



REGULAR COMMISSION MEETING
AGENDA
December 3, 2020
8:00 a.m.

- | | |
|---|---------------------|
| 1) Call to Order | Chair |
| 2) Read Instructions for Comments from the Public | Legal Counsel |
| 3) Public Comment | |
| 4) Approval of Minutes from Commission Meeting held August 27, 2020 | Chair |
| 5) Committee Reports | |
| a. Governance Committee | Chair |
| b. Finance & Audit Committee | Treasurer |
| c. Planning & Development Committee | Chair |
| d. Marketing & Public Relations Committee | Assistant Secretary |
| 6) Staff Reports | Executive Director |
| 7) Old Business | Chair |
| 8) New Business | Chair |
| 9) Adjournment | Chair |

**Peninsula Airport Commission Regular Meeting Minutes
October 22, 2020**

Presided: Chairman James “Jay” Joseph

Commissioners present:

Mr. Joseph, Mr. Kelly, Ms. Scott, Mr. Coleman, Mr. Herbert, Ms. Smith

Executive Director

Michael Giardino

Director of Marketing & Public Relations

Jenifer Spratley

Finance Manager

Jessica Minor

Legal Counsel

Mr. Eric Ballou, Esq.

Call to Order

Chair Joseph called the meeting to order at 8:02am.

Read Instructions for Comments from the Public

Chair Joseph asked Counsel to read instructions for Public Comment. Eric Ballou read instructions for public comment.

Comments from the Public

Jack Sheehan, AOPA volunteer. Looked over the last meeting minutes in regard to hangar rates. The rents established need to be looked at. Not sure if there is a plan. Currently the established rates can be discounted by the Executive Director based on subjective condition index. We did a more extensive analysis that was submitted to the Commission. Minutes are delayed which poses a communication problem. Also, items get placed on the website and we have no knowledge of these things. We want to increase communication.

John Gleason. The pump that the PAC purchased seems to be helping. The drain line has worked for 50 years and we need... The relationships have become toxic with airport administration. Maintenance has been deferred and managed. We are your customers.

Perimeter Road “Virtual” Ribbon Cutting Ceremony

The PAC Commissioners virtually cut the ribbon to the Perimeter Road Project through Zoom. Video can be found on our website <https://peninsulaairportcommission.org>.

Approval of Minutes from September 24, 2020

Chair Joseph asked for a motion. Mr. Coleman made the motion. Mr. Kelly seconded the motion.

Motion carried by voice vote. 6-0

Resolved Minutes approved from September 24, 2020.

Review of Monthly Finances

Mr. Herbert provided highlights for September finances.

- Six figure positive net revenue attributed to car rental revenue
- Expenses near or below expectations
- Expecting CARES act reimbursement of \$800K

Mr. Giardino provided a Capital update:

- Taxiway A Lighting and Rehab Project
 - This is 100% AIP funded
 - Deferred to next construction season

Ms. Smith asked if the price would hold. The answer is yes as the Contractor agreed and recommended this option.

Annual Audit Presentation

Rob Churchman from Cherry Bekaert presented the audit to the Commissioners.

- Management is looking over the financials
- Found one Internal Control deficiency due to staffing
- No grant or Federal Funded project Findings

Mr. Coleman asked if the firm is required to report suspicious activities. Mr. Churchman replied that the firm is required to have investigative skepticism. He elaborated that he is required to talk about any items that may look inconsistent to the industry.

Mr. Kelly asked if our liabilities are specific to us or normal. Mr. Churchman replied normal for the industry and consistent with last year.

Mr. Joseph asked about segregation of duties. He wants to know about Commissioners signing checks and asked for suggestions on how to move forward with Commissioners not signing or at least raising the amount. Mr. Churchman recommended DocuSign.

Cherokee Drive Briefing

Jeff Tarkington, Chris Jaeger and Steve Peterson from Talbert & Bright presented drainage issues and solutions.

- 180 acres
- Natural flow is toward GA Ramp 13 acres
- 1 12inch pipe handling drainage

- Residential area developed even though land not setup for development
- Surface elevation is at least as high as road
- Estimate to fix residential is \$1,500,000
 - Includes
 - Survey
 - Construction
 - Admin
 - Pipe and Headwall Replacement
- Estimate for General Aviation Hangars \$2,000,000
 - Includes
 - Survey
 - Construction

Mr. Herbert asked if the problem is positive outfall. TBI replied yes, that is a huge factor. Mr. Kelly asked if there is a chart to represent the increased rainfall. Mr. Giardino added that we looked at history and the rainfall has been consistent.

Staff Reports

Ms. Spratley gave an overview of her areas of responsibility:

Air Service

- Served more than 8K passengers in September with 52% load factors
- DARPA study showed passengers want social distancing
- DoD study shows that 1% transmission on planes and .003% with masks
- Attended air service conference with positive results and have meetings with airlines

Mr. Giardino commended Jessica for her excellent job with Financials, He added that the Internal Control deficiency is being addressed.

Old Business

None

New Business

None

Mr. Joseph recommended no December meeting.

Mr. Kelly added the City systems needs work and he will invest the time.

Ms. Scott asked if there is value in changing PHF and if we have done a study on this.

Mr. Giardino replied that the study was done when the name changed. Changing PHF is not an easy process and would take millions of dollars to change in all publications.

Adjourned at 9:37am.

