



Peninsula Airport Commission (PAC) Meeting Notice

Date: January 28, 2021 at 8am

Location: Microsoft Teams

Microsoft Teams meeting*

Join on your computer or mobile app

[Click here to join the meeting](#)

Public Comment will be available, please register to speak at the following link:
<https://forms.gle/hmk8Gh8qf4uWaJiG9> or email Barbara Rumsey at brumsey@flyphf.com by
Wednesday January 27, 2021.

****In light of the Governor's Declared State of Emergency due to COVID-19, it is impracticable and unsafe for the Commission to assemble in a single location, so the meeting will be held electronically, via the link set forth above, pursuant to the 2020 Appropriation Act; the purpose of the meeting being to discuss or transact the business statutorily required or necessary to continue operations of the Commission and the discharge of its lawful purposes, duties, and responsibilities. The public is welcome to use the link above to attend the meeting electronically. The Commission will make available a recording or transcript of the meeting on its website in accordance with the timeframes established in Sections 2.2-3707 and 2.2-3707.1 of the Code of Virginia.***



PENINSULA AIRPORT COMMISSION

AGENDA

January 28, 2021

8am

Location: Microsoft Teams

- | | |
|--|---------------------|
| 1) Call to Order | Chair |
| 2) Jared Alexander Employee Recognition Awards Ceremony | Executive Director |
| 3) Approval of Minutes from Commission Meeting held December 3, 2020 | Chair |
| 4) Read Instructions for Public Comment | Counsel |
| 5) Public Comment | |
| 6) Committee Reports | Chair |
| a) Finance & Audit Committee | Treasurer |
| b) Planning & Development Committee | Chair |
| c) Governance Committee | Secretary |
| d) Marketing & Public Relations Committee | Assistant Treasurer |
| 7) Staff Reports | Executive Director |
| 8) Old Business | Chair |
| 9) New Business | Chair |
| 10) Adjournment | Chair |

**Peninsula Airport Commission Regular Meeting Minutes
December 3, 2020**

Presided: Chairman James "Jay" Joseph

In light of the continuing state of emergency declared by Governor Northam, the Peninsula Airport Commission met in person and used Zoom for streaming to the public on December 3, 2020. All board members were present. Members of the public were able to witness the meeting online via live-streaming and were provided with the opportunity to provide public comment using zoom or to come in-person. The online internet public notice for the meeting noted that this meeting would be conducted in-person and using an electronic process due to the COVID-19 state of emergency and as a precaution to reduce the risk and spread of the novel coronavirus in accordance with Item 4-0.01.g. of Chapter 1289 and Section 2.2- 3708.2 of the Code of Virginia.

Commissioner's present:

Mr. Joseph, Mr. Kelly, Ms. Scott, Mr. Coleman, Mr. Herbert, Ms. Smith

Executive Director

Michael Giardino

Director of Marketing & Public Relations

Jenifer Spratley

Finance Manager

Jessica Minor

Legal Counsel

Mr. Eric Ballou, Esq.

Call to Order

Chair Joseph called the meeting to order at 8:02am.

Read Instructions for Comments from the Public

Chair Joseph asked Counsel to read instructions for Public Comment. Eric Ballou read law for digital meetings and instructions for public comment.

Approval of Minutes from October 22, 2020

Chair Joseph asked for a motion. Mr. Kelly made the motion. Mr. Coleman seconded the motion.

Motion carried by voice vote. 6-0

Resolved Minutes approved from October 22, 2020.

Comments from the Public

None

Committee Reports:

Governance Committee. Ms. Smith stated that the Committee did not meet however there was a discussion regarding the Executive Director's evaluation. Ms. Smith stated that the Committee will follow the same procedure as last year. The Executive Director will be taking a self-evaluation and a report will be sent out.

Finance & Audit Committee Mr. Herbert stated that we continue to improve our net cash position and that we still have 1.5 million in Cares Act funds available for reimbursement. Mr. Herbert asked for any questions. There were none. Mr. Herbert asked Mr. Giardino to provide a Capital update. Mr. Giardino stated that everything is on time and on budget. One update on the report is that the percentage completed represents the percentage paid to date. Mr. Herbert stated that we do have some items for action:

Resolution 21-09 which addresses a situation that has been going on for years. The FBO's have responsibilities and obligations and this resolution authorizes the Executive Director to award a contract to the best proposal. Mr. Giardino stated that we need to verify that the FBO's are fulfilling their obligations to us. Mr. Joseph asked for any questions. Ms. Scott asked the amount of the contract. Ms. Minor answered not to exceed \$30K. Ms. Scott has concerns about having no awardee in the Resolution. Mr. Herbert asked Mr. Ballou his thoughts. Mr. Ballou replied that it is normal to agree to award a contract to a specific vendor. He also added that we could edit the Resolution. Ms. Smith added that if the Resolution were amended to amend the budget instead of delegate the authority to award, she would have no issue. Mr. Coleman agreed. Mr. Giardino added that he has the authority to award Professional Service sup to \$30K but we did not place this in the budget so we can amend the resolution to amend the budget. Mr. Ballou made the changes to the resolution and read them aloud. Coleman made a motion and Mr. Kelly seconded the motion to approve the revised Resolution. Voice vote by roll call. **Approved 6-0.**

Resolution 21-11. Mr. Herbert provided information about abating airline fees and charges to provide information to the Commission regarding the resolution. Mr. Herbert added stated that we expect to create loyalty with our airline partners and to entice others to come to PHF. Mr. Giardino, Mr. Ballou, and Mr. Herbert previously reviewed FAA regulations and there are no rules against rent abatement. Mr. Herbert added that there is no impact on other tenants and that Ms. Spratley went to an Air Service Conference and learned that airlines are looking for incentives. The current situation is about relationships and creating

loyalty. Ms. Smith asked if this would be retro-active. Mr. Giardino replied no. Ms. Smith also asked about rescinding this abatement and if it would have to come back to the Commission to do so. Mr. Herbert replied that any change would take Commission action. Ms. Scott asked how we would alert the airlines. Mr. Herbert replied that we would alert them immediately once agreed. Mr. Giardino added that we have multiple lines of communication. He added that we are modifying the rate schedule. Mr. Giardino stated that the Pac took an action of freezing the rates and charges. He added if this resolution is passed, it will go a long way. Ms. Smith asked if Delta were to return, would this also be extended to them. Mr. Giardino replied yes. Mr. Coleman asked if the State of Emergency were to end, how would that be handled. Mr. Giardino replied that the PAC would then have to act for any changes to be made. Mr. Kelly made a motion; Mr. Herbert seconded the motion. Voice vote by roll call **6-0. Approved.**

Mr. Herbert stated there is one more action which is to approve the **Audit Report.** There were no findings except one finding which is regarding separation of duties on bank reconciliations. The staff met with the Auditors and made necessary changes. Mr. Herbert added that staff is setting up procedures to change duties and to have a better separation of duties. The Audit seems clean. Mr. Herbert asked if there were any other comments from staff. There were no further comments. Mr. Joseph asked if there were any questions or comments. There were none. Motion came from Committee so there was a voice vote by roll call. **6-0 Approved.**

Planning & Development Committee. Mr. Joseph stated that the Committee met on Monday. He added that Kentucky Drive closes tomorrow and there are no new GA updates except we are continuing to sign leases. The current number is 28 out of 30 and our goal is to have all be able to take part in the tiered rate increase.

Resolution 21-08. Memorandum of Understanding with City of Newport News for the Waterworks Conservation Area. Mr. Joseph asked for comments from the staff. Ms. Spratley announced that the FAA has the full package, and we are hopeful that signatures will come shortly. Mr. Giardino added that the Buyer and Seller are in agreement and we recommend the MOU. Mr. Joseph thanked the staff for their work as this has been a challenge. Mr. Giardino added that Mr. Joseph and Counsel have been instrumental in getting this moving forward. Mr. Joseph stated that this was a motion by Committee. Voice votes by roll call. **6-0. Approved.**

Mr. Ballou read law for entering into closed session. Be it resolved that the Commission enter into a Closed meeting pursuant to the Virginia Freedom of Information Act; Section 2.2-3711.A.

Subsection A3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where

discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Vote by Roll Call. 6-0.

The PAC entered in closed session at 8:50am.

Mr. Ballou read law to resume open session. Be it resolved, that to the best of the Commission's knowledge, only public business matters lawfully exempt from open meeting requirements, and only such public business matters as were identified in the motion by which the Closed Meeting was convened, were heard, discussed, or considered in Closed Meeting.

Vote by Roll Call. 6-0.

Open Session resumed at 9:41am.

Mr. Joseph asked for a motion to approve **Resolution 21-10**. Mr. Coleman made the motion; Ms. Smith seconded the motion. Mr. Joseph asked for any discussion. There was none. Voice vote by roll call. Ms. Smith abstained from the vote. **Approved 5-1-0**. Mr. Joseph wants the actions taken be communicated to the Community.

Staff Reports. Ms. Spratley stated that the Commission requested we have a Growth and Marketing Strategy Plan. The company is Dynamic Insights, and they came in to present an overview of the process. Mr. Kelly asked if we will look at bringing more routes. Mr. Romme replied the best way is to increase load factors to get airlines asking for space. Ms. Spratley spoke about her trip to Denver and her meeting with 7 airlines. She added that there was some interest and almost every airline is looking for incentives. Ms. Spratley added that there will be follow-up with the airlines. Mr. Joseph asked about the SCASD grant. Ms. Spratley added that the SCASD grant is open again and our package last year was strong. The routes previously chosen were already at ORF and RIC. Mr. Giardino added that we were encouraged to apply and get a waiver. Ms. Spratley added that we need to beef up our community partnerships. Mr. Giardino stated that everyone has worked hard with a "skinny staff" and making it work. Mr. Giardino thanked Mr. Ballou and the Commissioners support and work. Mr. Joseph asked if there were any questions. There were none.

Old Business. Mr. Joseph stated that we need to follow-up with Mary and Cindy when the MOU is signed.

New Business. Mr. Ballou added that the Hertz space is currently unoccupied and mentioned that that space could be reallocated to existing rental, car companies. He will provide a report at the next meeting.

Mr. Joseph stated that it is a great time to be at the airport. Happy Holidays.
Mr. Joseph adjourned the meeting at 10:11am.

Next meeting January 28, 2021 at 8am.

PENINSULA AIRPORT COMMISSION

RESOLUTION 21-08 REGARDING MEMORANDUM OF UNDERSTANDING WITH CITY OF NEWPORT NEWS

December 3, 2020

WHEREAS, the Peninsula Airport Commission (the “Commission”) is a political subdivision of the Commonwealth of Virginia, created pursuant to Chapter 22 of the Acts of the General Assembly of the Commonwealth of Virginia of 1946, as amended, and owns and operates Newport News – Williamsburg International Airport (the “Airport”);

WHEREAS, the City of Newport News, Virginia (the “City”) has offered to acquire certain property of the Commission, consisting of approximately 192 acres in York County and more particularly described on Exhibit A hereto (the “Land”) to be used for conservation purposes as a watershed protection area under the authority of the Newport News Waterworks Department;

WHEREAS, the Commission’s conveyance of the Land is subject to the approval of the Federal Aviation Administration (the “FAA”) and compliance with various procedures required by federal law, including but not limited to an appraisal for the fair market value of the Land;

