its rights to be paid amounts due or to become due as a result of the performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency. The assignee under such an assignment may thereafter further assign or reassign its right under the original assignment to any type of financing institution described in the preceding sentence.

- B. Any assignment or reassignment authorized under the Act and this clause shall cover all unpaid amounts payable under this contract, and shall not be made to more than one party, except that an assignment or reassignment may be made to one party as agent or trustee for two or more parties participating in the financing of this contract.
- C. The Lessor shall not furnish or disclose to any assignee under this contract any classified document (including this contract) or information related to work under this contract until the Contracting Officer authorizes such action in writing.

FAR REFERENCE 52.233.1

DISPUTES (December, 1986)

- A. This contract is subject to the Contract Disputes Act of 1978, as amended (41 U. S. C. 601-613)
- B. Except as provided in the Act, all disputes arising under or relating to this contract shall be resolved under this clause.
- C. "Claim", as used in this clause, means a written demand or written assertion by one of the contracting parties, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to this contract. A claim arising under a contract, unlike a claim relating to that contract, is a claim that can be resolved under a contract clause that provides for the relief sought by the claimant. However, a written demand or written assertion by the Lessor seeking the payment of money exceeding \$100,000 is not a claim under the Act until certified as required by subparagraph (d) (2) of this clause. A voucher, invoice, or other routine request for payment that is not in dispute when submitted is not a claim under this Act. The submission may be converted to a claim under the Act, by complying with the submission and certification requirements of this clause, it is disputed either as to liability or amount or is not acted upon in a reasonable time.
- D. (1) A claim by the Lessor shall be made in writing and, unless otherwise stated in this contract, submitted within 6 years after accrual of the claim to the Contracting Officer for a written decision. A claim by the Government against the Lessor shall be subject to a written decision by the Contracting Officer.
 - (2) (i) The Lessor shall provide the certification specified in paragraph (d) (2) (iii) of this clause when submitting any claim exceeding \$100,000.

- (ii) The certification requirement does not apply to issues in controversy that have not been submitted as all or part of a claim.
- (iii) The certification shall state as follows: "I certify that the claim is made in good faith; that the supporting data are accurate and complete to the best of my knowledge and belief; that the amount requested accurately reflects the contract adjustment for which the Contractor believes the Government is liable; and that I am duly authorized to certify the claim on behalf of the Lessor".

(3) The certification may be executed by any person duly authorized to bind the Lessor with respect to the claim.

- E. For Lessor claims of \$100,000 or less, the Contracting Officer must, if requested in writing by the Lessor, render a decision within 60 days of the request. For Lessor-certified claims over \$100,000, the Contracting Officer must, within 60 days, decide the claim or notify the Lessor of the date by which the decision will be made.
- F. The Contracting Officer's decision shall be final unless the Lessor appeals or files a suit as provided in the Act.
- G. If the claim by the Lessor is submitted to the Contracting Officer or a claim by the Government is presented to the Lessor, the parties, by mutual consent, may agree to use alternative disputes resolution (ADR). If the Lessor refuses an offer for ADR, the Lessor shall inform the Contracting Officer, in writing, of the Lessor's specific reasons for rejecting the offer.
- H. The Government shall pay interest on the amount found due and unpaid from (1) the date that the Contracting Officer receives the claim (certified if required); or (2) the date that payment otherwise would be due, if that date is later, until the date of payment. With regard to claims having defective certifications, as defined in FAR 33.201, interest shall be paid from the date that the Contracting Officer initially receives the claim. Simple interest on claims shall be paid at the rate, fixed by the Secretary of the Treasury as provided in the Act, which is applicable to the period during which the Contracting Officer receives the claim and then at the rate applicable for each 6-month period as fixed by the Treasury Secretary during the pendency of the claim.

I. The Lessor shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal or action arising under the contract, and comply with any decision of the Contracting Officer.

IN WITNESS WHEREOF, the parties hereto have caused this Lease Agreement to be executed by their duly authorized officers.

THE PENINSULA AIRPORT COMMISSION:

BY:

Mark S. John 11/21/02
Airport Manager

TENANT:

BY:

John M. John 2-13-03

STATE OF VIRGINIA

City of Newport News, to wit:

The foregoing instrument was signed before me this 11 day of Nov.,
2002.