October 22, 2020

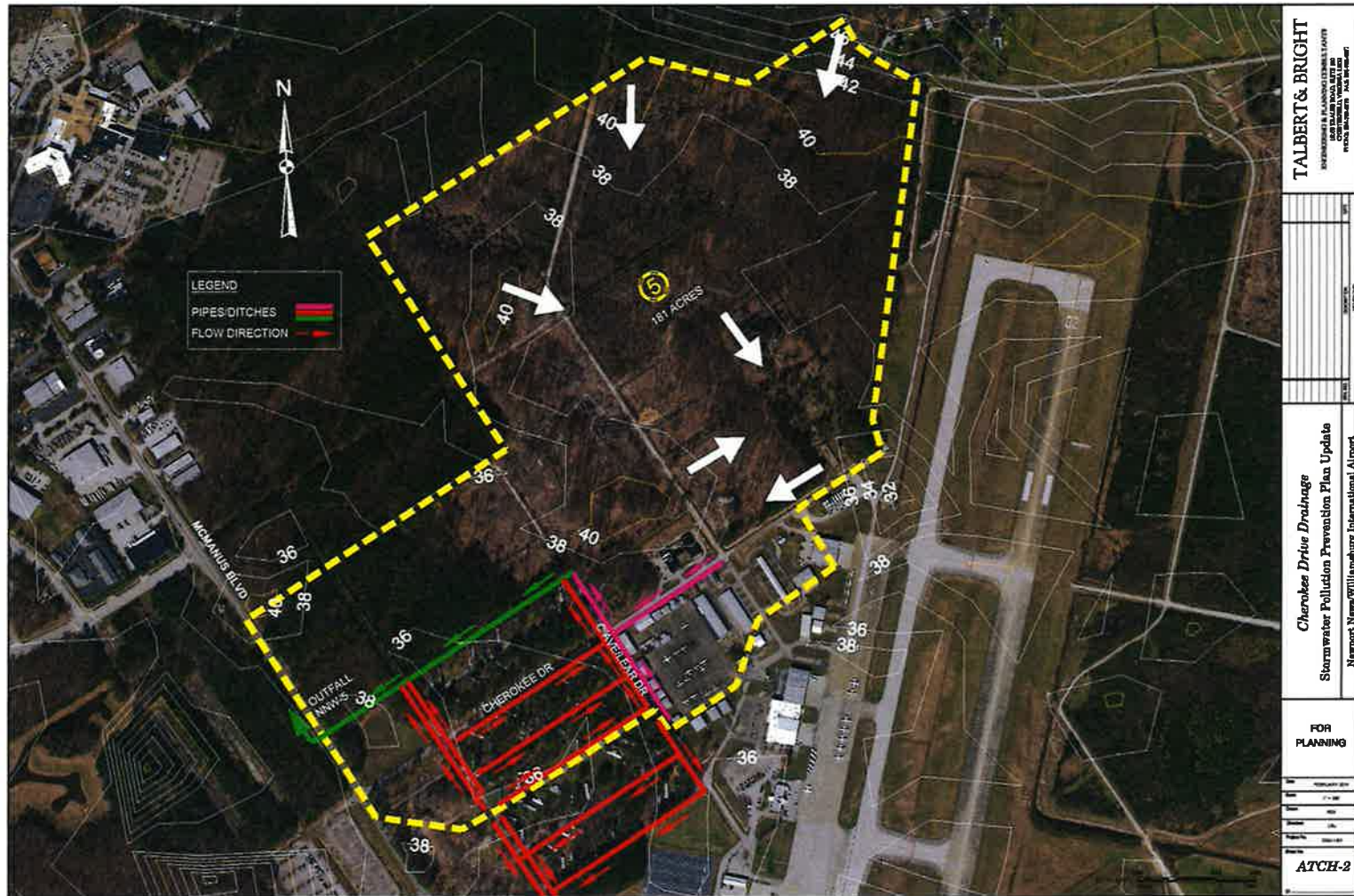
Cherokee Drive Drainage Presentation



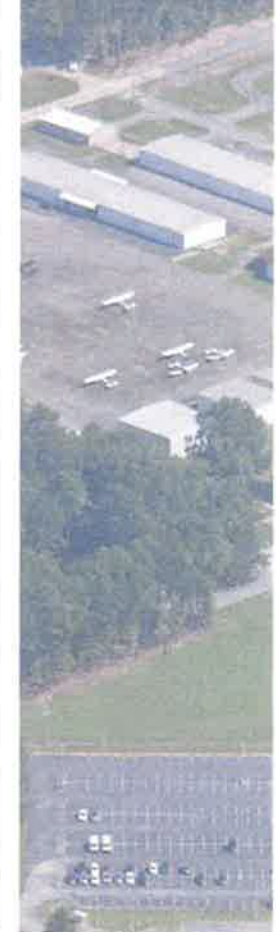
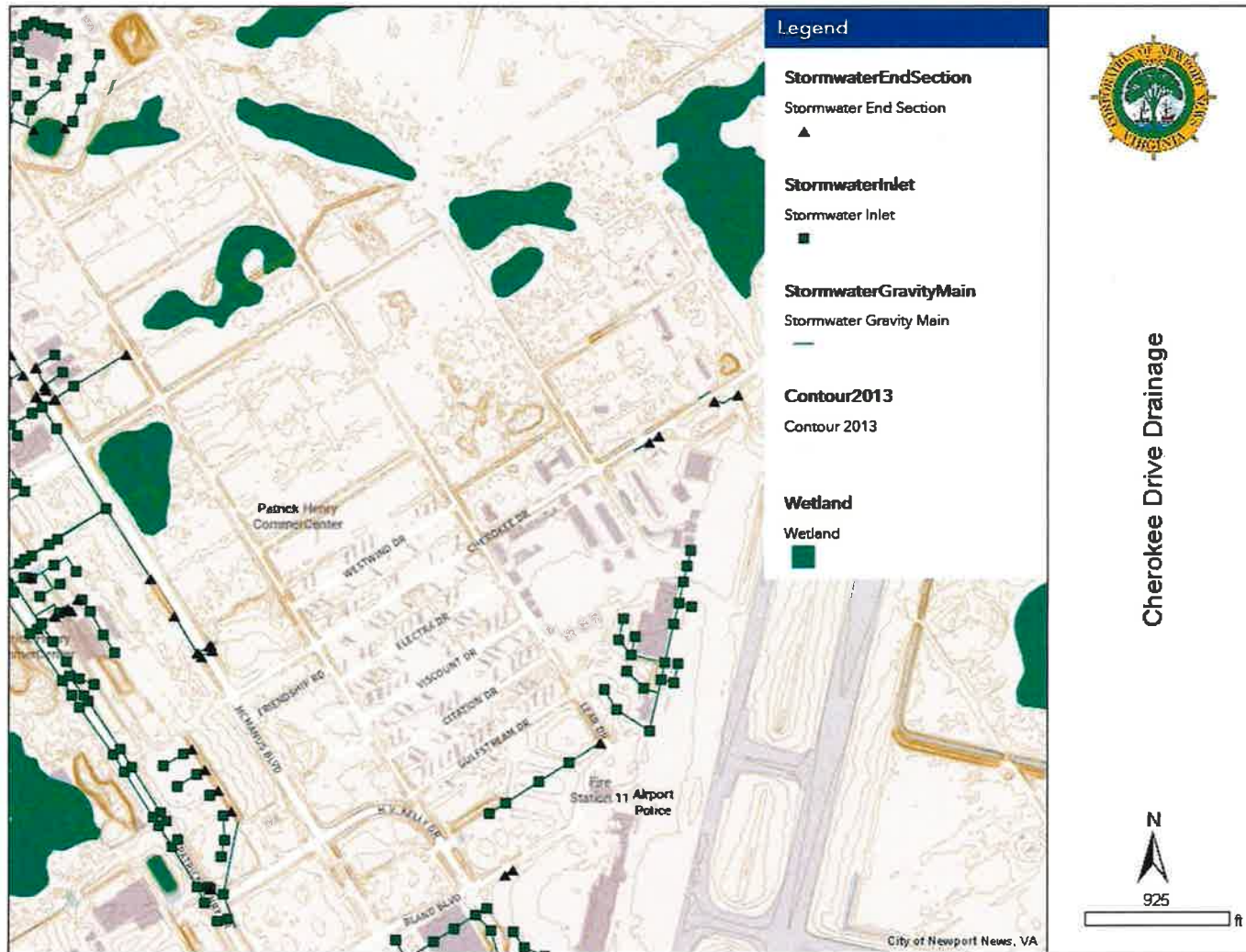
The Purpose

- Address standing water
- Identify conceptual drainage improvements
- Discuss impacts of conceptual improvements
- Reduce maintenance requirements

Overview



Overview



Successful Stormwater Management Design

Factors:

- Precipitation
- Drainage Area
- Slope
- Land Use
- Soil Type & Groundwater Table



Existing Conditions – Drainage Area 5

- 181-acre drainage area
- Flat slopes averaging less than 1%
- Depressions with no positive drainage
- Drainage network aged and undersized
- Poorly drained silty loam and clay soils
- High water table

Drainage Improvements for Existing Infrastructure

- **Project cost estimated at \$1,500,000**
 - **Site Investigation & Design - \$250,000**
 - **Survey, Geotech, Pipe Video**
 - **Construction & Administration - \$1,000,000**
 - **Pipe and Headwall Replacement**
 - **Re-grade Ditches**
 - **Water Quality/Quantity Features**
 - **Contingency - \$250,000**

Drainage Improvements for General Aviation Apron

- **Project cost estimated at \$2,000,000**
 - **Site Investigation & Design - \$200,000**
 - **Survey, Geotech**
 - **Construction & Administration - \$1,600,000**
 - **Apron Overlay (Raise Elevation)**
 - **Hangar Impacts**
 - **Regrade Ditches & Replace Pipes**
 - **Contingency - \$200,000**



Cherokee Drive Drainage Presentation

Thank you!

Questions?



PENINSULA AIRPORT COMMISSION
HIGHLIGHTS TO MONTHLY FINANCIAL STATEMENTS
FOR MONTH ENDING OCTOBER 31, 2020

Operational Loss of \$146K MTD and \$358K YTD,
Compared to Budgeted Loss of \$207K MTD and \$759K YTD

REVENUES

- Total operating revenue is favorable \$60K which is mostly attributed to Car Rentals.
- October revenue budget was based on 5,564 enplanements and 4 flights per day, or 32% of FY20.
- Administrative revenue includes \$828K CARES Act funds received.

EXPENDITURES

- Total expenditures are favorable to budget by 0.2% MTD and 1.1% YTD.
- Compared to prior year, total expenditures have decreased 14% MTD and 21% YTD.

CASH

- \$3M in Unrestricted Cash;
- CARES Act Fund balance is \$1,556,559.