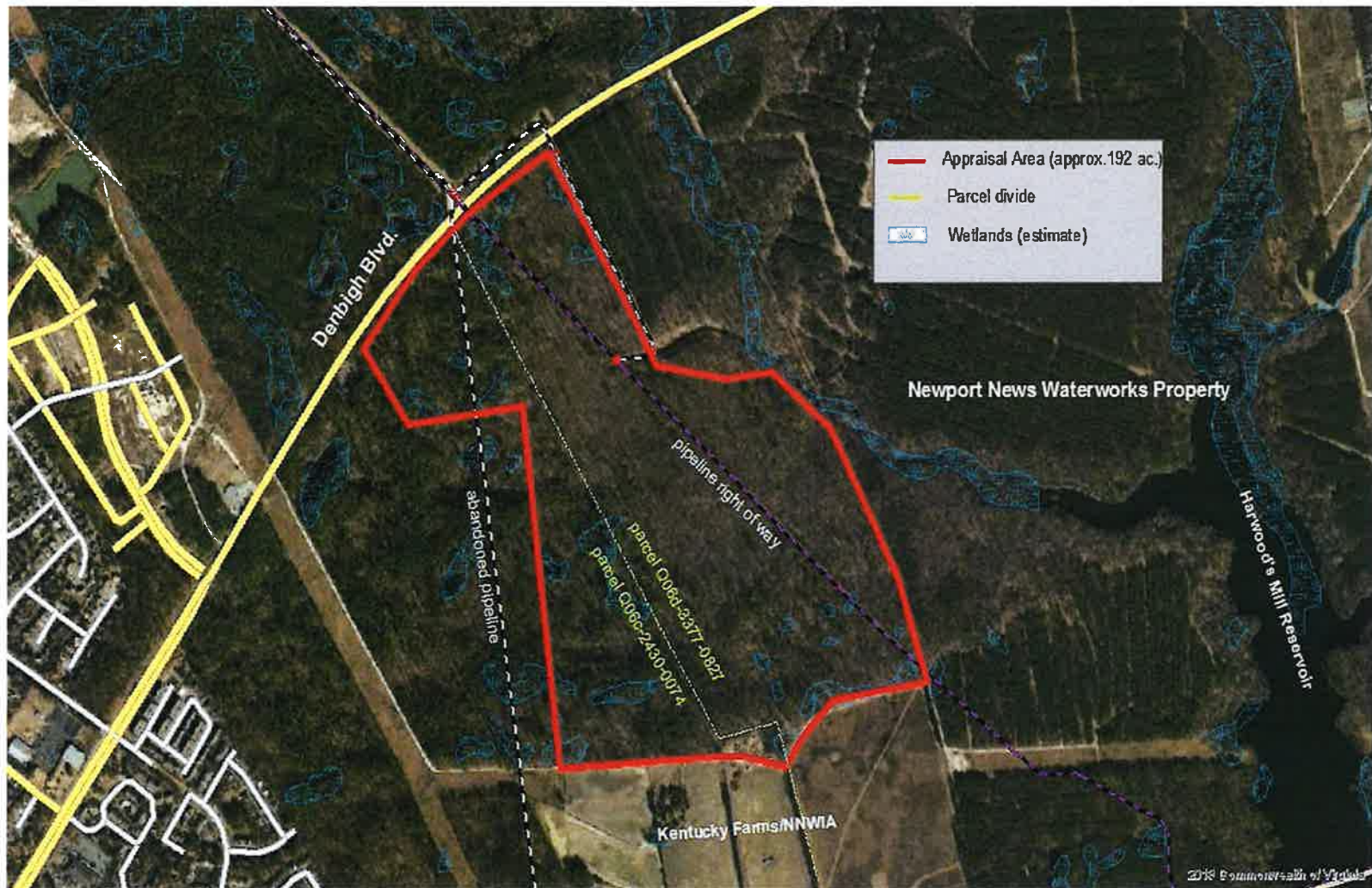
WHEREAS, pending receipt of necessary approvals and satisfaction of necessary requirements, the Commission and the City desire to set forth their understandings with respect to the conveyance of the Land in a non-binding Memorandum of Understanding “(the “MOU”) with respect thereto; and

WHEREAS, the Commissioners of the Peninsula Airport Commission, after mature deliberation and upon the recommendation of the Real Estate Committee, desire to approve the MOU with the City, as described above, and its execution and delivery on behalf of the Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PENINSULA AIRPORT COMMISSION THAT:

1. The conveyance of the Land upon the terms and conditions set forth in the MOU is hereby approved. The MOU, in substantially the form submitted to this meeting, is hereby approved with such changes, insertions or omissions as may be acceptable to the Commission and approved by the Chairman or Vice Chairman, either of whom may act, upon advice of counsel to the Commission, which approval shall be evidenced conclusively by the execution and delivery of the MOU. The Chairman and the Vice-Chairman, either of whom may act, are authorized and directed to execute and deliver the MOU on behalf of the Commission.
2. The MOU shall be a nonbinding agreement between the Commission and the City and is intended only to outline the primary terms and process for which the Commission and the City would enter into a binding purchase and sale agreement for the Land.
3. This Resolution shall take effect immediately.

Exhibit A



PENINSULA AIRPORT COMMISSION

RESOLUTION 21-09 AUTHORIZING ENGAGEMENT FOR AUDITING SERVICES

December 3, 2020

WHEREAS, the Peninsula Airport Commission (the “Commission”) is a political subdivision of the Commonwealth of Virginia, created pursuant to Chapter 22 of the Acts of the General Assembly of the Commonwealth of Virginia of 1946, as amended, and owns and operates Newport News – Williamsburg International Airport (the “Airport”);

WHEREAS, the Commission issued its request for proposals (“RFP”) for auditing services to perform an audit of the fixed base operators at the Airport; and

WHEREAS, the Commission has received four (4) proposals in response to the RFP;

WHEREAS, the Commissioners of the Peninsula Airport Commission, after mature deliberation, desire to delegate the authority to the Executive Director to award the engagement to the offeror deemed fully qualified, responsible and suitable and that has made the best proposal, subject to the conditions below;

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF COMMISSIONERS OF THE PENINSULA AIRPORT COMMISSION THAT:

1. The Executive Director of the Commission is hereby delegated the authority to award the engagement to the offeror deemed fully qualified, responsible and suitable and that has made the best proposal, and the Executive Director is further authorized to enter into an engagement agreement with such selected offeror upon such terms and conditions as specified in the RFP, including a term of one year with two additional one year renewal periods at the option of the Commission, and as further negotiated in the RFP process and upon such further terms and conditions as the Executive Director, upon the advice of counsel to the Commission, may deem necessary and appropriate; provided that the amount payable to the selected offeror shall not exceed \$30,000.00 over the term of the engagement.
2. The Commission’s professional services budget shall be increased by an amount not to exceed \$30,000.00 with respect to the services authorized under this Resolution.
3. This resolution shall take effect immediately.

PENINSULA AIRPORT COMMISSION

RESOLUTION 21-10 REGARDING COMMERCIAL HANGAR GROUND LEASE

December 3, 2020

WHEREAS, the Peninsula Airport Commission (the "Commission") is a political subdivision of the Commonwealth of Virginia, created pursuant to Chapter 22 of the Acts of the General Assembly of the Commonwealth of Virginia of 1946, as amended, and owns and operates Newport News – Williamsburg International Airport (the "Airport");

WHEREAS, the Commission is vested with the authority to make provisions for the needs of aviation, commerce, shipping, and travel in, to and around the Airport to promote and develop the Airport, and in the exercise of such power, to enter into leases of Airport property;

WHEREAS, the Commission desires to enter into a lease with Aery Aviation, LLC, a Virginia limited liability company, and/or its affiliates including Aerodrome Properties, LLC, as tenant ("Tenant"), for a portion of the Airport to be used for the construction and operation of a commercial aircraft hangar for the repair, maintenance or modification of aircraft owned or controlled by Tenant or a permitted subtenant under the lease;

WHEREAS, there has been prepared by Commission Staff the form of a deed and agreement of lease between the Commission and Tenant (the "Lease Agreement"), and such Lease Agreement has been reviewed by counsel and the Real Estate Committee and presented at this meeting; and

WHEREAS, the Commissioners of the Peninsula Airport Commission, after mature deliberation and upon the recommendation of the Real Estate Committee, desire to approve the Lease Agreement and its execution and delivery on behalf of the Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PENINSULA AIRPORT COMMISSION THAT:

1. The lease of the hangar site to the Tenant upon the terms and conditions set forth in the Lease Agreement is hereby approved. The Lease Agreement, in substantially the form submitted to this meeting, is hereby approved with such changes, insertions or omissions as may be acceptable to the Commission and approved by the Chairman or Vice Chairman, either of whom may act, upon advice of counsel to the Commission, which approval shall be evidenced conclusively by the execution and delivery of the Lease Agreement. An operating fee may be set forth in the Lease Agreement or in a separate operating agreement. The Chairman and the Vice-Chairman, either of whom may act, are authorized and directed to execute and deliver the Lease Agreement on behalf of the Commission.
2. As the undertaking of the commercial hangar project is likely to result in the destruction of certain wetlands, the acquisition of mitigation credits in order to mitigate same is hereby authorized, provided the net cost to the Commission of any such mitigation credits shall not exceed \$10,000.00.
3. This Resolution shall take effect immediately.

PENINSULA AIRPORT COMMISSION

RESOLUTION 21-11 AUTHORIZING ABATEMENT OF CERTAIN PASSENGER CARRIER AIRLINE FEES AND CHARGES

December 3, 2020

WHEREAS, the Peninsula Airport Commission (the “Commission”) is a political subdivision of the Commonwealth of Virginia, created pursuant to Chapter 22 of the Acts of the General Assembly of the Commonwealth of Virginia of 1946, as amended, and owns and operates Newport News – Williamsburg International Airport (the “Airport”);

WHEREAS, on March 11, 2020, the World Health Organization declared a pandemic following the outbreak of COVID-19, a respiratory disease caused by a new strain of coronavirus that is currently negatively impacting most, if not all, areas of the world, including the United States and the Commonwealth of Virginia; and within the United States, the President of the United States declared a national emergency on March 13, 2020, and the federal government and various state and local governments, as well as private entities and institutions, have implemented a variety of different efforts aimed at preventing the spread of COVID-19 including, but not limited to, travel restrictions, voluntary and mandatory quarantines, event postponement and cancellations, voluntary and mandatory work from home arrangements, and facility closures; and the impact of these various measures, as well as general concerns related to the global and national public health emergency and other contributing factors, have also resulted in significant volatility in the stock and credit markets, dislocations in the labor market and a general consensus that the global and national economies are distressed; and the economic and financial fallout from COVID-19 on the United States, including the Commonwealth, is expected to be significant and may be prolonged;

WHEREAS, on March 12, 2020, Governor Northam declared a state of emergency in the Commonwealth as a result of the COVID-19 pandemic (which declaration was reaffirmed and continued on May 26, 2020), and the Cities of Hampton and Newport News have also declared states of emergency as a result of the COVID-19 pandemic;

WHEREAS, since March, 2020, Governor Northam has imposed restrictions designed to address the COVID-19 pandemic in the Commonwealth, including at various times a statewide Stay at Home executive order, the prohibition of certain public and private in-person gatherings, the closure of certain recreational and entertainment businesses, restrictions on in-person educational instruction at schools and institutions of higher education; and requirements and recommendations pertaining to social distancing, teleworking, and wearing face coverings;

WHEREAS, subsequent executive orders have addressed the phased re-opening of the Commonwealth, including in the service area of the Airport;

WHEREAS, given the fluidity of the public health crisis, there is no basis to predict how long the current phased re-opening of the Commonwealth, and any subsequent phases may be in place before all restrictions have been lifted or whether the Governor may determine to re-impose some or all of the restrictions in one or more localities or regions of the Commonwealth, including in the service area of the Airport;

WHEREAS, industries worldwide, including passenger carrier airlines serving the Airport, face unprecedented uncertainty and challenges ahead and have sought relief to maintain business solvency and retain operations at the Airport;

WHEREAS, the Airport has been particularly hard hit by COVID-19 economic effects, with passenger carrier airlines serving the Airport suspending and/or substantially reducing air service to the Airport, and such adverse service effects have continued through the date hereof;

WHEREAS, on March 28, 2020, the Federal Aviation Administration (FAA) published (1) informational guidance to Airport Sponsors considering COVID-19 Restriction or Accommodations during this public health emergency, and (2) considerations for State, Local and Territorial COVID-19 Restrictions That Impact Air Transportation;

WHEREAS, rent, fee or charge reduction to (and including) total abatement for a limited period of time to the passenger carrier airlines serving the Airport would assist and enhance the retention of air service at the Airport; and

WHEREAS, retaining a passenger carrier airline during a pandemic health crisis through a temporary relief or deferment plan program is much less expensive in the long run than losing a passenger carrier airline due to financial issues related to the overall economy and the domestic aviation industry caused by the COVID-19 pandemic;

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF COMMISSIONERS OF THE PENINSULA AIRPORT COMMISSION THAT:

1. Due to the lengthy, widespread and continuing impacts of the COVID-19 pandemic, the Commission hereby determines that a targeted and short term reduction of passenger carrier airline fees and charges is in the long term best interests of the Airport and its air service region and will preserve and enhance the long term financial viability of the Airport and its ability to attract passengers and retain commercial air service operations.
2. The Commission hereby approves the abatement and waiver of rates and charges, to include landing charges, parking fees, commercial fuel flowage fees, and jet bridge and office rent, for any passenger air carrier operating at the Airport on March 11, 2020, effective immediately, through June 30, 2021, subject to the terms and provisions of this Resolution, including as set forth in Paragraphs 4 and 5 below.
3. The Executive Director of the Commission is hereby authorized to enter into appropriate amendment and modification documents with each passenger carrier airline operating at the Airport in order to effectuate the provisions of this Resolution.
4. The waiver of rates and charges for passenger carrier airlines authorized in this Resolution shall cease on June 30, 2021, unless extended by action of the Commission, and all such waivers are subject to termination by further action of the Commission in

the event that the state or states of emergency described above cease to be applicable at the Airport and in its air service region or the passenger carrier airlines are made eligible for or become recipients of other or additional governmental forms of relief or aid.

5. The estimated budgetary impact of the provisions of this Resolution is \$26,000 per month. While the Commission presently has sufficient financial resources and reserves to absorb the short term revenue reductions authorized by this Resolution, the Commission expressly retains the right to terminate or limit any waiver of rates and charges for any reason, including but not limited to a determination that its long term financial interests are no longer served by any such waiver.
6. This Resolution shall take effect immediately.