Witness:

Robert M. McCall

Building Front-Public Entrance

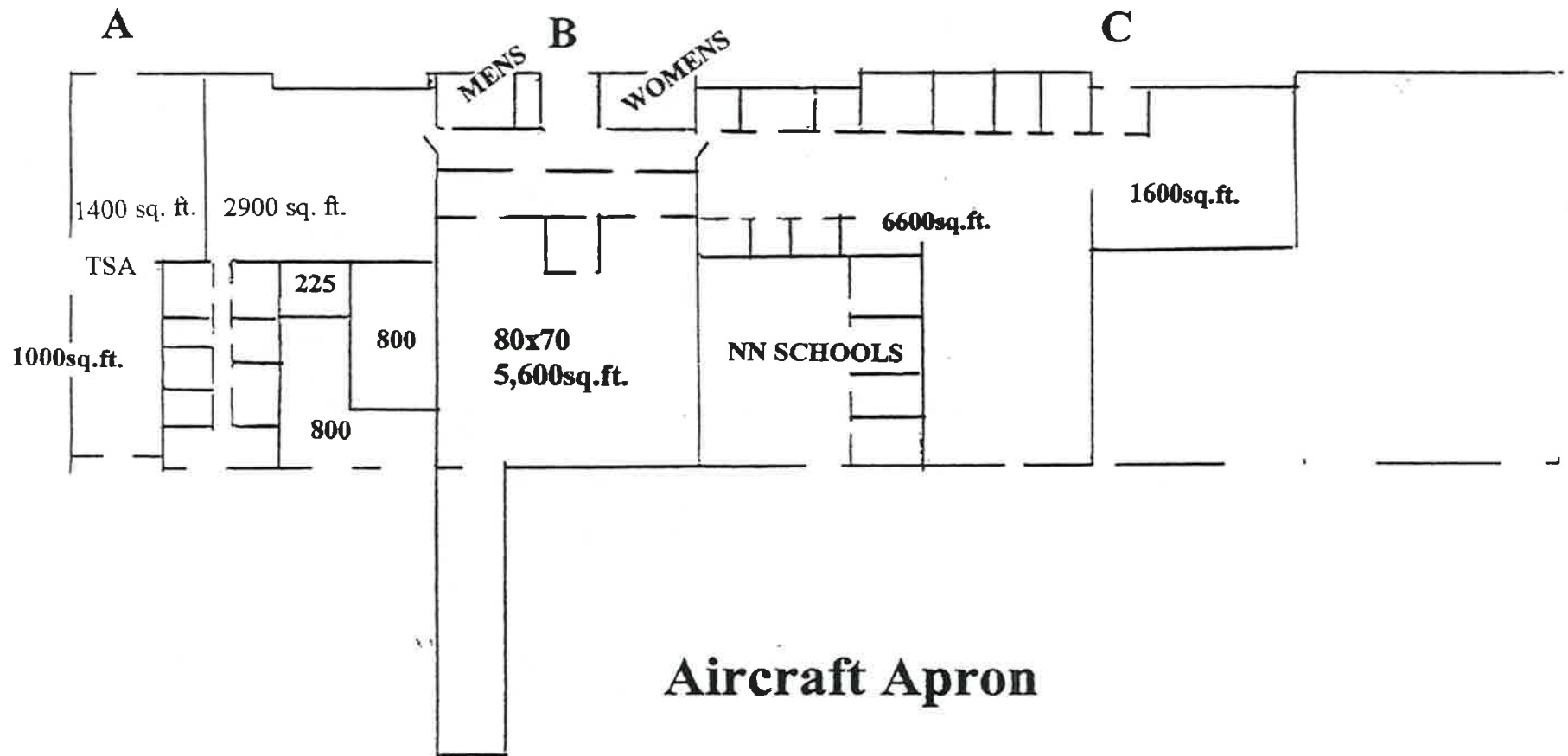
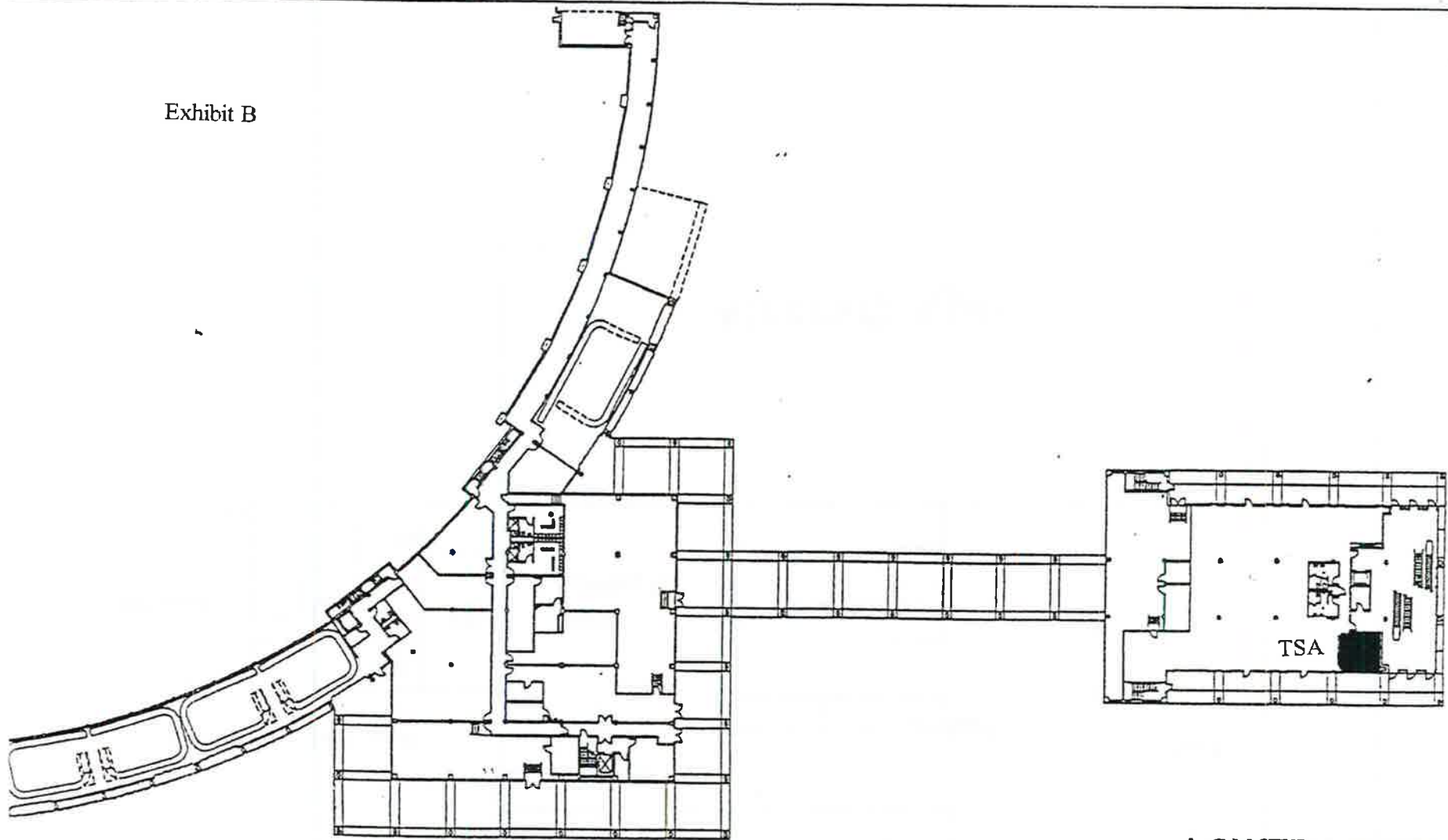