**PENINSULA AIRPORT COMMISSION
INCOME STATEMENT SUMMARY
OCTOBER 2020**

	ACTUAL	BUDGET	VARIANCE	% VAR	PRIOR YR	VARIANCE	% VAR	ACTUAL YTD	BUDGET YTD	VARIANCE	% VAR	PRIOR YR YTD	VARIANCE	% VAR
REVENUE														
AIRFIELD	\$118,815	\$115,155	\$3,660	3.2%	\$146,440	(\$27,625)	-18.9%	\$463,098	\$455,450	\$7,648	1.7%	\$609,309	(\$146,211)	-24.0%
TERMINAL	\$56,329	\$58,071	(\$1,742)	-3.0%	\$143,822	(\$87,493)	-60.8%	\$215,797	\$208,639	\$7,158	3.4%	\$597,397	(\$381,601)	-63.9%
LANDSIDE	\$171,254	\$119,879	\$51,374	42.9%	\$400,394	(\$229,140)	-57.2%	\$737,770	\$410,560	\$327,210	79.7%	\$1,647,538	(\$909,768)	-55.2%
OTHER RENTS	\$31,107	\$29,160	\$1,947	6.7%	\$32,244	(\$1,137)	-3.5%	\$123,797	\$98,470	\$25,327	25.7%	\$132,932	(\$9,135)	-6.9%
TRAILER PARK	\$48,039	\$43,123	\$4,916	11.4%	\$48,947	(\$908)	-1.9%	\$180,485	\$172,492	\$7,993	4.6%	\$182,936	(\$2,451)	-1.3%
ADMINISTRATIVE	\$827,838	\$250	\$827,588	331035.1%	\$290	\$827,548	285145%	\$925,054	\$1,000	\$924,054	92405.4%	\$12,194	\$912,859	7486.0%
MAINTENANCE	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$2,150	(\$2,150)	-100.0%
TOTAL REVENUE	\$1,253,382	\$365,638	\$887,744	242.8%	\$772,138	\$481,245	62.3%	\$2,646,000	\$1,346,611	\$1,299,390	96.5%	\$3,184,457	(\$538,457)	-16.9%
EXPENDITURES														
AIRFIELD	\$67,437	\$65,946	\$1,490	2.3%	\$69,165	(\$1,728)	-2.5%	\$247,968	\$252,284	(\$4,316)	-1.7%	\$268,036	(\$20,068)	-7.5%
TERMINAL	\$142,471	\$140,275	\$2,195	1.6%	\$151,335	(\$8,865)	-5.9%	\$518,995	\$537,772	(\$18,776)	-3.5%	\$612,163	(\$93,168)	-15.2%
LANDSIDE	\$42,619	\$43,032	(\$413)	-1.0%	\$52,151	(\$9,533)	-18.3%	\$156,876	\$161,691	(\$4,815)	-3.0%	\$219,737	(\$62,860)	-28.6%
OTHER RENTS	\$23,997	\$28,566	(\$4,570)	-16.0%	\$30,076	(\$6,079)	-20.2%	\$102,690	\$105,128	(\$2,438)	-2.3%	\$115,537	(\$12,847)	-11.1%
TRAILER PARK	\$35,320	\$34,668	\$652	1.9%	\$43,124	(\$7,804)	-18.1%	\$121,491	\$120,671	\$820	0.7%	\$140,011	(\$18,520)	-13.2%
ADMINISTRATIVE	\$188,664	\$188,580	\$84	0.0%	\$209,943	(\$21,279)	-10.1%	\$677,134	\$657,855	\$19,279	2.9%	\$877,786	(\$200,652)	-22.9%
MAINTENANCE	\$25,329	\$26,224	(\$895)	-3.4%	\$32,160	(\$6,831)	-21.2%	\$82,199	\$90,225	(\$8,026)	-8.9%	\$122,253	(\$40,054)	-32.8%
TAKE PHFLIGHT	\$24,953	\$24,721	\$233	0.9%	\$52,178	(\$27,224)	-52.2%	\$90,636	\$90,043	\$593	0.7%	\$191,984	(\$101,348)	-52.8%
BOND DEBT	\$21,005	\$21,020	(\$15)	-0.1%	\$22,507	(\$1,502)	-6.7%	\$84,106	\$90,424	(\$6,318)	-7.0%	\$90,012	(\$5,906)	-6.6%
TOTAL EXPENDITURES	\$571,794	\$573,033	(\$1,239)	-0.2%	\$662,639	(\$90,846)	-13.7%	\$2,082,095	\$2,106,094	(\$23,999)	-1.1%	\$2,637,518	(\$555,423)	-21.1%
TOTAL NET REVENUE	\$681,588	(\$207,395)	\$888,983	428.6%	\$109,498	\$572,090	522.5%	\$563,906	(\$759,483)	\$1,323,389	174.2%	\$546,939	\$16,966	3.1%
CFC's (LANDSIDE)	\$52,260	\$31,269	\$20,991	67.1%	\$105,885	(\$53,625)	-50.6%	\$257,053	\$108,014	\$149,039	138.0%	\$444,355	(\$187,302)	-42.2%
RAC COMMISSIONS	\$74,139	\$34,392	\$39,747	115.6%	\$116,674	(\$42,535)	-36.5%	\$317,665	\$118,802	\$198,863	167.4%	\$490,117	(\$172,452)	-35.2%

**PENINSULA AIRPORT COMMISSION
OCTOBER 2020
OPERATING INCOME STATEMENT**

ACCT. #	DESCRIPTION	ACTUAL	OCTOBER 2020 BUDGET	VARIANCE		OCTOBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET
	TOTAL REVENUE	\$1,253,382.13	\$365,638.12	\$887,744.01	242.8%	\$772,137.60	62.3%	\$2,646,000.26	\$1,346,610.65	\$1,299,389.61	96.5%	\$3,184,457.42	-16.9%	\$4,532,405.73
	TOTAL EXPENDITURES	\$571,793.78	\$573,032.76	(\$1,238.98)	-0.2%	\$662,639.45	-13.7%	\$2,082,094.68	\$2,106,094.21	(\$23,999.53)	-1.1%	\$2,637,518.00	-21.1%	\$6,602,285.50
	NET REVENUE-OPERATIONS	\$681,588.35	(\$207,394.64)	\$888,982.99	428.6%	\$109,498.15	522.5%	\$563,905.58	(\$759,483.56)	\$1,323,389.14	174.2%	\$546,939.42	3.1%	(\$2,069,880)