NEWPORT NEWS/WILLIAMSBURG INTERNATIONAL AIRPORT
Monthly Report Summary
December 2020

- We served 10,201 passengers in Dec. 2020
 - up by 88 from Nov. 2020
- Load factors:
 - 0.0% for Delta
 - 58.6% for American
- Flight Ops (landings & take offs)
 - 2,696

Total Passengers:

Jan: 28,750
Feb: 26,023
Mar: 17,178
Apr: 1,932
May: 6,547
June: 7,776
July: 12,409
Aug: 9,717
Sep: 8,384
Oct: 11,463
Nov: 10,113
Dec: 10,201

Total: 150,493 PAX

NEWPORT NEWS / WILLIAMSBURG INTERNATIONAL AIRPORT
MONTHLY ACTIVITY REPORT

DEC 2020

TOTAL PAX						Total	Total		Total
(enpl. + depl.)	Dec-20	Dec-19	% CHG	MKT SHR 2019	MKT SHR 2018	Seats Avail.	Enpl & Depl	Load Factor	TYD2020
Delta	0	13,179	-100.0%	0.0%	36.0%	0	0		44,847
American	10,160	23,390	-56.6%	99.6%	63.8%	17,342	10,160	58.6%	206,548
Charter	41	78		0.4%	0.2%				251,395
TOTAL	10,201	36,647	-72.2%	100.0%	100.0%				

YOY PAX	1/20-12/20	1/19-12/19	% CHG	MKT SHR 2019	MKT SHR 2018
Delta	29,195	164,133	-82.2%	19.4%	38.1%
American	120,147	264,747	-54.6%	79.8%	61.4%
Charter	1,151	2,197	-47.6%	0.8%	0.5%
TOTAL	150,493	431,077	-65.1%	100.0%	100.0%

YTD PAX	2020 YTD	2019 YTD	% CHG	MKT SHR 2019	MKT SHR 2018	Total Seat Available YTD
Delta	29,195	164,133	-82.2%	19.4%	38.1%	44,847
American	120,147	264,747	-54.6%	79.8%	61.4%	206,548
Charter	1,151	2,197	-47.6%	0.8%	0.5%	
TOTAL	150,493	431,077	-65.1%	100.0%	100.0%	251,395

FLIGHT OPS	Dec-20	Dec-19	12 Months To-Date 2020	12 Months To-Date 2019	YOY % CHANGE
GA	1,476	2,435	20,219	34,459	-41.3%
Air Carrier	477	968	6,499	11,326	-42.6%
Itinerant Mil	490	440	6,564	7,956	-17.5%
Local Mil	253	564	7,414	11,314	-34.5%
TOTAL	2,696	4,407	40,696	65,055	-37.4%



PENINSULA AIRPORT COMMISSION

AGENDA

FINANCE & AUDIT COMMITTEE

January 25, 2021

3:00 p.m.

- 1) Call to Order
- 2) Approval of the Minutes from November 30, 2020
- 3) New Business
 - a) December Financials
- 4) Old Business
 - a) Audit Discussion
 - Segregation of Duties
 - Check-signing
- 5) Adjourn



PENINSULA AIRPORT COMMISSION

AGENDA

PLANNING & DEVELOPMENT COMMITTEE

JANUARY 25, 2021

DIRECTLY FOLLOWING FINANCE & AUDIT COMMITTEE MEETING

- 1) Call to Order
- 2) Approval of the Minutes from November 30, 2020
- 3) New Business
- 4) Old Business
 - A) Huntington Pointe
 - B) Ground Lease for Corporate Hangar
 - C) Doghead parcel
 - D) Capital Improvement Projects:
 - Ga and Mobile Home Park Drainage
 - Old Terminal site prep
 - Pavement improvements
 - Infrastructure/permits/approvals
- 5) Adjourn



PENINSULA AIRPORT COMMISSION

AGENDA

GOVERNANCE COMMITTEE

JANUARY 25, 2021

DIRECTLY FOLLOWING PLANNING & DEVELOPMENT COMMITTEE

- 1) Call to Order
- 2) Approval of the Minutes from October 19, 2021
- 3) New Business
- 4) Old Business
 - a) Closed Session for Personnel Matter
 - b) By-Laws
- 5) Adjourn



PENINSULA AIRPORT COMMISSION

AGENDA

MARKETING & PUBLIC RELATIONS COMMITTEE

January 25, 2021

4:00 p.m.

- 1) Call to Order
- 2) New Business
 - a) SCASD Grant Program
 - b) Expanding GSA city pairs
 - c) Communication to Stakeholders
- 3) Old Business
- 4) Adjourn

**PENINSULA AIRPORT COMMISSION
INCOME STATEMENT SUMMARY
DECEMBER 2020**

	ACTUAL	BUDGET	VARIANCE	% VAR	PRIOR YR	VARIANCE	% VAR	ACTUAL YTD	BUDGET YTD	VARIANCE	% VAR	PRIOR YR YTD	VARIANCE	% VAR
REVENUE														
AIRFIELD	\$101,110	\$114,532	(\$13,421)	-11.7%	\$147,462	(\$46,352)	-31.4%	\$674,257	\$683,973	(\$9,716)	-1.4%	\$897,451	(\$223,194)	-24.9%
TERMINAL	\$44,517	\$63,379	(\$18,862)	-29.8%	\$145,444	(\$100,927)	-69.4%	\$311,738	\$331,636	(\$19,898)	-6.0%	\$885,993	(\$574,255)	-64.8%
LANDSIDE	\$156,303	\$138,863	\$17,439	12.6%	\$355,068	(\$198,766)	-56.0%	\$1,080,779	\$674,425	\$406,355	60.3%	\$2,373,495	(\$1,292,716)	-54.5%
OTHER RENTS	\$29,966	\$29,440	\$526	1.8%	\$35,468	(\$5,502)	-15.5%	\$184,771	\$157,350	\$27,421	17.4%	\$200,190	(\$15,418)	-7.7%
TRAILER PARK	\$42,698	\$43,123	(\$425)	-1.0%	\$44,434	(\$1,736)	-3.9%	\$266,075	\$258,738	\$7,337	2.8%	\$271,639	(\$5,564)	-2.0%
ADMINISTRATIVE	\$269	\$250	\$19	7.7%	\$1,058	(\$789)	-75%	\$925,632	\$1,500	\$924,132	61608.8%	\$13,894	\$911,738	6562.1%
MAINTENANCE	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$2,150	(\$2,150)	-100.0%
TOTAL REVENUE	\$374,864	\$389,587	(\$14,723)	-3.8%	\$728,934	(\$354,071)	-48.6%	\$3,443,253	\$2,107,622	\$1,335,631	63.4%	\$4,644,812	(\$1,201,559)	-25.9%
EXPENDITURES														
AIRFIELD	\$66,820	\$70,234	(\$3,414)	-4.9%	\$63,396	\$3,424	5.4%	\$371,263	\$386,974	(\$15,711)	-4.1%	\$398,683	(\$27,421)	-6.9%
TERMINAL	\$143,799	\$139,252	\$4,547	3.3%	\$148,501	(\$4,702)	-3.2%	\$802,424	\$808,204	(\$5,780)	-0.7%	\$916,936	(\$114,511)	-12.5%
LANDSIDE	\$42,119	\$44,485	(\$2,366)	-5.3%	\$54,597	(\$12,478)	-22.9%	\$237,716	\$248,081	(\$10,365)	-4.2%	\$323,224	(\$85,508)	-26.5%
OTHER RENTS	\$25,458	\$31,374	(\$5,916)	-18.9%	\$32,600	(\$7,142)	-21.9%	\$152,069	\$165,327	(\$13,258)	-8.0%	\$215,127	(\$63,058)	-29.3%
TRAILER PARK	\$30,604	\$33,065	(\$2,461)	-7.4%	\$31,259	(\$655)	-2.1%	\$190,370	\$183,616	\$6,754	3.7%	\$208,363	(\$17,993)	-8.6%
ADMINISTRATIVE	\$152,454	\$154,059	(\$1,605)	-1.0%	\$262,400	(\$109,946)	-41.9%	\$987,845	\$978,295	\$9,550	1.0%	\$1,351,222	(\$363,377)	-26.9%
MAINTENANCE	\$27,116	\$25,995	\$1,120	4.3%	\$27,154	(\$38)	-0.1%	\$127,811	\$139,469	(\$11,658)	-8.4%	\$176,069	(\$48,257)	-27.4%
TAKE PHFLIGHT	\$28,072	\$26,630	\$1,442	5.4%	\$51,984	(\$23,912)	-46.0%	\$138,710	\$142,412	(\$3,702)	-2.6%	\$289,291	(\$150,581)	-52.1%
BOND DEBT	\$20,772	\$20,555	\$217	1.1%	\$22,287	(\$1,515)	-6.8%	\$125,092	\$131,534	(\$6,442)	-4.9%	\$133,957	(\$8,865)	-6.6%
TOTAL EXPENDITURES	\$537,212	\$545,648	(\$8,436)	-1.5%	\$694,177	(\$156,964)	-22.6%	\$3,133,300	\$3,183,912	(\$50,611)	-1.6%	\$4,012,871	(\$879,571)	-21.9%
TOTAL NET REVENUE	(\$162,349)	(\$156,061)	(\$6,287)	-4.0%	\$34,757	(\$197,106)	-567.1%	\$309,953	(\$1,076,289)	\$1,386,243	128.8%	\$631,941	(\$321,988)	-51.0%
CFC's (LANDSIDE)	\$54,311	\$36,102	\$18,209	50.4%	\$87,342	(\$33,031)	-37.8%	\$379,542	\$176,694	\$202,848	114.8%	\$629,718	(\$250,176)	-39.7%
RAC COMMISSIONS	\$65,600	\$39,708	\$25,892	65.2%	\$104,599	(\$38,999)	-37.3%	\$459,097	\$194,342	\$264,755	136.2%	\$702,198	(\$243,101)	-34.6%

**PENINSULA AIRPORT COMMISSION
DECEMBER 2020
OPERATING INCOME STATEMENT**

ACCT. #	DESCRIPTION	ACTUAL	DECEMBER 2020 BUDGET	VARIANCE		DECEMBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET
	TOTAL REVENUE	\$374,863.54	\$389,586.89	(\$14,723.35)	-3.8%	\$728,934.12	-48.6%	\$3,443,253.17	\$2,107,622.13	\$1,335,631.04	63.4%	\$4,644,812.04	-25.9%	\$4,532,405.73
	TOTAL EXPENDITURES	\$537,212.31	\$545,648.30	(\$8,435.99)	-1.5%	\$694,176.66	-22.6%	\$3,133,300.23	\$3,183,912.12	(\$50,611.89)	-1.6%	\$4,012,870.68	-21.9%	\$6,632,285.50
	NET REVENUE-OPERATIONS	<u>(\$162,348.77)</u>	<u>(\$156,061.40)</u>	<u>(\$6,287.37)</u>	<u>-4.0%</u>	<u>\$34,757.46</u>	<u>-567.1%</u>	<u>\$309,952.94</u>	<u>(\$1,076,289.99)</u>	<u>\$1,386,242.93</u>	<u>128.8%</u>	<u>\$631,941.36</u>	<u>-51.0%</u>	<u>(\$2,099,880)</u>