Exhibit B



LOWER LEVEL

AIR SERVICE REPORT

NEWPORT NEWS-WILLIAMSBURG AIRPORT
Monthly Report Summary
July 2021

- We served 21,586 passengers in July 2021
 - up by 1,178 from June 2021
- Load factors:
 - 87.3% for American
- Flight Ops (landings & take offs)
 - 5,584

Total Passengers:

Jan: 6,929
Feb: 6,775
Mar: 9,116
Apr: 12,840
May: 11,744
June: 20,408
July: 21,586
Aug:
Sep:
Oct:
Nov:
Dec:

Total: 89,398 PAX

NEWPORT NEWS WILLIAMSBURG INTERNATIONAL AIRPORT
MONTHLY ACTIVITY REPORT

July 2021								
TOTAL PAX						Total	Total	
(enpl. + depl.)	Jul-21	Jul-20	% CHG	MKT SHR 2021	MKT SHR 2020	Seats Avail.	Enpl & Depl	Load Factor
American	21,375	12,279	74.1%	99.0%	99.0%	24,498	21,375	87.3%
Charter	211	130		1.0%	1.0%			
TOTAL	21,586	12,409	74.0%	100.0%	100.0%			
YOY PAX	8/20-7/21	8/19-7/20	% CHG	MKT SHR 2021	MKT SHR 2020			
Delta	0	96,432	-100.0%	0.0%	33.6%			
American	137,466	188,264	-27.0%	98.8%	65.7%			
Charter	1,691	1,951	-13.3%	1.2%	0.7%			
TOTAL	137,827	286,647	-60.5%	100.0%	100.0%			
YTD PAX	2021 YTD	2020 YTD	% CHG	MKT SHR 2021	MKT SHR 2020	Total Seat Available YTD		
Delta	0	29,195	-100.0%	0.0%	29.0%	0		
American	88,201	70,882	24.4%	98.8%	70.4%	110,539		
Charter	1,078	538	100.4%	1.2%	0.5%			
TOTAL	89,279	100,615	-11.3%	100.0%	100.0%	110,539		
FLIGHT OPS	Jul-21	Jul-20	12 Months To-Date 2021	12 Months To-Date 2020	YOY % CHANGE			
GA	3,851	1,907	25,882	27,597	-6.2%			
Air Carrier	639	450	6,118	8,828	-30.7%			
Itinerant Mil	605	578	7,091	6,957	1.9%			
Local Mil	489	350	6,187	8,890	-30.4%			
TOTAL	5,584	3,285	45,278	52,272	-13.4%			