ACCT. #	DESCRIPTION	ACTUAL	OCTOBER 2020 BUDGET	VARIANCE		OCTOBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET
REVENUE-AIRFIELD														
41100.000.01	AIRLINE LANDING FEES	\$11,686.79	\$13,583.39	(\$1,896.60)	-14.0%	\$36,198.00	-67.7%	\$46,473.36	\$53,895.40	(\$7,422.04)	-13.8%	\$166,315.80	-72.1%	\$159,933
41110.000.01	ITINERANT LANDING FEES	\$2,572.02	\$0.00	\$2,572.02	0.0%	\$855.36	200.7%	\$8,125.88	\$0.00	\$8,125.88	0.0%	\$7,868.10	3.3%	\$0
41120.000.01	TIE DOWN FEES	\$21.00	\$0.00	\$21.00	0.0%	\$17.00	23.5%	\$72.50	\$0.00	\$72.50	0.0%	\$73.00	-0.7%	\$0
41125.000.01	RON FEES	\$3,441.81	\$2,173.34	\$1,268.47	58.4%	\$6,622.11	-48.0%	\$12,595.86	\$8,623.26	\$3,972.60	46.1%	\$26,035.98	-51.6%	\$25,589
41130.000.01	FIXED BASE OPERATOR-RICK AVIATION	\$2,321.68	\$1,565.38	\$756.30	48.3%	\$1,725.26	34.6%	\$6,804.28	\$5,014.41	\$1,789.87	35.7%	\$6,890.37	-1.2%	\$15,000
41131.000.01	FIXED BASE OPERATOR-ATLANTIC	\$16,396.50	\$16,396.50	\$0.00	0.0%	\$13,755.22	19.2%	\$65,586.00	\$65,586.00	\$0.00	0.0%	\$55,020.88	19.2%	\$196,758
41132.000.01	AVIATION MAINTENANCE REVENUE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41133.000.01	FIXED BASE OPERATOR-FREEDOM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41140.000.01	FUEL FLOWAGE FEES	\$10,289.81	\$10,283.54	\$6.27	0.1%	\$13,600.75	-24.3%	\$34,365.67	\$38,134.17	(\$3,768.50)	-9.9%	\$47,439.47	-27.6%	\$121,253
41150.000.01	GATE KEY ACCESS	\$100.00	\$100.00	\$0.00	0.0%	\$0.00	0.0%	\$275.00	\$300.00	(\$25.00)	-8.3%	\$1,800.00	-84.7%	\$2,000
41160.000.01	TSA REIMBURSEMENT	\$2,089.18	\$2,103.60	(\$14.42)	-0.7%	\$3,236.02	-35.4%	\$8,162.22	\$8,100.32	\$61.90	0.8%	\$13,692.48	-40.4%	\$25,394
41170.000.01	MAINTENANCE REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41320.000.01	HANGAR RENTAL	\$23,830.17	\$22,997.00	\$833.17	3.6%	\$22,927.74	3.9%	\$94,751.58	\$91,988.00	\$2,763.58	3.0%	\$92,856.16	2.0%	\$275,964
41325.000.01	HANGAR LAND RENTAL	\$22,220.76	\$21,872.00	\$348.76	1.6%	\$22,180.14	0.2%	\$89,332.30	\$87,488.00	\$1,844.30	2.1%	\$88,716.30	0.7%	\$262,464
41326.000.01	OPERATIONS FEE-ATAC	\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	0.0%	\$20,000.00	\$20,000.00	\$0.00	0.0%	\$20,000.00	0.0%	\$60,000
41327.000.01	OPERATIONS FEE-FLIGHT INT'L	\$12,500.00	\$12,500.00	\$0.00	0.0%	\$12,500.00	0.0%	\$50,000.00	\$50,000.00	\$0.00	0.0%	\$50,000.00	0.0%	\$150,000
41328.000.01	OPERATIONS FEE-ORION	\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	0.0%	\$20,000.00	\$20,000.00	\$0.00	0.0%	\$20,000.00	0.0%	\$60,000
41530.000.01	FUEL REIMBURSEMENT	\$1,345.38	\$1,580.00	(\$234.62)	-14.8%	\$2,822.71	-52.3%	\$6,553.38	\$6,320.00	\$233.38	3.7%	\$12,600.67	-48.0%	\$19,000
41990.000.01	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$118,815.10	\$115,154.76	\$3,660.34	3.2%	\$146,440.29	-18.9%	\$463,098.03	\$455,449.56	\$7,648.47	1.7%	\$609,309.17	-24.0%	\$1,373,355
REVENUE-TERMINAL														
41160.000.02	TSA REIMBURSEMENT	\$2,089.18	\$2,103.60	(\$14.42)	-0.7%	\$3,236.02	-35.4%	\$8,162.21	\$8,100.32	\$61.89	0.8%	\$13,692.48	-40.4%	\$25,394
41240.000.02	COMMUNICATIONS INCOME	\$240.00	\$160.00	\$80.00	50.0%	\$1,090.00	-78.0%	\$960.00	\$800.00	\$160.00	500.0%	\$4,360.00	-78.0%	\$1,440
41300.000.02	AIRLINE OFFICE RENT-EXCLUSIVE	\$8,308.18	\$8,308.18	\$0.00	0.0%	\$15,711.81	-47.1%	\$33,232.72	\$33,232.72	\$0.00	0.0%	\$62,847.24	-47.1%	\$99,698
41301.000.02	AIRLINE OFFICE RENT-NONEXCLUSIVE	\$13,473.60	\$13,353.60	\$120.00	0.9%	\$40,977.60	-67.1%	\$49,226.40	\$46,128.00	\$3,098.40	6.7%	\$181,872.00	-72.9%	\$169,583
41335.000.02	CAR RENTAL OFFICES	\$2,466.68	\$1,645.00	\$821.68	50.0%	\$2,466.67	0.0%	\$9,866.69	\$1,645.00	\$8,221.69	499.8%	\$9,866.68	0.0%	\$14,800
41340.000.02	ADVERTISING SPACE - TERMINAL	\$2,627.25	\$2,400.00	\$227.25	9.5%	\$1,302.06	101.8%	\$10,509.00	\$9,600.00	\$909.00	9.5%	\$5,091.27	106.4%	\$28,800
41360.000.02	TSA OFFICE RENT	\$8,380.94	\$8,249.83	\$131.11	1.6%	\$8,249.83	1.6%	\$33,130.43	\$32,999.32	\$131.11	0.4%	\$32,999.32	0.4%	\$98,988
41365.000.02	AIRLINE SERVICES FEE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41405.000.02	JETBRIDGE RENT	\$2,000.00	\$2,000.00	\$0.00	0.0%	\$4,000.00	-50.0%	\$8,000.00	\$8,000.00	\$0.00	0.0%	\$16,000.00	-50.0%	\$24,000
41406.000.02	FEDERAL INSPECTION STATION FEE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41410.000.02	FOOD CONCESSIONS	\$15,363.89	\$18,959.65	(\$3,595.76)	-19.0%	\$63,636.41	-75.9%	\$56,650.71	\$65,493.26	(\$8,842.55)	-13.5%	\$255,904.86	-77.9%	\$240,776
41411.000.02	FOOD CONCESSIONS-VENDING	\$761.87	\$428.41	\$333.46	77.8%	\$1,205.62	-36.8%	\$3,565.86	\$1,479.89	\$2,085.97	141.0%	\$5,922.24	-39.8%	\$5,441
41412.000.02	CONCESSIONS-SUNDRIES	\$130.50	\$55.64	\$74.86	134.5%	\$208.00	-37.3%	\$553.75	\$192.20	\$361.55	188.1%	\$1,040.25	-46.8%	\$706
41420.000.02	RETAIL CONCESSIONS - NEWSTAND	\$0.00	\$0.00	\$0.00	0.0%	\$802.90	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$3,649.44	-100.0%	\$0
41430.000.02	COMMISSIONS-MISCELLANEOUS	\$387.00	\$407.00	(\$20.00)	-4.9%	\$500.00	-22.6%	\$1,539.00	\$1,608.00	(\$69.00)	-4.3%	\$2,000.00	-23.1%	\$4,884
41520.000.02	UTILITY REIMBURSEMENT	\$100.00	\$0.00	\$100.00	0.0%	\$435.14	-77.0%	\$400.00	\$0.00	\$400.00	0.0%	\$1,735.40	-77.0%	\$1,200
41990.000.02	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$416.31	-100.0%	\$0
	TOTAL	\$56,329.09	\$58,070.91	(\$1,741.82)	-3.0%	\$143,822.06	-60.8%	\$215,796.77	\$208,638.71	\$7,158.06	3.4%	\$597,397.49	-63.9%	\$715,710
REVENUE-LANDSIDE														
41200.000.08	PARKING LOT REVENUE	\$39,941.00	\$49,519.60	(\$9,578.60)	-19.3%	\$164,618.00	-75.7%	\$137,086.11	\$171,058.00	(\$33,971.89)	-19.9%	\$661,778.75	-79.3%	\$628,870
41210.000.08	CUSTOMER FACILITY CHARGE	\$52,259.50	\$31,268.91	\$20,990.59	67.1%	\$105,884.50	-50.6%	\$257,052.75	\$108,013.75	\$149,039.00	138.0%	\$444,354.50	-42.2%	\$397,097
41220.000.08	GROUND TRANSPORTATION	\$2,439.00	\$2,948.92	(\$509.92)	-17.3%	\$10,647.00	-77.1%	\$9,340.00	\$10,186.60	(\$846.60)	-8.3%	\$41,463.00	-77.5%	\$37,450
41230.000.08	EMPLOYEE PARKING DECALS	\$150.00	\$200.00	(\$50.00)	-25.0%	\$245.00	-38.8%	\$370.00	\$950.00	(\$580.00)	-61.1%	\$525.00	-29.5%	\$4,500
41250.000.08	RENT-A-CAR PARKING FEES	\$2,325.00	\$1,550.00	\$775.00	50.0%	\$2,325.00	0.0%	\$9,300.00	\$1,550.00	\$7,750.00	500.0%	\$9,300.00	0.0%	\$13,950
41400.000.08	COMMISSIONS-CAR RENTALS	\$74,139.08	\$34,392.01	\$39,747.07	115.6%	\$116,674.38	-36.5%	\$317,665.03	\$118,802.02	\$198,863.01	167.4%	\$490,117.04	-35.2%	\$436,758
41990.000.08	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$6,956.00	\$0.00	\$6,956.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$171,253.58	\$119,879.44	\$51,374.14	42.9%	\$400,393.88	-57.2%	\$737,769.89	\$410,560.37	\$327,209.52	79.7%	\$1,647,538.29	-55.2%	\$1,518,624