ACCT. #	DESCRIPTION	ACTUAL	DECEMBER 2020 BUDGET	VARIANCE		DECEMBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET
REVENUE-AIRFIELD														
41100.000.01	AIRLINE LANDING FEES	\$719.63	\$13,583.39	(\$12,863.76)	-94.7%	\$39,947.35	-98.2%	\$58,448.36	\$80,624.02	(\$22,175.66)	-27.5%	\$241,237.08	-75.8%	\$159,933
41110.000.01	ITINERANT LANDING FEES	\$1,621.62	\$0.00	\$1,621.62	0.0%	\$0.00	0.0%	\$9,747.50	\$0.00	\$9,747.50	0.0%	\$8,212.03	18.7%	\$0
41120.000.01	TIE DOWN FEES	\$19.50	\$0.00	\$19.50	0.0%	\$17.00	14.7%	\$112.00	\$0.00	\$112.00	0.0%	\$109.00	2.8%	\$0
41125.000.01	RON FEES	\$319.01	\$2,173.34	(\$1,854.33)	-85.3%	\$5,485.33	-94.2%	\$15,160.15	\$12,899.84	\$2,260.31	17.5%	\$37,019.54	-59.0%	\$25,589
41130.000.01	FIXED BASE OPERATOR-RICK AVIATION	\$1,272.41	\$903.22	\$369.19	40.9%	\$1,294.76	-1.7%	\$9,496.63	\$6,854.30	\$2,642.33	38.5%	\$9,544.44	-0.5%	\$15,000
41131.000.01	FIXED BASE OPERATOR-ATLANTIC	\$16,396.50	\$16,396.50	\$0.00	0.0%	\$13,755.22	19.2%	\$98,379.00	\$98,379.00	\$0.00	0.0%	\$82,531.32	19.2%	\$196,758
41132.000.01	AVIATION MAINTENANCE REVENUE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41133.000.01	FIXED BASE OPERATOR-FREEDOM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41140.000.01	FUEL FLOWAGE FEES	\$6,916.84	\$10,283.54	(\$3,366.70)	-32.7%	\$10,510.52	-34.2%	\$48,270.70	\$58,701.25	(\$10,430.55)	-17.8%	\$68,853.33	-29.9%	\$121,253
41150.000.01	GATE KEY ACCESS	\$175.00	\$50.00	\$125.00	250.0%	\$50.00	250.0%	\$450.00	\$400.00	\$50.00	12.5%	\$1,925.00	-78.6%	\$2,000
41160.000.01	TSA REIMBURSEMENT	\$2,053.38	\$2,192.57	(\$139.19)	-6.3%	\$3,386.51	-39.4%	\$12,244.38	\$12,420.59	(\$176.21)	-1.4%	\$20,418.36	-40.0%	\$25,394
41170.000.01	MAINTENANCE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41320.000.01	HANGAR RENTAL	\$24,948.77	\$22,997.00	\$1,951.77	8.5%	\$24,927.34	0.1%	\$143,280.52	\$137,982.00	\$5,298.52	3.8%	\$140,511.24	2.0%	\$275,964
41325.000.01	HANGAR LAND RENTAL	\$22,220.76	\$21,872.00	\$348.76	1.6%	\$22,179.75	0.2%	\$133,773.82	\$131,232.00	\$2,541.82	1.9%	\$133,075.80	0.5%	\$262,464
41326.000.01	OPERATIONS FEE-ATAC	\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	0.0%	\$30,000.00	\$30,000.00	\$0.00	0.0%	\$30,000.00	0.0%	\$60,000
41327.000.01	OPERATIONS FEE-FLIGHT INT'L	\$12,500.00	\$12,500.00	\$0.00	0.0%	\$12,500.00	0.0%	\$75,000.00	\$75,000.00	\$0.00	0.0%	\$75,000.00	0.0%	\$150,000
41328.000.01	OPERATIONS FEE-ORION	\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	0.0%	\$30,000.00	\$30,000.00	\$0.00	0.0%	\$30,000.00	0.0%	\$60,000
41530.000.01	FUEL REIMBURSEMENT	\$1,947.01	\$1,580.00	\$367.01	23.2%	\$3,408.49	-42.9%	\$9,893.72	\$9,480.00	\$413.72	4.4%	\$19,014.02	-48.0%	\$19,000
41990.000.01	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$101,110.43	\$114,531.56	(\$13,421.13)	-11.7%	\$147,462.27	-31.4%	\$674,256.78	\$683,973.00	(\$9,716.22)	-1.4%	\$897,451.16	-24.9%	\$1,373,355
REVENUE-TERMINAL														
41160.000.02	TSA REIMBURSEMENT	\$2,053.38	\$2,192.57	(\$139.19)	-6.3%	\$3,386.52	-39.4%	\$12,244.37	\$12,420.59	(\$176.22)	-1.4%	\$20,418.42	-40.0%	\$25,394
41240.000.02	COMMUNICATIONS INCOME	\$240.00	\$160.00	\$80.00	50.0%	\$1,130.00	-78.8%	\$1,440.00	\$480.00	\$960.00	200.0%	\$6,580.00	-78.1%	\$1,440
41300.000.02	AIRLINE OFFICE RENT-EXCLUSIVE	\$536.01	\$8,308.18	(\$7,772.17)	-93.5%	\$15,711.81	-96.6%	\$42,076.91	\$49,849.08	(\$7,772.17)	-15.6%	\$94,270.86	-55.4%	\$99,698
41301.000.02	AIRLINE OFFICE RENT-NONEXCLUSIVE	\$12,614.40	\$15,417.60	(\$2,803.20)	-18.2%	\$44,589.60	-71.7%	\$73,864.80	\$75,458.40	(\$1,593.60)	-2.1%	\$269,920.80	-72.6%	\$169,583
41335.000.02	CAR RENTAL OFFICES	\$1,850.00	\$1,645.00	\$205.00	12.5%	\$2,466.67	-25.0%	\$14,183.36	\$4,935.00	\$9,248.36	187.4%	\$14,800.02	-4.2%	\$14,800
41340.000.02	ADVERTISING SPACE - TERMINAL	\$2,627.25	\$2,400.00	\$227.25	9.5%	\$1,000.00	162.7%	\$15,763.50	\$14,400.00	\$1,363.50	9.5%	\$7,444.53	111.7%	\$28,800
41360.000.02	TSA OFFICE RENT	\$8,249.83	\$8,249.83	\$0.00	0.0%	\$8,249.83	0.0%	\$49,630.09	\$49,498.98	\$131.11	0.3%	\$49,498.98	0.3%	\$98,988
41365.000.02	AIRLINE SERVICES FEE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41405.000.02	JETBRIGE RENT	\$129.03	\$2,000.00	(\$1,870.97)	-93.5%	\$4,000.00	-96.8%	\$10,129.03	\$12,000.00	(\$1,870.97)	-15.6%	\$24,000.00	-57.8%	\$24,000
41406.000.02	FEDERAL INSPECTION STATION FEE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41410.000.02	FOOD CONCESSIONS	\$14,918.90	\$21,890.15	(\$6,971.25)	-31.8%	\$61,975.76	-75.9%	\$83,459.78	\$107,137.03	(\$23,677.25)	-22.1%	\$378,619.67	-78.0%	\$240,776
41411.000.02	FOOD CONCESSIONS-VENDING	\$816.98	\$494.63	\$322.35	65.2%	\$1,568.99	-47.9%	\$5,312.57	\$2,420.88	\$2,891.69	119.4%	\$8,755.04	-39.3%	\$5,441
41412.000.02	CONCESSIONS-SUNDRIES	\$95.00	\$64.24	\$30.76	47.9%	\$244.25	-61.1%	\$821.50	\$314.41	\$507.09	161.3%	\$1,512.75	-45.7%	\$706
41420.000.02	RETAIL CONCESSIONS - NEWSTAND	\$0.00	\$0.00	\$0.00	0.0%	\$685.30	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$5,155.00	-100.0%	\$0
41430.000.02	COMMISSIONS-MISCELLANEOUS	\$380.00	\$407.00	(\$27.00)	-6.6%	\$0.00	0.0%	\$2,306.00	\$2,422.00	(\$116.00)	-4.8%	\$2,000.00	15.3%	\$4,884
41520.000.02	UTILITY REIMBURSEMENT	\$6.45	\$150.00	(\$143.55)	-95.7%	\$435.14	-98.5%	\$506.45	\$300.00	\$206.45	68.8%	\$2,600.52	-80.5%	\$1,200
41990.000.02	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$416.31	-100.0%	\$0
	TOTAL	\$44,517.23	\$63,379.20	(\$18,861.97)	-29.8%	\$145,443.87	-69.4%	\$311,738.36	\$331,636.36	(\$19,898.00)	-6.0%	\$885,992.90	-64.8%	\$715,710
REVENUE-LANDSIDE														
41200.000.08	PARKING LOT REVENUE	\$30,051.00	\$57,173.60	(\$27,122.60)	-47.4%	\$149,353.32	-79.9%	\$205,049.98	\$279,824.90	(\$74,774.92)	-26.7%	\$964,596.57	-78.7%	\$628,870
41210.000.08	CUSTOMER FACILITY CHARGE	\$54,310.75	\$36,101.99	\$18,208.76	50.4%	\$87,341.75	-37.8%	\$379,542.00	\$176,694.08	\$202,847.92	114.8%	\$629,718.25	-39.7%	\$397,097
41220.000.08	GROUND TRANSPORTATION	\$2,486.00	\$3,404.72	(\$918.72)	-27.0%	\$8,909.00	-72.1%	\$14,214.00	\$16,663.73	(\$2,449.73)	-14.7%	\$59,932.00	-76.3%	\$37,450
41230.000.08	EMPLOYEE PARKING DECALS	\$1,995.00	\$925.00	\$1,070.00	115.7%	\$2,540.00	-21.5%	\$2,435.00	\$2,250.00	\$185.00	8.2%	\$3,100.00	-21.5%	\$4,500
41250.000.08	RENT-A-CAR PARKING FEES	\$1,860.00	\$1,550.00	\$310.00	20.0%	\$2,325.00	-20.0%	\$13,485.00	\$4,650.00	\$8,835.00	190.0%	\$13,950.00	-3.3%	\$13,950
41400.000.08	COMMISSIONS-CAR RENTALS	\$65,599.84	\$39,707.81	\$25,892.03	65.2%	\$104,599.05	-37.3%	\$459,097.35	\$194,342.06	\$264,755.29	136.2%	\$702,198.07	-34.6%	\$436,758
41990.000.08	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$6,956.00	\$0.00	\$6,956.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$156,302.59	\$138,863.13	\$17,439.46	12.6%	\$355,068.12	-56.0%	\$1,080,779.33	\$674,424.77	\$406,354.56	60.3%	\$2,373,494.89	-54.5%	\$1,518,624

ACCT. #	DESCRIPTION	ACTUAL	DECEMBER 2020 BUDGET	VARIANCE	DECEMBER 2019		ACTUAL	ACTUAL	FY 2021 YEAR-TO-DATE		FY 2020	FY 2021
									BUDGET	VARIANCE	YTD ACTUAL	BUDGET
REVENUE-PROPERTY RENTS												
41305.000.04	PROPERTY RENTAL	\$16,883.55	\$16,883.55	\$0.00	0.0%	\$14,519.22	16.3%	\$101,301.30	\$101,301.30	\$0.00	0.0%	\$202,603
41306.000.04	PROPERTY RENTAL-FIREHOUSE	\$1,725.00	\$1,725.00	\$0.00	0.0%	\$1,725.00	0.0%	\$10,350.00	\$10,350.00	\$0.00	0.0%	\$20,700
41310.000.04	PROPERTY RENTAL-OLD TERMINAL	\$3,235.69	\$3,141.45	\$94.24	3.0%	\$3,141.45	3.0%	\$19,319.90	\$18,848.70	\$471.20	2.5%	\$37,697
41330.000.04	RENTAL CAR SERVICE FACILITY	\$6,193.92	\$5,058.00	\$1,135.92	22.5%	\$7,585.58	-18.3%	\$44,121.82	\$15,174.00	\$28,947.82	190.8%	\$45,514
41345.000.04	HOUSING RENTALS	\$289.00	\$289.00	\$0.00	0.0%	\$628.00	-65.1%	\$1,734.00	\$1,734.00	\$0.00	0.0%	\$3,468
41520.000.04	UTILITY REIMB-PROPERTY RENTS	\$1,439.09	\$2,143.00	(\$703.91)	-32.8%	\$3,394.89	-57.6%	\$6,744.35	\$8,742.00	(\$1,997.65)	-22.9%	\$21,859
41520.910.04	UTILITY REIMB-OLD TERMINAL	\$200.00	\$200.00	\$0.00	0.0%	\$4,273.79	-95.3%	\$1,200.00	\$1,200.00	\$0.00	0.0%	\$2,400
41990.000.04	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
	TOTAL	\$29,966.25	\$29,440.00	\$526.25	1.8%	\$35,467.93	-15.5%	\$184,771.37	\$157,350.00	\$27,421.37	17.4%	\$334,241
REVENUE-TRAILER PARK												
41195.000.05	LATE CHARGES	\$240.82	\$550.00	(\$309.18)	-56.2%	\$382.57	-37.1%	\$2,698.97	\$3,300.00	(\$601.03)	-18.2%	\$6,600
41355.000.05	RENTS	\$36,297.15	\$37,422.00	(\$1,124.85)	-3.0%	\$38,893.25	-6.7%	\$228,715.50	\$224,532.00	\$4,183.50	1.9%	\$449,064
41520.000.05	UTILITY REIMBURSEMENT	\$6,159.73	\$5,101.00	\$1,058.73	20.8%	\$4,756.17	29.5%	\$34,110.73	\$30,606.00	\$3,504.73	11.5%	\$61,212
41990.000.05	MISCELLANEOUS	\$0.00	\$50.00	(\$50.00)	-100.0%	\$401.58	-100.0%	\$550.00	\$300.00	\$250.00	83.3%	\$600
	TOTAL	\$42,697.70	\$43,123.00	(\$425.30)	-1.0%	\$44,433.57	-3.9%	\$266,075.20	\$258,738.00	\$7,337.20	2.8%	\$517,476
REVENUE-ADMINISTRATIVE												
41180.000.06	UTILITY ADMIN CHARGES	\$140.57	\$125.00	\$15.57	12.5%	\$330.97	-57.5%	\$580.36	\$750.00	(\$169.64)	-22.6%	\$1,500
41350.000.06	RENTAL-CONFERENCE ROOMS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
41500.000.06	STATE REIMB-ADV/MKT/DEVELOPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$70,000
41990.000.06	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$69.00	\$0.00	\$69.00	0.0%	\$0
70020.000.00	SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
70030.000.00	INTEREST INCOME	\$128.77	\$125.00	\$3.77	3.0%	\$132.26	-2.6%	\$763.50	\$750.00	\$13.50	1.8%	\$1,500
70040.000.00	OTHER INCOME	\$0.00	\$0.00	\$0.00	0.0%	\$591.95	-100.0%	\$1,826.89	\$0.00	\$1,826.89	0.0%	\$0
70060.000.00	GRANT INCOME - CARES ACT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$922,392.03	\$0.00	\$922,392.03	0.0%	\$0
	TOTAL	\$269.34	\$250.00	\$19.34	8%	\$1,058.36	-75%	\$925,632.13	\$1,500.00	\$924,132.13	61608.8%	\$73,000
REVENUE-MAINTENANCE												
41170.000.07	CONSTRUCTION REVENUE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
41315.000.07	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
41990.000.07	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
	TOTAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
	TOTAL REVENUE	\$374,863.54	\$389,586.89	(\$14,723.35)	-3.8%	\$728,934.12	-48.6%	\$3,443,253.17	\$2,107,622.13	\$1,335,631.04	63.4%	\$4,532,406
EXPENDITURES-AIRFIELD												
61510.000.03	UTILITIES-HANGAR RENTAL	\$878.71	\$890.00	(\$11.29)	-1.3%	\$1,243.52	-29.3%	\$4,023.89	\$4,743.06	(\$719.17)	-15.2%	\$10,500
61510.920.01	UTILITIES-GENERAL AVIATION	\$93.82	\$100.00	(\$6.18)	-6.2%	\$114.24	-17.9%	\$525.07	\$555.00	(\$29.93)	-5.4%	\$1,200
61510.935.01	UTILITIES-RUNWAYS & TAXIWAYS	\$2,436.24	\$2,990.00	(\$553.76)	-18.5%	\$2,749.01	-11.4%	\$10,400.71	\$13,593.78	(\$3,193.07)	-23.5%	\$29,000
61530.000.03	REPAIRS & MAINTENANCE-HANGAR	\$452.54	\$453.00	(\$0.46)	-0.1%	\$0.00	0.0%	\$5,765.12	\$5,052.00	\$713.12	14.1%	\$10,000
61530.935.01	REPAIRS & MAINT-RWY/TWY	\$2,019.61	\$2,500.00	(\$480.39)	-19.2%	\$1,440.48	40.2%	\$22,137.68	\$16,600.00	\$5,537.68	33.4%	\$34,000
61535.000.01	MAINTENANCE AGREEMENTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
61540.000.01	STATE MAINTENANCE GRANT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
61610.200.01	UNIFORMS: DPS	\$0.00	\$0.00	\$0.00	0.0%	(\$907.50)	-100.0%	\$480.72	\$505.00	(\$24.28)	-4.8%	\$2,000
61610.210.01	UNIFORMS: DPS FIRE	\$954.00	\$955.00	(\$1.00)	-0.1%	\$0.00	0.0%	\$1,054.00	\$1,055.00	(\$1.00)	-0.1%	\$2,000
61615.200.01	DPS SECURITY SUPPLIES	\$170.00	\$330.00	(\$160.00)	-48.5%	(\$1,490.39)	-111.4%	\$1,619.39	\$1,520.00	\$99.39	6.5%	\$3,500
61616.400.01	OPERATIONS SUPPLIES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$37.48	\$40.00	(\$2.51)	-6.3%	\$1,000
61620.000.01	CRASH & RESCUE	\$5,987.95	\$5,990.00	(\$2.05)	0.0%	\$2,157.51	177.5%	\$11,473.50	\$11,610.00	(\$136.50)	-1.2%	\$17,500
61625.000.01	SNOW REMOVAL SUPPLIES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$10,000
61700.200.01	TRAINING-DPS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$200
61700.210.01	TRAINING-FIRE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$175.00	\$50.00	\$125.00	250.0%	\$50
61710.200.01	TRAVEL & MEETING EXP-DPS	\$0.00	\$0.00	\$0.00	0.0%	\$416.60	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
61710.210.01	TRAVEL & MEETING EXP-FIRE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
61720.200.01	POLICE/FIRE ACADEMY	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$4,342.00	\$4,676.00	(\$334.00)	-7.1%	\$4,676
61810.200.01	DPS-POLICE LABOR (20%)	\$10,744.22	\$10,078.23	\$665.99	6.6%	\$11,448.30	-6.2%	\$61,350.26	\$59,141.19	\$2,209.07	3.7%	\$119,611
61810.210.01	DPS-FIRE LABOR (75%)	\$13,010.03	\$14,671.80	(\$1,661.77)	-11.3%	\$15,367.89	-15.3%	\$80,098.19	\$88,421.71	(\$8,323.52)	-9.4%	\$176,453
61810.400.01	AIRPORT OPS LABOR (50%)	\$6,364.26	\$5,534.49	\$829.77	15.0%	\$8,323.10	-23.5%	\$36,626.11	\$34,045.55	\$2,580.56	7.6%	\$67,253
61810.500.01	GRND MAINTENANCE LABOR (25%)	\$8,094.37	\$7,984.89	\$109.48	1.4%	\$8,282.79	-2.3%	\$42,864.84	\$44,816.67	(\$1,951.83)	-4.4%	\$92,726
61810.510.01	TERM MAINTENANCE LABOR (10%)	\$2,278.84	\$2,336.51	(\$57.67)	-2.5%	\$2,087.06	9.2%	\$11,819.89	\$12,483.67	(\$663.78)	-5.3%	\$26,503
61820.200.01	DPS POLICE BENEFITS (20%)	\$3,134.66	\$3,673.81	(\$539.15)	-14.7%	\$3,080.97	1.7%	\$18,027.42	\$20,538.93	(\$2,511.51)	-12.2%	\$43,382
61820.210.01	DPS FIRE BENEFITS (75%)	\$4,750.22	\$5,390.45	(\$640.23)	-11.9%	\$4,107.00	15.7%	\$25,300.45	\$30,739.80	(\$5,439.35)	-17.7%	\$63,833
61820.400.01	AIRPORT OPS BENEFITS (50%)	\$1,800.82	\$1,966.18	(\$165.36)	-8.4%	\$654.46	175.2%	\$11,555.06	\$11,549.40	\$5.66	0.0%	\$23,347
61820.500.01	GRND MAINTENANCE BENEFITS (25%)	\$2,779.84	\$3,328.67	(\$548.83)	-16.5%	\$3,145.89	-11.6%	\$16,724.00	\$19,407.24	(\$2,683.24)	-13.8%	\$39,629
61820.510.01	TERM MAINTENANCE BENEFITS (10%)	\$869.62	\$1,060.49	(\$190.87)	-18.0%	\$854.67	1.7%	\$4,862.14	\$5,829.58	(\$967.44)	-16.6%	\$12,293
61975.200.01	EMPLOYEE PHYSICALS-POLICE	\$0.00	\$0.00	\$0.00	0.0%	\$320.00	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$400
61975.210.01	EMPLOYEE PHYSICALS-FIRE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$500
61990.000.01	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0
	TOTAL	\$66,819.75	\$70,233.52	(\$3,413.77)	-4.9%	\$63,395.60	5.4%	\$371,262.93	\$386,973.58	(\$15,710.65)	-4.1%	\$791,553