ACCT. #	DESCRIPTION	ACTUAL	OCTOBER 2020 BUDGET	VARIANCE		OCTOBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET
REVENUE-PROPERTY RENTS														
41305.000.04	PROPERTY RENTAL	\$16,883.55	\$16,883.55	\$0.00	0.0%	\$14,519.22	16.3%	\$67,534.20	\$67,534.20	\$0.00	0.0%	\$58,076.88	16.3%	\$202,603
41306.000.04	PROPERTY RENTAL-FIREHOUSE	\$1,725.00	\$1,725.00	\$0.00	0.0%	\$1,725.00	0.0%	\$6,900.00	\$6,900.00	\$0.00	0.0%	\$6,900.00	0.0%	\$20,700
41310.000.04	PROPERTY RENTAL-OLD TERMINAL	\$3,235.69	\$3,141.45	\$94.24	3.0%	\$3,141.45	3.0%	\$12,848.52	\$12,565.80	\$282.72	2.2%	\$12,474.30	3.0%	\$37,697
41330.000.04	RENTAL CAR SERVICE FACILITY	\$7,585.58	\$5,058.00	\$2,527.58	50.0%	\$7,585.58	0.0%	\$30,342.32	\$5,058.00	\$25,284.32	499.9%	\$30,342.32	0.0%	\$45,514
41345.000.04	HOUSING RENTALS	\$289.00	\$289.00	\$0.00	0.0%	\$828.00	-65.1%	\$1,156.00	\$1,156.00	\$0.00	0.0%	\$3,312.00	-65.1%	\$3,468
41520.000.04	UTILITY REIMB-PROPERTY RENTS	\$1,188.46	\$1,863.00	(\$674.54)	-36.2%	\$1,528.06	-22.2%	\$4,216.23	\$4,456.00	(\$239.77)	-5.4%	\$5,190.66	-18.8%	\$21,859
41520.910.04	UTILITY REIMB-OLD TERMINAL	\$200.00	\$200.00	\$0.00	0.0%	\$2,916.65	-93.1%	\$800.00	\$800.00	\$0.00	0.0%	\$16,635.97	-95.2%	\$2,400
41990.000.04	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$31,107.28	\$29,160.00	\$1,947.28	6.7%	\$32,243.96	-3.5%	\$123,797.27	\$98,470.00	\$25,327.27	25.7%	\$132,932.13	-6.9%	\$334,241
REVENUE-TRAILER PARK														
41195.000.05	LATE CHARGES	\$850.00	\$550.00	\$300.00	54.5%	\$563.22	50.9%	\$1,835.50	\$2,200.00	(\$364.50)	-16.6%	\$1,667.66	10.1%	\$6,600
41355.000.05	RENTS	\$40,995.82	\$37,422.00	\$3,573.82	9.6%	\$38,120.80	7.5%	\$155,427.03	\$149,688.00	\$5,739.03	3.8%	\$154,660.87	0.5%	\$449,064
41520.000.05	UTILITY REIMBURSEMENT	\$5,843.40	\$5,101.00	\$742.40	14.6%	\$10,163.17	-42.5%	\$22,672.43	\$20,404.00	\$2,268.43	11.1%	\$26,428.23	-14.2%	\$61,212
41990.000.05	MISCELLANEOUS	\$350.00	\$50.00	\$300.00	600.0%	\$100.00	250.0%	\$200.00	\$200.00	\$0.00	175.0%	\$179.28	206.8%	\$600
	TOTAL	\$48,039.22	\$43,123.00	\$4,916.22	11.4%	\$48,947.19	-1.9%	\$180,484.96	\$172,492.00	\$7,992.96	4.6%	\$182,936.04	-1.3%	\$517,476
REVENUE-ADMINISTRATIVE														
41180.000.06	UTILITY ADMIN CHARGES	\$12.65	\$125.00	(\$112.35)	-89.9%	\$142.07	-91.1%	\$259.05	\$500.00	(\$240.95)	-48.2%	\$882.42	-70.6%	\$1,500
41350.000.06	RENTAL-CONFERENCE ROOMS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41500.000.06	STATE REIMB-ADV/MKT/DEVELOPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$70,000
41990.000.06	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$14.59	-100.0%	\$69.00	\$0.00	\$69.00	0.0%	\$14.59	372.9%	\$0
70020.000.00	SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
70030.000.00	INTEREST INCOME	\$124.51	\$125.00	(\$0.49)	-0.4%	\$128.02	-2.7%	\$506.02	\$500.00	\$6.02	1.2%	\$11,282.59	-95.5%	\$1,500
70040.000.00	OTHER INCOME	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$1,826.89	\$0.00	\$1,826.89	0.0%	\$0.00	0.0%	\$0
70060.000.00	GRANT INCOME - CARES ACT	\$827,700.70	\$0.00	\$827,700.70	0.0%	\$0.00	0.0%	\$922,392.03	\$0.00	\$922,392.03	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$827,837.86	\$250.00	\$827,587.86	331035%	\$290.22	285145%	\$925,053.34	\$1,000.00	\$924,053.34	92405.3%	\$12,194.30	7485.9%	\$73,000
REVENUE-MAINTENANCE														
41170.000.07	CONSTRUCTION REVENUE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
41315.000.07	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$2,150.00	-100.0%	\$0
41990.000.07	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$2,150.00	-100.0%	\$0
TOTAL REVENUE		\$1,253,382.13	\$365,638.12	\$887,744.01	242.8%	\$772,137.60	62.3%	\$2,646,000.26	\$1,346,610.65	\$1,299,389.61	96.5%	\$3,184,457.42	-16.9%	\$4,532,406
EXPENDITURES-AIRFIELD														
61510.000.03	UTILITIES-HANGAR RENTAL	\$1,145.30	\$1,127.00	\$18.30	1.6%	\$776.26	47.5%	\$2,825.88	\$2,963.06	(\$137.18)	-4.6%	\$2,544.37	11.1%	\$10,500
61510.920.01	UTILITIES-GENERAL AVIATION	\$101.42	\$100.00	\$1.42	1.4%	\$89.57	13.2%	\$316.23	\$355.00	(\$38.77)	-10.9%	\$310.19	1.9%	\$1,200
61510.935.01	UTILITIES-RUNWAYS & TAXIWAYS	\$2,773.21	\$3,058.93	(\$285.72)	-9.3%	\$2,149.28	29.0%	\$6,338.59	\$7,792.93	(\$1,454.34)	-18.7%	\$6,913.50	-8.3%	\$29,000
61530.000.03	REPAIRS & MAINTENANCE-HANGAR	\$81.46	\$100.00	(\$18.54)	-18.5%	\$538.54	-84.9%	\$2,547.22	\$2,599.00	(\$51.78)	-2.0%	\$1,209.99	110.5%	\$10,000
61530.935.01	REPAIRS & MAINT-RWY/TWY	\$4,386.44	\$2,500.00	\$1,886.44	75.5%	\$2,210.97	98.4%	\$18,095.26	\$12,000.00	\$6,095.26	50.8%	\$10,344.37	74.9%	\$34,000
61535.000.01	MAINTENANCE AGREEMENTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61540.000.01	STATE MAINTENANCE GRANT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61610.200.01	UNIFORMS: DPS	\$303.57	\$305.00	(\$1.43)	-0.5%	\$0.00	0.0%	\$480.72	\$505.00	(\$24.28)	-4.8%	\$1,436.69	-66.5%	\$2,000
61610.210.01	UNIFORMS: DPS FIRE	\$100.00	\$100.00	\$0.00	0.0%	\$559.39	-82.1%	\$100.00	\$100.00	\$0.00	0.0%	\$1,002.14	-90.0%	\$2,000
61615.200.01	DPS SECURITY SUPPLIES	\$1,024.51	\$330.00	\$694.51	210.5%	\$304.97	235.9%	\$1,234.51	\$860.00	\$374.51	43.5%	\$1,536.31	-19.6%	\$3,500
61616.400.01	OPERATIONS SUPPLIES	\$0.00	\$0.00	\$0.00	0.0%	\$741.68	-100.0%	\$37.49	\$40.00	(\$2.51)	-6.3%	\$801.68	-95.3%	\$1,000
61620.000.01	CRASH & RESCUE	\$2,264.75	\$2,300.00	(\$35.25)	-1.5%	\$2,756.88	-17.9%	\$5,355.55	\$5,470.00	(\$114.45)	-2.1%	\$7,456.14	-28.2%	\$17,500
61625.000.01	SNOW REMOVAL SUPPLIES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$10,000
61700.200.01	TRAINING-DPS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$200
61700.210.01	TRAINING-FIRE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$20.00	-100.0%	\$50
61710.200.01	TRAVEL & MEETING EXP-DPS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61710.210.01	TRAVEL & MEETING EXP-FIRE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61720.200.01	POLICE/FIRE ACADEMY	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$4,342.00	\$4,676.00	(\$334.00)	-7.1%	\$4,676.00	-7.1%	\$4,676
61810.200.01	DPS-POLICE LABOR (20%)	\$10,539.80	\$10,078.23	\$461.57	4.6%	\$10,324.31	2.1%	\$40,070.08	\$38,984.72	\$1,085.36	2.8%	\$41,392.91	-3.2%	\$119,611
61810.210.01	DPS-FIRE LABOR (75%)	\$14,662.48	\$14,671.80	(\$9.32)	-0.1%	\$17,568.58	-16.5%	\$54,086.54	\$59,078.11	(\$4,991.57)	-8.4%	\$65,282.50	-17.2%	\$176,453
61810.400.01	AIRPORT OPS LABOR (50%)	\$6,484.05	\$5,534.49	\$949.56	17.2%	\$7,685.54	-15.6%	\$25,140.30	\$22,976.57	\$2,163.73	9.4%	\$23,785.12	5.7%	\$67,253
61810.500.01	GRND MAINTENANCE LABOR (25%)	\$7,190.31	\$7,984.89	(\$794.58)	-10.0%	\$8,607.11	-16.5%	\$27,417.49	\$28,846.89	(\$1,429.40)	-5.0%	\$33,678.84	-18.6%	\$92,726
61810.510.01	TERM MAINTENANCE LABOR (10%)	\$2,166.56	\$2,336.51	(\$169.95)	-7.3%	\$2,599.44	-16.7%	\$7,410.25	\$7,810.66	(\$400.41)	-5.1%	\$10,169.52	-27.1%	\$26,503
61820.200.01	DPS POLICE BENEFITS (20%)	\$3,484.97	\$3,673.81	(\$188.84)	-5.1%	\$2,537.69	37.3%	\$12,162.09	\$13,191.30	(\$1,029.21)	-7.8%	\$11,491.12	5.8%	\$43,382
61820.210.01	DPS FIRE BENEFITS (75%)	\$5,223.32	\$5,390.45	(\$167.13)	-3.1%	\$5,204.89	0.4%	\$17,681.00	\$19,958.90	(\$2,277.90)	-11.4%	\$21,992.75	-19.6%	\$63,833
61820.400.01	AIRPORT OPS BENEFITS (50%)	\$2,071.00	\$1,966.18	\$104.82	5.3%	\$834.41	148.2%	\$7,940.25	\$7,617.03	\$323.22	4.2%	\$6,442.15	23.3%	\$23,347
61820.500.01	GRND MAINTENANCE BENEFITS (25%)	\$2,676.29	\$3,328.67	(\$652.38)	-19.6%	\$2,767.29	-3.3%	\$11,379.39	\$12,749.91	(\$1,370.52)	-10.7%	\$10,642.71	6.9%	\$39,629
61820.510.01	TERM MAINTENANCE BENEFITS (10%)	\$757.29	\$1,060.49	(\$303.20)	-28.6%	\$908.33	-16.6%	\$3,006.90	\$3,708.61	(\$701.71)	-18.9%	\$4,382.15	-31.4%	\$12,293
61975.200.01	EMPLOYEE PHYSICALS-POLICE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$140.00	-100.0%	\$400
61975.210.01	EMPLOYEE PHYSICALS-FIRE	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$385.00	-100.0%	\$500
61990.000.01	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$67,436.73	\$65,946.45	\$1,490.28	2.3%	\$69,165.13	-2.5%	\$247,967.74	\$252,283.69	(\$4,315.95)	-1.7%	\$268,036.15	-7.5%	\$791,553