ACCT. #	DESCRIPTION	ACTUAL	DECEMBER 2020 BUDGET	VARIANCE	DECEMBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET	
EXPENDITURES-TERMINAL														
61510.000.02	UTILITIES-TERMINAL BLDG	\$34,504.96	\$35,160.92	(\$655.96)	-1.9%	\$36,187.29	-4.6%	\$192,613.00	\$201,793.10	(\$9,180.10)	-4.5%	\$216,041.53	-10.8%	\$399,000
61510.915.02	UTILITIES FLIGHT SERVICE	\$478.43	\$480.00	(\$1.57)	-0.3%	\$368.56	29.8%	\$811.82	\$1,234.78	(\$422.96)	-34.3%	\$733.56	10.7%	\$2,600
61515.000.02	COMMUNICATIONS SYSTEM	\$3,375.46	\$3,400.23	(\$24.77)	-0.7%	\$3,400.33	-0.7%	\$20,062.67	\$20,401.38	(\$338.71)	-1.7%	\$21,989.87	-8.8%	\$40,803
61525.000.02	DUMPSTER COLLECTION	\$1,509.06	\$1,570.04	(\$60.98)	-3.9%	\$2,745.81	-45.0%	\$10,539.53	\$9,420.24	\$1,119.29	11.9%	\$17,174.70	-38.6%	\$18,840
61530.000.02	REPAIRS & MAINT- TERMINAL	\$4,735.18	\$5,000.00	(\$264.82)	-5.3%	\$5,747.64	-17.6%	\$28,146.16	\$28,650.00	(\$503.84)	-1.8%	\$51,862.70	-45.7%	\$90,000
61530.925.02	REPAIR & MAINT-RENTAL CAR/CFC	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61530.930.02	REPAIR & MAINT-DPS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61531.000.02	JETBRIDGE MAINTENANCE	\$184.36	\$200.00	(\$15.64)	-7.8%	\$0.00	0.0%	\$13,536.57	\$13,175.00	\$361.57	2.7%	\$4,476.85	202.4%	\$18,000
61535.000.02	MAINTENANCE AGREEMENTS	\$2,814.40	\$1,834.00	\$980.40	53.5%	\$2,909.92	-3.3%	\$6,799.78	\$7,002.00	(\$202.22)	-2.9%	\$10,213.23	-33.4%	\$14,000
61600.000.02	JANITORIAL SUPPLIES	\$3,433.20	\$3,500.00	(\$66.80)	-1.9%	\$2,038.63	68.4%	\$17,809.24	\$18,200.00	(\$390.76)	-2.1%	\$25,061.16	-28.9%	\$30,000
61610.600.02	UNIFORMS - CUSTODIAL	\$1,984.66	\$1,900.00	\$84.66	4.5%	\$1,088.68	82.3%	\$5,307.22	\$6,600.00	(\$1,292.78)	-19.6%	\$6,946.32	-23.6%	\$13,200
61680.000.02	TOOLS AND EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$530.00	-100.0%	\$0
61710.600.02	TRAVEL & MEETING EXPENSES-CUST	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$750.00	\$0.00	\$750.00	0.0%	\$0.00	0.0%	\$0
61810.200.02	DPS POLICE LABOR (40%)	\$21,488.44	\$20,156.47	\$1,331.97	6.6%	\$22,896.60	-6.2%	\$122,700.52	\$118,282.38	\$4,418.14	3.7%	\$127,365.06	-3.7%	\$239,221
61810.210.02	DPS FIRE LABOR (25%)	\$4,336.68	\$4,890.60	(\$553.92)	-11.3%	\$5,122.63	-15.3%	\$26,699.40	\$29,473.90	(\$2,774.50)	-9.4%	\$32,355.93	-17.5%	\$58,818
61810.400.02	AIRPORT OPS LABOR (50%)	\$6,364.25	\$5,534.49	\$829.76	15.0%	\$8,323.09	-23.5%	\$36,626.07	\$34,045.55	\$2,580.52	7.6%	\$38,333.40	-4.5%	\$67,253
61810.510.02	TERMINAL MAINTENANCE LABOR (55%)	\$12,533.62	\$12,850.79	(\$317.17)	-2.5%	\$11,478.81	9.2%	\$65,009.32	\$68,660.20	(\$3,650.88)	-5.3%	\$77,948.33	-16.6%	\$145,765
61810.600.02	CUSTODIAL LABOR (100%)	\$23,849.44	\$17,777.10	\$6,072.34	34.2%	\$24,859.44	-4.1%	\$126,293.70	\$109,907.38	\$16,386.32	14.9%	\$150,433.97	-16.0%	\$212,570
61820.200.02	DPS POLICE BENEFITS (40%)	\$6,269.32	\$7,347.62	(\$1,078.30)	-14.7%	\$6,161.94	1.7%	\$36,054.82	\$41,077.85	(\$5,023.03)	-12.2%	\$35,524.66	1.5%	\$86,764
61820.210.02	DPS FIRE BENEFITS (25%)	\$1,583.41	\$1,796.95	(\$213.54)	-11.9%	\$1,369.00	15.7%	\$8,433.47	\$10,245.80	(\$1,812.33)	-17.7%	\$10,431.96	-19.2%	\$21,278
61820.400.02	AIRPORT OPS BENEFITS (50%)	\$1,800.82	\$1,966.18	(\$165.36)	-8.4%	\$654.46	175.2%	\$11,555.05	\$11,549.40	\$5.65	0.0%	\$9,055.36	27.6%	\$23,347
61820.510.02	TERMINAL MAINTENANCE BENEFITS (55%)	\$4,782.92	\$5,832.73	(\$1,049.81)	-18.0%	\$4,700.71	1.7%	\$26,741.78	\$32,062.90	(\$5,321.12)	-16.6%	\$34,439.43	-22.4%	\$67,609
61820.600.02	CUSTODIAL BENEFITS (100%)	7,770.15	\$8,053.76	(\$283.61)	-3.5%	8,627.20	-9.9%	45,934.32	\$46,422.44	(\$488.12)	-1.1%	45,877.72	0.1%	\$96,745
61830.600.02	CONTRACT WAGES - CUSTODIAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.000.02	EMPLOYEE PHYSICALS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.600.02	EMPLOYEE PHYSICALS-CUSTODIAL	\$0.00	\$0.00	\$0.00	0.0%	(\$180.00)	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$140.00	-100.0%	\$0
61990.000.02	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$143,798.76	\$139,251.89	\$4,546.87	3.3%	\$148,500.74	-3.2%	\$802,424.44	\$808,204.30	(\$5,779.86)	-0.7%	\$916,935.74	-12.5%	\$1,645,811
LANDSIDE														
61510.000.08	UTILITIES-LANDSIDE	\$19.51	\$33.00	(\$13.49)	-40.9%	\$30.25	-35.5%	\$108.48	\$167.83	(\$59.35)	-35.4%	\$146.91	-26.2%	\$350
61510.905.08	UTILITIES-PLOT GARAGE	\$2,631.36	\$3,060.00	(\$428.64)	-14.0%	\$3,058.84	-14.0%	\$11,813.81	\$13,389.90	(\$1,576.09)	-11.8%	\$13,468.74	-12.3%	\$30,000
61510.910.08	UTILITIES-OLD TERM. LANDSIDE	\$2,503.12	\$4,297.00	(\$1,793.88)	-41.7%	\$4,004.88	-37.5%	\$12,753.91	\$17,212.05	(\$4,458.14)	-25.9%	\$17,320.62	-26.4%	\$43,000
61530.000.08	REPAIR & MAINT-LANDSIDE	\$0.00	\$50.00	(\$50.00)	-100.0%	\$224.42	-100.0%	\$3,973.75	\$4,200.00	(\$226.25)	-5.4%	\$10,985.53	-63.8%	\$20,000
61530.905.08	REPAIR & MAINT-PARKING LOT	\$2,476.71	\$2,500.00	(\$23.29)	-0.9%	\$1,840.29	34.6%	\$17,675.09	\$18,616.00	(\$940.91)	-5.1%	\$23,247.73	-24.0%	\$35,000
61535.000.08	MAINTENANCE AGREEMENTS	\$805.62	\$810.00	(\$4.38)	-0.5%	\$3,595.25	-77.6%	\$2,388.69	\$2,410.00	(\$21.31)	-0.9%	\$12,053.75	-80.2%	\$15,000
61610.700.08	UNIFORMS-PARKING LOT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$336.35	-100.0%	\$500
61610.800.08	UNIFORMS-SKYCAPS	\$639.09	\$0.00	\$639.09	0.0%	\$447.92	42.7%	\$1,541.07	\$0.00	\$1,541.07	0.0%	\$2,982.21	-48.3%	\$0
61675.700.08	MAT'L SUPPLIES-PARKING LOT	\$0.00	\$50.00	(\$50.00)	-100.0%	\$741.16	-100.0%	\$690.21	\$704.00	(\$13.79)	-2.0%	\$1,726.81	-60.0%	\$2,000
61810.200.08	DPS POLICE LABOR (15%)	\$8,058.17	\$7,558.68	\$499.49	6.6%	\$8,586.23	-6.2%	\$46,012.71	\$44,355.89	\$1,656.82	3.7%	\$47,761.87	-3.7%	\$89,708
61810.500.08	GROUNDNS MAINTENANCE LABOR (25%)	\$6,475.50	\$6,387.91	\$87.59	1.4%	\$6,626.23	-2.3%	\$34,291.86	\$35,853.33	(\$1,561.47)	-4.4%	\$39,973.10	-14.2%	\$74,181
61810.510.08	TERMINAL MAINTENANCE LABOR (5%)	\$1,139.42	\$1,168.25	(\$28.83)	-2.5%	\$1,043.52	9.2%	\$5,909.93	\$6,241.84	(\$331.91)	-5.3%	\$7,086.20	-16.6%	\$13,251
61810.700.08	PARKING LOT LABOR	\$10,103.50	\$10,087.01	\$16.49	0.2%	\$10,135.79	-0.3%	\$58,605.66	\$57,227.91	\$1,377.75	2.4%	\$60,791.74	-3.6%	\$97,250
61810.800.08	SKYCAP/SHUTTLE LABOR	\$0.00	\$0.00	\$0.00	0.0%	\$7,039.75	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$42,133.55	-100.0%	\$0
61820.200.08	DPS POLICE BENEFITS (15%)	\$2,351.00	\$2,755.36	(\$404.36)	-14.7%	\$2,310.74	1.7%	\$13,520.55	\$15,404.20	(\$1,883.65)	-12.2%	\$13,321.76	1.5%	\$32,536
61820.500.08	GROUNDNS MAINTENANCE BENEFITS (25%)	\$2,223.87	\$2,662.93	(\$439.06)	-16.5%	\$2,516.71	-11.6%	\$13,379.20	\$15,525.80	(\$2,146.60)	-13.8%	\$13,252.49	1.0%	\$31,703
61820.510.08	TERMINAL MAINTENANCE BENEFITS (5%)	\$434.82	\$530.29	(\$95.47)	-18.0%	\$427.33	1.8%	\$2,431.05	\$2,914.99	(\$483.94)	-16.6%	\$3,130.86	-22.4%	\$6,147
61820.700.08	PARKING LOT BENEFITS	\$2,257.44	\$2,534.70	(\$277.26)	-10.9%	\$1,289.01	75.1%	\$12,619.78	\$13,856.80	(\$1,237.02)	-8.9%	\$9,950.72	26.8%	\$29,215
61820.800.08	SKYCAP/SHUTTLE BENEFITS	\$0.00	\$0.00	\$0.00	0.0%	\$538.57	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$3,197.60	-100.0%	\$0
61975.700.08	EMPLOYEE PHYSICALS-PARKING LOT	\$0.00	\$0.00	\$0.00	0.0%	\$140.00	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$215.00	-100.0%	\$0
61975.800.08	EMPLOYEE PHYSICALS-SKYCAPS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$140.00	-100.0%	\$0
61990.000.08	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$42,119.13	\$44,485.14	(\$2,366.01)	-5.3%	\$54,596.89	-22.9%	\$237,715.75	\$248,080.53	(\$10,364.78)	-4.2%	\$323,223.54	-26.5%	\$519,842
EXPENDITURES-OTHER RENTS														
61510.000.04	UTILITIES-OTHER RENTALS	\$2,829.22	\$3,500.00	(\$670.78)	-19.2%	\$5,060.96	-44.1%	\$9,855.09	\$12,286.10	(\$2,431.01)	-19.8%	\$13,515.69	-27.1%	\$33,800
61510.910.04	UTILITIES-OLD TERMINAL	\$504.87	\$4,164.00	(\$3,659.13)	-87.9%	\$4,161.90	-87.9%	\$4,862.26	\$19,010.69	(\$14,148.43)	-74.4%	\$22,732.69	-78.6%	\$44,000
61530.000.04	REPAIRS & MAINTENANCE-OTHER RENTS	\$47.00	\$708.00	(\$661.00)	-93.4%	\$485.79	-90.3%	\$2,488.82	\$3,203.00	(\$714.18)	-22.3%	\$15,204.68	-83.6%	\$8,500
61530.910.04	REPAIRS & MAINTENANCE-OLD TERM	\$99.00	\$583.00	(\$484.00)	-83.0%	\$33.90	192.0%	\$632.58	\$1,716.00	(\$1,083.42)	-63.1%	\$32,092.75	-98.0%	\$7,000
61535.000.04	MAINTENANCE AGREEMENTS	\$0.00	\$180.00	(\$180.00)	-100.0%	\$0.00	0.0%	\$10,758.10	\$1,740.00	\$9,018.10	518.3%	\$0.00	0.0%	\$3,000
61810.200.04	DPS POLICE LABOR (20%)	\$10,744.22												

ACCT. #	DESCRIPTION	ACTUAL	DECEMBER 2020 BUDGET	VARIANCE	DECEMBER 2019 ACTUAL	ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE	FY 2020 YTD ACTUAL	FY 2021 BUDGET				
EXPENDITURES-TRAILER PARK														
61510.000.05	UTILITIES	\$10,027.16	\$13,292.57	(\$3,265.41)	-24.6%	\$11,772.11	-14.8%	\$59,446.85	\$67,423.84	(\$7,976.99)	-11.8%	\$65,598.37	-9.4%	\$137,000
61525.000.05	DUMPSTER COLLECTION -TRAILER PARK	\$1,901.27	\$1,400.00	\$501.27	35.8%	\$1,339.41	41.9%	\$9,743.39	\$8,400.00	\$1,343.39	16.0%	\$8,400.78	16.0%	\$16,800
61530.000.05	REPAIR & MAINTENANCE	\$1,207.70	\$1,755.00	(\$547.30)	-31.2%	\$0.00	0.0%	\$18,452.62	\$12,510.00	\$5,942.62	47.5%	\$20,235.58	-8.8%	\$25,000
61545.000.05	LEGAL EXPENSES	\$1,315.96	\$0.00	\$1,315.96	0.0%	\$467.00	181.8%	\$13,226.76	\$0.00	\$13,226.76	0.0%	\$10,485.10	26.1%	\$0
61590.000.05	LEASE EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61595.000.05	MANAGEMENT FEES	\$55.83	\$55.00	\$0.83	1.5%	\$140.43	-60.2%	\$377.80	\$330.00	\$47.80	14.5%	\$257.93	46.5%	\$660
61605.000.05	SOFTWARE & SCREENING	\$150.00	\$150.00	\$0.00	0.0%	\$150.00	0.0%	\$1,037.70	\$900.00	\$137.70	15.3%	\$900.00	15.3%	\$1,800
61670.000.05	INSURANCE	\$202.54	\$215.00	(\$12.46)	-5.8%	\$214.64	-5.6%	\$1,437.13	\$1,289.67	\$147.46	11.4%	\$1,287.84	11.6%	\$2,576
61675.000.05	MAT'L & SUPPLIES - TRAILER PARK	\$0.00	\$0.00	\$0.00	0.0%	\$425.73	-100.0%	\$378.29	\$130.00	\$248.29	191.0%	\$1,094.65	-65.4%	\$750
61810.100.05	ADMIN LABOR	\$2,000.00	\$2,010.00	(\$10.00)	-0.5%	\$2,503.22	-20.1%	\$10,412.00	\$12,176.22	(\$1,764.22)	-14.5%	\$16,156.67	-35.6%	\$24,128
61810.200.05	DPS LABOR (5%)	\$2,686.06	\$2,519.56	\$166.50	6.6%	\$2,862.08	-6.2%	\$15,337.57	\$14,785.30	\$552.27	3.7%	\$15,920.65	-3.7%	\$29,903
61810.500.05	GRND MAINTENANCE LABOR (20%)	\$6,475.50	\$6,387.91	\$87.59	1.4%	\$6,626.23	-2.3%	\$34,291.86	\$35,853.33	(\$1,561.47)	-4.4%	\$39,973.10	-14.2%	\$74,181
61810.510.05	TERM MAINTENANCE LABOR (5%)	\$1,139.42	\$1,168.25	(\$28.83)	-2.5%	\$1,043.53	9.2%	\$5,909.94	\$6,241.84	(\$331.90)	-5.3%	\$7,086.21	-16.6%	\$13,251
61820.200.05	DPS BENEFITS (5%)	\$783.67	\$918.45	(\$134.78)	-14.7%	\$770.24	1.7%	\$4,506.86	\$5,134.73	(\$627.87)	-12.2%	\$4,440.57	1.5%	\$10,845
61820.500.05	GRND MAINTENANCE BENEFITS (20%)	\$2,223.87	\$2,662.93	(\$439.06)	-16.5%	\$2,516.71	-11.6%	\$13,379.20	\$15,525.80	(\$2,146.60)	-13.8%	\$13,252.49	1.0%	\$31,703
61820.510.05	TERM MAINTENANCE BENEFITS (5%)	\$434.81	\$530.29	(\$95.48)	-18.0%	\$427.34	1.7%	\$2,431.08	\$2,914.99	(\$483.91)	-16.6%	\$3,130.86	-22.4%	\$6,147
61990.000.05	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$142.00	-100.0%	\$0
	TOTAL	\$30,603.79	\$33,064.98	(\$2,461.19)	-7.4%	\$31,258.67	-2.1%	\$190,369.05	\$183,615.71	\$6,753.34	3.7%	\$208,362.80	-8.6%	\$374,744
EXPENDITURES-ADMINISTRATIVE														
61515.100.06	COMMUNICATIONS	\$1,893.18	\$1,633.33	\$259.85	15.9%	\$2,625.17	-27.9%	\$11,142.42	\$9,799.98	\$1,342.44	13.7%	\$10,988.70	1.4%	\$19,600
61520.100.06	STORMWATER MANAGEMENT FEE	\$9,015.25	\$9,057.00	(\$41.75)	-0.5%	\$8,354.25	7.9%	\$55,715.50	\$55,828.25	(\$112.75)	-0.2%	\$54,987.50	1.4%	\$110,954
61530.100.06	OFC EQUIP REPAIRS,MAINT,SUP	\$1,195.00	\$1,455.67	(\$260.67)	-17.9%	\$1,726.24	-30.8%	\$9,251.57	\$8,577.68	\$673.89	7.9%	\$8,959.84	3.3%	\$17,468
61535.100.06	MAINTENANCE AGREEMENTS	\$0.00	\$700.00	(\$700.00)	-100.0%	\$292.50	-100.0%	\$17,689.41	\$17,560.00	\$129.41	0.7%	\$17,406.28	1.6%	\$25,000
61545.000.06	LEGAL SERVICES	\$8,097.60	\$5,000.00	\$3,097.60	62.0%	\$13,964.34	-42.0%	\$77,257.34	\$30,000.00	\$47,257.34	157.5%	\$63,168.78	22.3%	\$60,000
61550.000.06	AIR SERVICE CONSULTING	\$6,666.67	\$6,666.66	\$0.01	0.0%	\$6,666.66	0.0%	\$39,999.99	\$39,999.99	\$0.00	0.0%	\$39,523.76	1.2%	\$80,000
61555.000.06	AUDITING EXPENSE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$35,863.00	\$35,865.00	(\$2.00)	0.0%	\$37,400.00	-4.1%	\$81,375
61560.000.06	PROFESSIONAL SERVICES	\$606.20	\$610.00	(\$3.80)	-0.6%	\$29,840.00	-98.0%	\$15,837.12	\$18,710.00	(\$2,872.88)	-15.4%	\$44,790.00	-64.6%	\$50,000
61565.000.06	COMMISSION FEES	\$1,075.00	\$1,075.00	\$0.00	0.0%	\$1,075.00	0.0%	\$6,450.00	\$6,450.00	\$0.00	0.0%	\$6,450.00	0.0%	\$12,900
61570.000.06	COMMISSION EXPENSE	\$0.00	\$0.00	\$0.00	0.0%	\$920.09	-100.0%	\$54.00	\$55.00	(\$1.00)	-1.8%	\$3,887.36	-98.6%	\$2,000
61575.000.06	BANK DEPOSITORY SERVICE	\$209.67	\$182.78	\$26.89	14.7%	\$499.45	-58.0%	\$1,231.35	\$1,096.68	\$134.67	12.3%	\$3,041.25	-59.5%	\$2,193
61576.000.06	BANK SERVICE CHARGES	\$1,715.84	\$3,773.46	(\$2,057.62)	-54.5%	\$7,798.78	-78.0%	\$10,377.80	\$18,468.44	(\$8,090.64)	-43.8%	\$48,959.59	-78.8%	\$41,734
61580.000.06	DOCENT PROGRAM	\$0.00	\$0.00	\$0.00	0.0%	\$200.00	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$200.00	-100.0%	\$0
61585.000.06	ADV/MKT/DEVELOPMENT	\$12,177.55	\$12,200.00	(\$22.45)	-0.2%	\$35,227.39	-65.4%	\$74,335.15	\$74,358.00	(\$22.85)	0.0%	\$130,306.99	-43.0%	\$255,000
61590.000.06	COMMUNITY OUTREACH	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$1,630.76	-100.0%	\$0
61605.100.06	DUES & SUBSCRIPTIONS	\$1,961.99	\$1,800.00	\$161.99	9.0%	\$335.00	485.7%	\$12,340.95	\$11,950.00	\$390.95	3.3%	\$3,446.50	258.1%	\$13,053
61650.100.06	COMPUTER SUPPLIES	\$5,242.38	\$3,092.00	\$2,150.38	69.5%	\$4,968.04	5.5%	\$31,679.24	\$18,552.08	\$13,127.16	70.8%	\$22,780.94	39.1%	\$37,105
61655.100.06	POSTAGE	\$520.99	\$525.00	(\$4.01)	-0.8%	\$0.00	0.0%	\$1,256.96	\$1,520.00	(\$263.04)	-17.3%	\$2,171.07	-42.1%	\$3,000
61660.100.06	GENERAL OFFICE EXPENSE	\$2,092.16	\$1,500.00	\$592.16	39.5%	\$3,762.32	-44.4%	\$8,234.03	\$7,910.00	\$324.03	4.1%	\$13,897.41	-40.8%	\$16,000
61665.100.06	LEGAL POSTINGS/NOTICES	\$0.00	\$0.00	\$0.00	0.0%	\$421.05	-100.0%	\$0.00	\$100.00	(\$100.00)	-100.0%	\$495.29	-100.0%	\$500
61670.100.06	INSURANCE	\$18,385.94	\$18,750.00	(\$364.06)	-1.9%	\$22,134.89	-16.9%	\$102,337.64	\$112,500.00	(\$10,162.36)	-9.0%	\$126,649.34	-19.3%	\$225,000
61685.000.06	STORM READY/RECOVERY	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61700.100.06	TRAINING & TUITION REIMB	\$0.00	\$0.00	\$0.00	0.0%	\$928.00	-100.0%	\$320.00	\$300.00	\$20.00	6.7%	\$2,423.00	-86.8%	\$300
61705.100.06	MILEAGE	\$0.00	\$0.00	\$0.00	0.0%	\$336.06	-100.0%	\$0.00	\$375.00	(\$375.00)	-100.0%	\$2,465.79	-100.0%	\$1,500
61710.100.06	TRAVEL & MEETINGS EXPENSE	\$905.54	\$1,000.00	(\$94.46)	-9.4%	\$6,172.65	-85.3%	\$4,587.39	\$4,600.00	(\$12.61)	-0.3%	\$17,725.66	-74.1%	\$15,000
61800.100.06	SALARIES	\$57,672.17	\$56,740.00	\$932.17	1.6%	\$83,484.05	-30.9%	\$316,814.29	\$328,861.18	(\$12,046.89)	-3.7%	\$491,802.96	-35.6%	\$617,272
61820.100.06	EMPLOYEE BENEFITS	\$15,990.80	\$20,597.69	(\$4,606.89)	-22.4%	\$22,921.60	-30.2%	\$96,765.56	\$116,010.69	(\$19,245.13)	-16.6%	\$147,212.49	-34.3%	\$233,739
61830.100.06	CONTRACT WAGES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$12,696.50	\$12,506.67	\$189.83	1.5%	\$0.00	0.0%	\$67,000
61900.100.06	BAD DEBTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61970.000.06	PAC INITIATIVES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$128.00	\$0.00	\$128.00	0.0%	\$0.00	0.0%	\$0
61975.100.06	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$140.00	\$140.00	\$0.00	0.0%	\$355.00	-60.6%	\$140
61980.100.06	WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61985.100.06	RETIREE HEALTH BENEFITS	\$7,029.57	\$7,700.00	(\$670.43)	-8.7%	\$7,746.31	-9.3%	\$43,187.91	\$46,200.00	(\$3,012.09)	-6.5%	\$47,915.38	-9.9%	\$96,648
61986.100.06	REIP PROGRAM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61990.100.06	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$2,152.37	\$0.00	\$2,152.37	0.0%	\$0.00	0.0%	\$0
80025.000.00	LOSS ON RETIREMENT OF ASSETS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$152,453.50	\$154,058.59	(\$1,605.09)	-1.0%	\$262,399.84	-41.9%	\$987,845.49	\$978,294.64	\$9,550.85	1.0%	\$1,351,221.64	-26.9%	\$2,084,481

ACCT. #	DESCRIPTION	ACTUAL	DECEMBER 2020 BUDGET	VARIANCE	DECEMBER 2019 ACTUAL	ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE	FY 2020 YTD ACTUAL	FY 2021 BUDGET				
EXPENDITURES-MAINTENANCE														
61510.500.07	UTILITIES	\$1,007.88	\$699.90	\$307.98	44.0%	\$699.90	44.0%	\$2,131.65	\$1,791.20	\$340.45	19.0%	\$1,868.94	14.1%	\$5,900
61515.500.07	TELEPHONE/MAINTENANCE SHOP	\$21.48	\$28.75	(\$7.27)	-25.3%	\$21.48	0.0%	\$128.88	\$172.50	(\$43.62)	-25.3%	\$215.45	-40.2%	\$345
61530.500.07	REPAIRS & MAINT-SHOP	\$0.00	\$0.00	\$0.00	0.0%	\$208.44	-100.0%	\$210.76	\$274.00	(\$63.24)	-23.1%	\$1,146.52	-81.6%	\$1,000
61530.940.07	REPAIRS & MAINT-VEHICLES	\$770.21	\$750.00	\$20.21	2.7%	\$2,879.73	-73.3%	\$4,004.76	\$6,751.00	(\$2,746.24)	-40.7%	\$11,102.53	-63.9%	\$20,000
61530.945.07	REPAIRS & MAINT-EQUIPMENT	\$2,835.71	\$2,900.00	(\$64.29)	-2.2%	\$367.94	670.7%	\$9,439.15	\$8,375.00	\$1,064.15	12.7%	\$9,976.56	-5.4%	\$15,000
61610.500.07	UNIFORMS-GROUNDS	\$2,212.07	\$1,487.00	\$725.07	48.8%	\$1,311.43	68.7%	\$6,441.08	\$5,710.00	\$731.08	12.8%	\$7,975.90	-19.2%	\$11,844
61610.510.07	UNIFORMS-TERMINAL	\$1,093.65	\$570.00	\$523.65	91.9%	\$482.24	126.8%	\$3,440.22	\$3,250.00	\$190.22	5.9%	\$4,341.02	-20.8%	\$6,840
61635.500.07	VEHICLE & EQUIPMENT SUPPLIES	\$0.00	\$0.00	\$0.00	0.0%	\$345.19	-100.0%	\$419.03	\$875.00	(\$455.97)	-52.1%	\$2,880.94	-85.5%	\$3,000
61640.500.07	TOOLS-GRND MAINTENANCE	\$205.30	\$250.00	(\$44.70)	-17.9%	\$17.96	1043.1%	\$435.29	\$540.00	(\$104.71)	-19.4%	\$1,258.16	-65.4%	\$1,000
61640.510.07	TOOLS-TERM MAINTENANCE	\$0.00	\$0.00	\$0.00	0.0%	\$66.48	-100.0%	\$115.20	\$165.00	(\$49.80)	-30.2%	\$162.48	-29.1%	\$500
61645.500.07	VEHICLE EXPENSE-FUEL & OIL	\$3,798.52	\$3,375.00	\$423.52	12.5%	\$4,927.72	-22.9%	\$19,027.16	\$22,500.00	(\$3,472.84)	-15.4%	\$35,626.94	-46.6%	\$45,000
61675.500.07	SHOP SUPPLIES-GRND MAINTENANCE	\$0.00	\$0.00	\$0.00	0.0%	\$51.17	-100.0%	\$292.97	\$790.00	(\$497.03)	-62.9%	\$3,314.58	-91.2%	\$4,000
61675.510.07	SHOP SUPPLIES-TERM MAINTENANCE	\$89.49	\$90.00	(\$0.51)	-0.6%	\$52.66	69.9%	\$374.41	\$270.00	\$104.41	38.7%	\$509.51	-26.5%	\$750
61680.500.07	TOOLS & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61700.500.07	TRAINING-GRND MAINTENANCE	\$0.00	\$0.00	\$0.00	0.0%	\$175.86	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$555.86	-100.0%	\$500
61700.510.07	TRAINING-TERM MAINTENANCE	\$0.00	\$0.00	\$0.00	0.0%	\$175.86	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$555.86	-100.0%	\$750
61710.500.07	TRAVEL & MEETING EXP-GRND MAINT	\$0.00	\$0.00	\$0.00	0.0%	\$65.16	-100.0%	\$5.54	\$0.00	\$5.54	0.0%	\$65.16	-91.5%	\$0
61710.510.07	TRAVEL & MEETING EXP-TERM MAINT	\$0.00	\$0.00	\$0.00	0.0%	\$73.41	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$73.41	-100.0%	\$0
61810.500.07	MAINTENANCE SHOP LABOR (20%)	\$6,475.49	\$6,387.91	\$87.58	1.4%	\$6,626.24	-2.3%	\$34,291.87	\$35,853.33	(\$1,561.46)	-4.4%	\$39,973.10	-14.2%	\$74,181
61810.510.07	TERM MAINTENANCE LABOR (20%)	\$4,557.68	\$4,673.02	(\$115.34)	-2.5%	\$4,174.11	9.2%	\$23,639.75	\$24,967.34	(\$1,327.59)	-5.3%	\$28,344.84	-16.6%	\$53,005
61820.500.07	MAINTENANCE BENEFITS (20%)	\$2,223.86	\$2,662.93	(\$439.07)	-16.5%	\$2,516.70	-11.6%	\$13,379.20	\$15,525.80	(\$2,146.60)	-13.8%	\$13,252.49	1.0%	\$31,703
61820.510.07	TERM MAINTENANCE BENEFITS (20%)	\$1,739.24	\$2,120.97	(\$381.73)	-18.0%	\$1,709.35	1.7%	\$9,724.29	\$11,659.17	(\$1,934.88)	-16.6%	\$12,523.44	-22.4%	\$24,585
61830.500.07	CONTRACT WAGES-GRND MAINT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.500.07	EMPLOYEE PHYSICALS/DRUG TESTS	\$85.00	\$0.00	\$85.00	0.0%	\$140.00	-39.3%	\$225.00	\$0.00	\$225.00	0.0%	\$280.00	-19.6%	\$0
61975.510.07	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$0.00	\$0.00	0.0%	\$65.00	-100.0%	\$85.00	\$0.00	\$85.00	0.0%	\$65.00	30.8%	\$0
61990.500.07	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
TOTAL		\$27,115.58	\$25,995.48	\$1,120.10	4.3%	\$27,154.03	-0.1%	\$127,811.21	\$139,469.33	(\$11,658.12)	-8.4%	\$176,068.69	-27.4%	\$299,904
PHFLIGHT CONSESSIONS														
61510.900.09	COMMUNICATIONS/UTILITIES	\$53.45	\$54.17	(\$0.72)	-1.3%	\$53.45	0.0%	\$320.70	\$325.00	(\$4.30)	-1.3%	\$320.70	0.0%	\$650
61530.900.09	REPAIRS & MAINT - CONCESSION	\$376.12	\$250.00	\$126.12	50.4%	\$916.78	-59.0%	\$1,824.87	\$1,500.00	\$324.87	21.7%	\$4,456.94	-59.1%	\$3,000
61585.900.09	ADV/MKT/DEV - CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$148.85	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$299.98	-100.0%	\$0
61610.900.09	UNIFORMS - CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61660.900.09	GENERAL OFFICE EXPENSE	\$727.01	\$500.00	\$227.01	45.4%	\$425.65	70.8%	\$4,207.41	\$1,800.00	\$2,407.41	133.7%	\$5,067.45	-17.0%	\$3,000
61670.900.09	INSURANCE EXPENSE - CONCESSION	\$173.95	\$68.75	\$105.20	153.0%	\$252.17	-31.0%	\$1,043.70	\$412.50	\$631.20	153.0%	\$1,513.02	-31.0%	\$825
61676.900.09	FOOD & BEVERAGE SUPPLIES	\$9,449.01	\$6,567.05	\$2,881.96	43.9%	\$23,639.84	-60.0%	\$31,961.47	\$32,141.11	(\$179.64)	-0.6%	\$129,634.72	-75.3%	\$72,233
61677.900.09	SUNDRY SUPPLIES	\$0.00	\$0.00	\$0.00	0.0%	\$197.71	-100.0%	\$199.65	\$330.00	(\$130.35)	-39.5%	\$501.85	-60.2%	\$700
61680.900.09	KITCHEN EQUIPMENT	\$38.40	\$125.00	(\$86.60)	-69.3%	\$812.84	-95.3%	\$577.19	\$665.00	(\$87.81)	-13.2%	\$2,182.54	-73.6%	\$1,500
61700.900.09	TRAINING REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61810.900.09	CONCESSIONS LABOR	\$13,447.79	\$14,832.00	(\$1,384.21)	-9.3%	\$19,924.02	-32.5%	\$76,530.15	\$80,351.88	(\$3,821.73)	-4.8%	\$111,792.81	-31.5%	\$171,345
61820.900.09	CONCESSIONS BENEFITS	\$3,806.20	\$4,183.00	(\$376.80)	-9.0%	\$5,472.58	-30.4%	\$22,045.17	\$24,637.05	(\$2,591.88)	-10.5%	\$32,820.97	-32.8%	\$49,744
61830.900.09	CONTRACT WAGES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.900.09	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$50.00	(\$50.00)	-100.0%	\$140.00	-100.0%	\$0.00	\$250.00	(\$250.00)	-100.0%	\$700.00	-100.0%	\$450
61990.900.09	MISC CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
TOTAL		\$28,071.93	\$26,629.96	\$1,441.97	5.4%	\$51,983.69	-46.0%	\$138,710.31	\$142,412.54	(\$3,702.23)	-2.6%	\$289,290.98	-52.1%	\$303,447
TOTAL OPERATING EXPENDITURES		\$516,440	\$525,093	(\$8,653)	-1.6%	\$671,889	-23.1%	\$3,008,208	\$3,052,378	(\$44,170)	-1.4%	\$3,878,914	-22.4%	\$6,377,886
BOND INTEREST EXPENSE														
	BOND INTEREST EXPENSE	\$20,772.15	\$20,555.00	\$217.15	1.1%	\$22,287.30	-6.8%	\$125,092.20	\$131,534.40	(\$6,442.20)	-4.9%	\$133,956.84	-6.6%	\$254,400
BOND ADMINISTRATIVE COSTS		\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
TOTAL BOND DEBT EXPENDITURES		\$20,772.15	\$20,555.00	\$217.15	1.1%	\$22,287.30	-6.8%	\$125,092.20	\$131,534.40	(\$6,442.20)	-4.9%	\$133,956.84	-6.6%	\$254,400
GRAND TOTAL EXPENDITURES		\$537,212.31	\$545,648.30	(\$8,435.99)	-1.5%	\$694,176.66	-22.6%	\$3,133,300.23	\$3,183,912.12	(\$50,611.89)	-1.6%	\$4,012,870.68	-21.9%	\$6,632,285.50