ACCT. #	DESCRIPTION	ACTUAL	OCTOBER 2020 BUDGET	VARIANCE	OCTOBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET
EXPENDITURES-TERMINAL													
61510.000.02	UTILITIES-TERMINAL BLDG	\$32,434.29	\$33,632.18	(\$1,197.89)	\$30,212.28	7.4%	\$118,439.74	\$134,528.74	(\$16,089.00)	-12.0%	\$146,439.50	-19.1%	\$399,000
61510.915.02	UTILITIES FLIGHT SERVICE	\$62.73	\$199.23	(\$136.50)	\$53.74	16.7%	\$189.76	\$654.78	(\$465.02)	-71.0%	\$175.23	8.3%	\$2,600
61515.000.02	COMMUNICATIONS SYSTEM	\$3,399.26	\$3,400.23	(\$0.97)	\$4,218.24	-19.4%	\$13,465.16	\$13,600.92	(\$135.76)	-1.0%	\$15,176.58	-11.3%	\$40,803
61525.000.02	DUMPSTER COLLECTION	\$1,504.41	\$1,570.04	(\$65.63)	\$2,716.57	-44.6%	\$5,877.65	\$6,280.16	(\$402.51)	-6.4%	\$10,704.98	-45.1%	\$18,840
61530.000.02	REPAIRS & MAINT- TERMINAL	\$1,914.93	\$2,000.00	(\$85.07)	\$7,982.57	-76.0%	\$17,978.49	\$18,150.00	(\$171.51)	-0.9%	\$35,355.62	-49.1%	\$90,000
61530.925.02	REPAIR & MAINT-RENTAL CAR/CFC	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61530.930.02	REPAIR & MAINT-DPS	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61531.000.02	JETBRIDGE MAINTENANCE	\$4,386.00	\$4,000.00	\$386.00	\$4,386.00	0.0%	\$13,352.21	\$12,975.00	\$377.21	2.9%	\$4,386.00	204.4%	\$18,000
61535.000.02	MAINTENANCE AGREEMENTS	\$903.52	\$1,167.00	(\$263.48)	\$1,091.42	-17.2%	\$3,485.38	\$4,668.00	(\$1,182.62)	-25.3%	\$4,442.18	-21.5%	\$14,000
61600.000.02	JANITORIAL SUPPLIES	\$4,979.93	\$5,000.00	(\$20.07)	\$4,556.72	9.3%	\$13,010.65	\$13,200.00	(\$189.35)	-1.4%	\$14,148.40	-8.0%	\$30,000
61610.600.02	UNIFORMS - CUSTODIAL	\$868.04	\$1,100.00	(\$231.96)	\$1,520.76	-42.9%	\$3,107.95	\$4,400.00	(\$1,292.05)	-29.4%	\$4,676.08	-33.5%	\$13,200
61680.000.02	TOOLS AND EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61710.600.02	TRAVEL & MEETING EXPENSES-CUST	\$750.00	\$0.00	\$750.00	\$0.00	0.0%	\$750.00	\$0.00	\$750.00	0.0%	\$0.00	0.0%	\$0
61810.200.02	DPS POLICE LABOR (40%)	\$21,079.60	\$20,156.47	\$923.13	\$20,648.61	2.1%	\$80,140.16	\$77,969.44	\$2,170.72	2.8%	\$82,785.81	-3.2%	\$239,221
61810.210.02	DPS FIRE LABOR (25%)	\$4,887.49	\$4,890.60	(\$3.11)	\$5,856.19	-16.5%	\$18,028.84	\$19,692.71	(\$1,663.87)	-8.4%	\$21,760.84	-17.2%	\$58,818
61810.400.02	AIRPORT OPS LABOR (50%)	\$6,484.04	\$5,534.49	\$949.55	\$7,685.53	-15.6%	\$25,140.28	\$22,976.57	\$2,163.71	9.4%	\$23,785.10	5.7%	\$67,253
61810.510.02	TERMINAL MAINTENANCE LABOR (55%)	\$11,916.05	\$12,850.79	(\$934.74)	\$14,296.90	-16.7%	\$40,756.32	\$42,958.61	(\$2,202.29)	-5.1%	\$55,932.36	-27.1%	\$145,765
61810.600.02	CUSTODIAL LABOR (100%)	\$23,418.16	\$19,777.10	\$3,641.06	\$27,613.13	-15.2%	\$80,051.51	\$74,353.17	\$5,698.34	7.7%	\$101,690.34	-21.3%	\$212,570
61820.200.02	DPS POLICE BENEFITS (40%)	\$6,969.93	\$7,347.62	(\$377.69)	\$5,075.37	37.3%	\$24,324.16	\$26,382.60	(\$2,058.44)	-7.8%	\$22,982.22	5.8%	\$86,764
61820.210.02	DPS FIRE BENEFITS (25%)	\$1,741.10	\$1,796.95	(\$55.85)	\$1,734.96	0.4%	\$5,893.65	\$6,651.90	(\$758.25)	-11.4%	\$7,330.91	-19.6%	\$21,278
61820.400.02	AIRPORT OPS BENEFITS (50%)	\$2,071.00	\$1,966.18	\$104.82	\$834.41	148.2%	\$7,940.25	\$7,617.03	\$323.22	4.2%	\$6,442.13	23.3%	\$23,347
61820.510.02	TERMINAL MAINTENANCE BENEFITS (55%)	\$4,165.11	\$5,632.73	(\$1,667.62)	\$4,995.80	-16.6%	\$16,537.98	\$20,397.45	(\$3,859.47)	-18.9%	\$24,101.81	-31.4%	\$67,609
61820.600.02	CUSTODIAL BENEFITS (100%)	\$8,535.21	\$8,053.76	\$481.45	\$5,536.13	54.2%	\$30,525.33	\$30,314.92	\$210.41	0.7%	\$29,527.06	3.4%	\$96,745
61830.600.02	CONTRACT WAGES - CUSTODIAL	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.000.02	EMPLOYEE PHYSICALS	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.600.02	EMPLOYEE PHYSICALS-CUSTODIAL	\$0.00	\$0.00	\$0.00	\$320.00	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$320.00	-100.0%	\$0
61990.000.02	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
TOTAL		\$142,470.80	\$140,275.39	\$2,195.41	\$151,335.33	-5.9%	\$518,995.47	\$537,771.99	(\$18,776.52)	-3.5%	\$612,163.15	-15.2%	\$1,645,811
LANDSIDE													
61510.000.08	UTILITIES-LANDSIDE	\$16.25	\$28.59	(\$12.34)	\$18.33	-11.3%	\$71.30	\$101.83	(\$30.53)	-30.0%	\$91.02	-21.7%	\$350
61510.905.08	UTILITIES-PLOT GARAGE	\$2,089.46	\$2,488.00	(\$398.54)	\$2,488.05	-16.0%	\$6,967.35	\$7,719.90	(\$752.55)	-9.7%	\$7,796.65	-10.6%	\$30,000
61510.910.08	UTILITIES-OLD TERM. LANDSIDE	\$1,848.70	\$2,460.00	(\$611.30)	\$3,441.75	-46.3%	\$8,514.06	\$10,355.05	(\$1,840.99)	-17.8%	\$11,292.49	-24.6%	\$43,000
61530.000.08	REPAIR & MAINT-LANDSIDE	\$983.88	\$1,000.00	(\$16.12)	\$1,801.45	-45.4%	\$3,939.90	\$4,100.00	(\$160.10)	-3.9%	\$10,541.66	-62.6%	\$20,000
61530.905.08	REPAIR & MAINT-PARKING LOT	\$4,372.92	\$4,300.00	\$72.92	\$2,438.36	79.3%	\$12,588.16	\$13,200.00	(\$611.84)	-4.6%	\$20,722.35	-39.3%	\$35,000
61535.000.08	MAINTENANCE AGREEMENTS	\$0.00	\$0.00	\$0.00	\$1,063.08	-100.0%	\$1,583.07	\$1,600.00	(\$16.93)	-1.1%	\$4,489.25	-64.7%	\$15,000
61610.700.08	UNIFORMS-PARKING LOT	\$0.00	\$0.00	\$0.00	\$336.35	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$336.35	-100.0%	\$500
61610.800.08	UNIFORMS-SKYCAPS	\$91.34	\$0.00	\$91.34	\$910.12	-90.0%	\$901.98	\$0.00	\$901.98	0.0%	\$2,086.37	-56.8%	\$0
61675.700.08	MAT'L SUPPLIES-PARKING LOT	\$266.67	\$270.00	(\$3.33)	\$97.00	174.9%	\$690.21	\$654.00	\$36.21	5.5%	\$796.95	-13.4%	\$2,000
61810.200.08	DPS POLICE LABOR (15%)	\$7,904.85	\$7,558.68	\$346.17	\$7,743.22	2.1%	\$30,052.57	\$29,238.54	\$814.03	2.8%	\$31,044.65	-3.2%	\$89,708
61810.500.08	GROUND MAINTENANCE LABOR (25%)	\$5,752.25	\$6,387.91	(\$635.66)	\$6,885.69	-16.5%	\$21,933.98	\$23,077.50	(\$1,143.52)	-5.0%	\$26,943.07	-18.6%	\$74,181
61810.510.08	TERMINAL MAINTENANCE LABOR (5%)	\$1,083.27	\$1,168.25	(\$84.98)	\$1,299.71	-16.7%	\$3,705.11	\$3,905.33	(\$200.22)	-5.1%	\$5,084.75	-27.1%	\$13,251
61810.700.08	PARKING LOT LABOR	\$10,392.24	\$8,887.01	\$1,505.23	\$10,216.59	1.7%	\$38,520.57	\$37,153.88	\$1,366.69	3.7%	\$41,104.09	-6.3%	\$97,250
61810.800.08	SKYCAP/SHUTTLE LABOR	\$0.00	\$0.00	\$0.00	\$6,826.27	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$28,242.54	-100.0%	\$0
61820.200.08	DPS POLICE BENEFITS (15%)	\$2,613.72	\$2,755.36	(\$141.64)	\$1,903.26	37.3%	\$9,121.56	\$9,893.48	(\$771.92)	-7.8%	\$8,618.33	5.8%	\$32,536
61820.500.08	GROUND MAINTENANCE BENEFITS (25%)	\$2,141.03	\$2,662.93	(\$521.90)	\$2,213.83	-3.3%	\$9,103.51	\$10,199.93	(\$1,096.42)	-10.7%	\$8,514.17	6.9%	\$31,703
61820.510.08	TERMINAL MAINTENANCE BENEFITS (5%)	\$378.64	\$530.29	(\$151.65)	\$454.17	-16.6%	\$1,503.43	\$1,854.41	(\$350.98)	-18.9%	\$2,191.09	-31.4%	\$6,147
61820.700.08	PARKING LOT BENEFITS	\$2,683.46	\$2,534.70	\$148.76	\$1,670.89	60.6%	\$7,679.36	\$8,637.40	(\$958.04)	-11.1%	\$7,441.20	3.2%	\$29,215
61820.800.08	SKYCAP/SHUTTLE BENEFITS	\$0.00	\$0.00	\$0.00	\$523.37	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$2,184.63	-100.0%	\$0
61975.700.08	EMPLOYEE PHYSICALS-PARKING LOT	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$75.00	-100.0%	\$0
61975.800.08	EMPLOYEE PHYSICALS-SKYCAPS	\$0.00	\$0.00	\$0.00	(\$180.00)	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$140.00	-100.0%	\$0
61990.000.08	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
TOTAL		\$42,618.68	\$43,031.73	(\$413.05)	\$52,151.49	-18.3%	\$156,876.12	\$161,691.25	(\$4,815.13)	-3.0%	\$219,736.61	-28.6%	\$519,842
EXPENDITURES-OTHER RENTS													
61510.000.04	UTILITIES-OTHER RENTALS	\$1,432.30	\$1,950.00	(\$517.70)	\$1,949.21	-26.5%	\$4,693.50	\$6,501.10	(\$1,807.60)	-27.8%	\$6,172.10	-24.0%	\$33,800
61510.910.04	UTILITIES-OLD TERMINAL	\$736.30	\$3,957.67	(\$3,221.37)	\$2,957.67	-75.1%	\$4,002.43	\$11,225.12	(\$7,222.69)	-64.3%	\$15,949.22	-74.9%	\$44,000
61530.000.04	REPAIRS & MAINTENANCE-OTHER RENTS	\$318.60	\$320.00	(\$1.40)	\$339.09	-6.0%	\$2,164.82	\$2,195.00	(\$30.18)	-1.4%	\$2,356.55	-8.1%	\$8,500
61530.910.04	REPAIRS & MAINTENANCE-OLD TERM	\$102.92	\$100.00	\$2.92	\$3,389.33	-97.0%	\$351.92	\$933.00	(\$581.08)	-62.3%	\$4,305.86	-91.8%	\$7,000
61535.000.04	MAINTENANCE AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$10,758.10	\$1,380.00	\$9,378.10	679.6%	\$0.00	0.0%	\$3,000
61810.200.04	DPS POLICE LABOR (20%)	\$10,539.80	\$10,078.23	\$461.57	\$10,324.31	2.1%	\$40,070.08	\$38,984.72	\$1,085.36	2.8%	\$41,392.91	-3.2%	\$119,611
61810.500.04	GRND MAINTENANCE LABOR (15%)	\$4,314.19	\$4,790.93	(\$476.74)	\$5,164.27	-16.5%	\$16,450.49	\$17,308.13	(\$857.64)	-5.0%	\$20,207.31	-18.6%	\$55,636
61810.510.04	TERM MAINTENANCE LABOR (5%)	\$1,083.28	\$1,168.25	(\$84.97)	\$1,299.72	-16.7%	\$3,705.12	\$3,905.33	(\$200.21)	-5.1%	\$5,084.77	-27.1%	\$13,251
61820.200.04	DPS BENEFITS (20%)	\$3,484.97	\$3,673.81	(\$188.84)	\$2,537.69	37.3%	\$12,162.09	\$13,191.30	(\$1,029.21)	-7.8%	\$11,491.12	5.8%	\$43,382
61820.500.04	GRND MAINTENANCE BENEFITS (15%)	\$1,605.78	\$1,997.20	(\$391.42)	\$1,680.38	-3.3%	\$6,827.64	\$7,649.95	(\$822.31)	-10.7%	\$6,385.62	6.9%	\$23,778
61820.510.04	TERM MAINTENANCE BENEFITS (5%)	\$378.65	\$530.29	(\$151.64)	\$454.16	-16.6%	\$1,503.46	\$1,854.41	(\$350.95)	-18.9%	\$2,191.07	-31.4%	\$6,147
61990.000.04	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
TOTAL		\$23,996.79	\$28,566.40	(\$4,569.61)	\$30,075.83	-20.2%	\$102,689.65	\$105,128.05	(\$2,438.40)	-2.3%	\$115,536.53	-11.1%	\$358,104