**PENINSULA AIRPORT COMMISSION - RESTAURANT
OPERATING INCOME STATEMENT
DECEMBER 2020**

ACCT. #	DESCRIPTION	ACTUAL	DECEMBER 2020 BUDGET	VARIANCE		DECEMBER 2019 ACTUAL		FY 2021 YEAR-TO-DATE				FY 2020		FY 2021
								ACTUAL	BUDGET	VARIANCE		YTD ACTUAL		BUDGET
PHFLIGHT REVENUE														
41410.000.02	FOOD CONCESSIONS REVENUE	\$14,918.90	\$21,890.15	(\$6,971.25)	-31.8%	\$61,975.76	-75.9%	\$83,459.78	\$107,137.03	(\$23,677.25)	-22.1%	\$378,619.67	-78.0%	\$240,776
41412.000.02	CONCESSIONS-SUNDRIES	\$95.00	\$64.24	\$30.76	47.9%	\$244.25	-61.1%	\$821.50	\$314.41	\$507.09	161.3%	\$1,512.75	-45.7%	\$706
	TOTAL	\$15,013.90	\$21,954.39	(\$6,940.49)	-31.6%	\$62,220.01	-75.9%	\$84,281.28	\$107,451.44	(\$23,170.16)	-21.6%	\$380,132.42	-77.8%	\$241,482
PHFLIGHT EXPENSES														
61510.900.09	COMMUNICATIONS/UTILITIES	\$53.45	\$54.17	(\$0.72)	-1.3%	\$53.45	0.0%	\$320.70	\$325.00	(\$4.30)	-1.3%	\$320.70	0.0%	\$650
61530.900.09	REPAIRS & MAINT - CONCESSION	\$376.12	\$250.00	\$126.12	50.4%	\$916.78	-59.0%	\$1,824.87	\$1,500.00	\$324.87	21.7%	\$4,456.94	-59.1%	\$3,000
61585.900.09	ADV/MKT/DEV - CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$148.85	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$299.98	-100.0%	\$0
61610.900.09	UNIFORMS - CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61660.900.09	GENERAL OFFICE EXPENSE	\$727.01	\$500.00	\$227.01	45.4%	\$425.65	70.8%	\$4,207.41	\$1,800.00	\$2,407.41	133.7%	\$5,067.45	-17.0%	\$3,000
61670.900.09	INSURANCE EXPENSE - CONCESSION	\$173.95	\$68.75	\$105.20	153.0%	\$252.17	-31.0%	\$1,043.70	\$412.50	\$631.20	153.0%	\$1,513.02	-31.0%	\$825
61676.900.09	FOOD & BEVERAGE SUPPLIES	\$9,449.01	\$6,567.05	\$2,881.96	43.9%	\$23,639.84	-60.0%	\$31,961.47	\$32,141.11	(\$179.64)	-0.6%	\$129,634.72	-75.3%	\$72,233
61677.900.09	SUNDRY SUPPLIES	\$0.00	\$0.00	\$0.00	0.0%	\$197.71	-100.0%	\$199.65	\$330.00	(\$130.35)	-39.5%	\$501.85	-60.2%	\$700
61680.900.09	KITCHEN EQUIPMENT	\$38.40	\$125.00	(\$86.60)	-69.3%	\$812.64	-95.3%	\$577.19	\$665.00	(\$87.81)	-13.2%	\$2,182.54	-73.6%	\$1,500
61700.900.09	TRAINING REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61810.900.09	CONCESSIONS LABOR	\$13,447.79	\$14,832.00	(\$1,384.21)	-9.3%	\$19,924.02	-32.5%	\$76,530.15	\$80,351.88	(\$3,821.73)	-4.8%	\$111,792.81	-31.5%	\$171,345
61820.900.09	CONCESSIONS BENEFITS	\$3,806.20	\$4,183.00	(\$376.80)	-9.0%	\$5,472.58	-30.4%	\$22,045.17	\$24,637.05	(\$2,591.88)	-10.5%	\$32,820.97	-32.8%	\$49,744
61830.900.09	CONTRACT WAGES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.900.09	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$50.00	(\$50.00)	-100.0%	\$140.00	-100.0%	\$0.00	\$250.00	(\$250.00)	-100.0%	\$700.00	-100.0%	\$450
61990.900.09	MISC CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$28,071.93	\$26,629.96	\$1,441.97	5.4%	\$51,983.69	-46.0%	\$138,710.31	\$142,412.54	(\$3,702.23)	-2.6%	\$289,290.98	-52.1%	\$303,447
TAKE PHFLIGHT NET INCOME		(\$13,058.03)	(\$4,675.57)	(\$8,382.46)	-179.3%	\$10,236.32	-227.6%	(\$54,429.03)	(\$34,961.10)	(\$19,467.93)	-55.7%	\$90,841.44	-159.9%	(\$61,965)

**PENINSULA AIRPORT COMMISSION
OPERATING BALANCE SHEET
AS OF DECEMBER 31, 2020**

Current Assets:

Cash	\$10,486,307	
PFC Funds	\$2,630,534	
Net Accounts Receivable	\$233,646	
Advance/Prepays/Inventory	\$306,566	
Note INT FND	\$643	
Deferred Outflows	\$668,585	
Total Current Assets		\$14,326,281

Net Fixed Assets		\$83,844,080
Other Assets - Net Unamortized Bond Costs		\$0
Total Assets		\$98,170,362

Current Liabilities:

Accounts Payable	\$57,224	
Accrued Payroll & Benefits	\$339,035	
Employee FSA Reimbursement	-\$5,678	
Payroll Taxes	\$5,821	
Food & Beverage Tax	\$1,558	
Rent & Other Deposits	\$28,992	
Deferred Income	\$15,097	
Total Current Liabilities:		\$442,050

Long-Term Liabilities:

VRA Bond Payable (\$2.5MM)	\$890,752	
AIP Bond Payable-Towne Bank (\$7MM)	\$4,001,814	
AIP Bond Payable-Towne Bank (\$3MM)	\$1,815,929	
OPEB Liability	\$5,837,984	
Pension Asset/Liability (GASB 68)	-\$12,435	
Group Life Insurance OPEB Liability (GASB 74)	\$203,246	
Total Long-Term Liabilities		\$12,737,290

Other Liabilities - Deferred Income/Outflows		\$1,832,172
Total Liabilities		\$15,011,512

Capital:

Capital Contributions	\$8,621,797	
Passenger Facility Charges	\$2,630,534	
Retained Earnings	\$71,596,566	
YTD Earnings-Current Year	\$309,953	
Total Capital		\$83,158,850
Total Liabilities & Capital		\$98,170,362

**PENINSULA AIRPORT COMMISSION
STATUS OF CASH AND INVESTMENTS
AS OF DECEMBER 31, 2020**

	Balance as of Dec 31, 2020	Prior Month Ending Balance	Variance
Restricted Cash			
PFC Funds	\$2,630,534	\$2,606,350	\$24,184
Capital (State Entitlements)	\$1,750,832	\$2,103,562	(\$352,730)
Capital (Recovery)	\$103,607	\$337,866	(\$234,258)
Money Market (State Entitlements)	\$6,064,169	\$6,061,595	\$2,574
Trailer Park Security Deposits	\$25,002	\$25,002	\$0
Equitable Share	\$0	\$0	\$0
Investments	\$0	\$0	\$0
Total Restricted	\$10,574,144	\$11,134,374	(\$560,230)
Unrestricted Cash			
Operating Cash	\$2,227,560	\$2,285,122	(\$57,562)
Capital (Unrestricted)	\$174	\$174	(\$0)
Money Market (Unrestricted)	\$303,356	\$303,228	\$129
Payroll & Other	\$11,608	\$126,597	(\$114,989)
Total Unrestricted	\$2,542,697	\$2,715,120	(\$172,423)
Total Investments	\$0	\$0	\$0
Total Unrestricted Cash & Investments	\$2,542,697	\$2,715,120	(\$172,423)
Grand Total Cash & Investments	\$13,116,841	\$13,849,494	(\$732,653)
CARES Act Grant Funds:	\$4,135,878		
Total Reimbursed	(\$2,579,319)		
Pending Reimbursement	\$0		
Funds Remaining	\$1,556,559		