ACCT. #	DESCRIPTION	ACTUAL	OCTOBER 2020 BUDGET	VARIANCE		OCTOBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET
EXPENDITURES-TRAILER PARK														
61510.000.05	UTILITIES	\$13,832.60	\$12,550.70	\$1,281.90	10.2%	\$10,810.61	28.0%	\$37,630.76	\$42,668.76	(\$5,038.00)	-11.8%	\$41,839.14	-10.1%	\$137,000
61525.000.05	DUMPSTER COLLECTION -TRAILER PARK	\$2,437.06	\$1,400.00	\$1,037.06	74.1%	\$1,595.23	52.8%	\$6,493.33	\$5,600.00	\$893.33	16.0%	\$5,723.60	13.4%	\$16,800
61530.000.05	REPAIR & MAINTENANCE	\$4,097.21	\$4,100.00	(\$2.79)	-0.1%	\$4,845.00	-15.4%	\$16,865.87	\$10,355.00	\$6,510.87	62.9%	\$13,965.71	20.8%	\$25,000
61545.000.05	LEGAL EXPENSES	\$0.00	\$0.00	\$0.00	0.0%	\$8,855.00	-100.0%	\$2,369.00	\$0.00	\$2,369.00	0.0%	\$9,277.00	-74.5%	\$0
61590.000.05	LEASE EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61595.000.05	MANAGEMENT FEES	\$55.00	\$55.00	\$0.00	0.0%	\$62.50	-12.0%	\$266.97	\$220.00	\$46.97	21.4%	\$62.50	327.2%	\$660
61605.000.05	SOFTWARE & SCREENING	\$241.80	\$150.00	\$91.80	61.2%	\$150.00	61.2%	\$737.70	\$600.00	\$137.70	23.0%	\$600.00	23.0%	\$1,800
61670.000.05	INSURANCE	\$202.54	\$215.00	(\$12.46)	-5.8%	\$214.64	-5.6%	\$1,032.05	\$859.67	\$172.38	20.1%	\$858.56	20.2%	\$2,576
61675.000.05	MAT'L & SUPPLIES - TRAILER PARK	\$0.00	\$0.00	\$0.00	0.0%	\$60.33	-100.0%	\$378.29	\$130.00	\$248.29	191.0%	\$395.98	-4.5%	\$750
61810.100.05	ADMIN LABOR	\$1,592.00	\$2,010.00	(\$418.00)	-20.8%	\$2,461.44	-35.3%	\$6,412.00	\$8,156.22	(\$1,744.22)	-21.4%	\$11,192.01	-42.7%	\$24,128
61810.200.05	DPS LABOR (5%)	\$2,634.95	\$2,519.56	\$115.39	4.6%	\$2,581.08	2.1%	\$10,017.52	\$9,746.18	\$271.34	2.8%	\$10,348.24	-3.2%	\$29,903
61810.500.05	GRND MAINTENANCE LABOR (20%)	\$5,752.25	\$6,387.91	(\$635.66)	-10.0%	\$6,885.69	-16.5%	\$21,933.98	\$23,077.50	(\$1,143.52)	-5.0%	\$26,943.07	-18.6%	\$74,181
61810.510.05	TERM MAINTENANCE LABOR (5%)	\$1,083.28	\$1,168.25	(\$84.97)	-7.3%	\$1,299.72	-16.7%	\$3,705.12	\$3,905.33	(\$200.21)	-5.1%	\$3,084.76	-27.1%	\$13,251
61820.200.05	DPS BENEFITS (5%)	\$871.24	\$918.45	(\$47.21)	-5.1%	\$634.42	37.3%	\$3,040.52	\$3,297.83	(\$257.31)	-7.8%	\$2,872.77	5.8%	\$10,845
61820.500.05	GRND MAINTENANCE BENEFITS (20%)	\$2,141.03	\$2,662.93	(\$521.90)	-19.6%	\$2,213.83	-3.3%	\$9,103.51	\$10,199.93	(\$1,096.42)	-10.7%	\$8,514.17	6.9%	\$31,703
61820.510.05	TERM MAINTENANCE BENEFITS (5%)	\$378.65	\$530.29	(\$151.64)	-28.6%	\$454.16	-16.6%	\$1,503.46	\$1,854.41	(\$350.95)	-18.9%	\$2,191.07	-31.4%	\$6,147
61990.000.05	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$142.00	-100.0%	\$0
	TOTAL	\$35,319.61	\$34,668.11	\$651.50	1.9%	\$43,123.65	-18.1%	\$121,490.08	\$120,670.83	\$819.25	0.7%	\$140,010.58	-13.2%	\$374,744
EXPENDITURES-ADMINISTRATIVE														
61515.100.06	COMMUNICATIONS	\$2,056.77	\$1,633.33	\$423.44	25.9%	\$1,734.84	18.6%	\$7,507.13	\$6,533.32	\$973.81	14.9%	\$6,890.02	9.0%	\$19,600
61520.100.06	STORMWATER MANAGEMENT FEE	\$8,354.25	\$8,354.25	\$0.00	0.0%	\$8,354.25	0.0%	\$38,346.00	\$38,417.00	(\$71.00)	-0.2%	\$37,730.25	1.6%	\$110,954
61530.100.06	OFC EQUIP REPAIRS,MAINT,SUP	\$2,916.63	\$1,455.67	\$1,460.96	100.4%	\$1,730.88	68.5%	\$6,861.57	\$5,666.34	\$1,195.23	21.1%	\$6,038.60	13.6%	\$17,468
61535.100.06	MAINTENANCE AGREEMENTS	\$2,922.38	\$2,900.00	\$22.38	0.8%	\$2,700.00	8.2%	\$15,746.49	\$15,240.00	\$506.49	3.3%	\$17,113.78	-8.0%	\$25,000
61545.000.06	LEGAL SERVICES	\$8,558.64	\$5,000.00	\$3,558.64	71.2%	\$10,056.95	-14.9%	\$57,483.74	\$20,000.00	\$37,483.74	187.4%	\$43,315.44	32.7%	\$60,000
61550.000.06	AIR SERVICE CONSULTING	\$6,666.67	\$6,666.66	\$0.01	0.0%	\$6,666.66	0.0%	\$26,666.65	\$26,666.67	(\$0.02)	0.0%	\$26,190.44	1.8%	\$80,000
61555.000.06	AUDITING EXPENSE	\$35,000.00	\$35,000.00	\$0.00	0.0%	\$1,910.00	1732.5%	\$35,863.00	\$35,865.00	(\$2.00)	0.0%	\$33,260.00	7.8%	\$51,375
61560.000.06	PROFESSIONAL SERVICES	\$1,050.00	\$3,800.00	(\$2,750.00)	-72.4%	\$0.00	0.0%	\$14,460.17	\$17,300.00	(\$2,839.83)	-16.4%	\$14,950.00	-3.3%	\$50,000
61565.000.06	COMMISSION FEES	\$1,075.00	\$1,075.00	\$0.00	0.0%	\$1,075.00	0.0%	\$4,300.00	\$4,300.00	\$0.00	0.0%	\$4,300.00	0.0%	\$12,900
61570.000.06	COMMISSION EXPENSE	\$0.00	\$0.00	\$0.00	0.0%	\$69.00	-100.0%	\$54.00	\$55.00	(\$1.00)	-1.8%	\$2,757.11	-98.0%	\$2,000
61575.000.06	BANK DEPOSITORY SERVICE	\$209.67	\$182.78	\$26.89	14.7%	\$508.36	-58.8%	\$812.60	\$731.12	\$81.48	11.1%	\$2,033.44	-60.0%	\$2,193
61576.000.06	BANK SERVICE CHARGES	\$1,666.66	\$3,268.29	(\$1,601.63)	-49.0%	\$8,674.40	-80.8%	\$6,677.95	\$11,289.83	(\$4,611.88)	-40.8%	\$33,144.91	-79.9%	\$41,734
61580.000.06	DOCENT PROGRAM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61585.000.06	ADV/MKT/DEVELOPMENT	\$7,155.00	\$7,155.00	\$0.00	0.0%	\$22,504.00	-68.2%	\$38,918.00	\$38,918.00	\$0.00	0.0%	\$64,174.00	-39.4%	\$255,000
61590.000.06	COMMUNITY OUTREACH	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$1,500.00	-100.0%	\$0
61605.100.06	DUES & SUBSCRIPTIONS	\$550.74	\$550.00	\$0.74	0.1%	\$305.00	80.6%	\$3,782.22	\$3,550.00	\$232.22	6.5%	\$1,755.00	115.5%	\$13,053
61650.100.06	COMPUTER SUPPLIES	\$7,214.18	\$3,092.00	\$4,122.18	133.3%	\$4,523.98	59.5%	\$22,252.86	\$12,368.08	\$9,884.78	79.9%	\$14,325.00	55.3%	\$37,105
61655.100.06	POSTAGE	\$87.39	\$90.00	(\$2.61)	-2.9%	\$29.09	200.4%	\$692.60	\$745.00	(\$52.40)	-7.0%	\$1,271.07	-45.5%	\$3,000
61660.100.06	GENERAL OFFICE EXPENSE	\$2,032.52	\$1,500.00	\$532.52	35.5%	\$1,708.09	19.0%	\$5,133.23	\$5,400.00	(\$266.77)	-4.9%	\$7,166.34	-28.4%	\$16,000
61665.100.06	LEGAL POSTINGS/NOTICES	\$0.00	\$100.00	(\$100.00)	-100.0%	\$0.00	0.0%	\$0.00	\$100.00	(\$100.00)	-100.0%	\$74.24	-100.0%	\$500
61670.100.06	INSURANCE	\$17,466.94	\$18,750.00	(\$1,283.06)	-6.8%	\$17,967.89	-2.8%	\$72,624.76	\$75,000.00	(\$2,375.24)	-3.2%	\$83,079.56	-12.6%	\$225,000
61685.000.06	STORM READY/RECOVERY	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61700.100.06	TRAINING & TUITION REIMB	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$320.00	\$300.00	\$20.00	6.7%	\$1,495.00	-78.6%	\$300
61705.100.06	MILEAGE	\$0.00	\$125.00	(\$125.00)	-100.0%	\$981.84	-100.0%	\$0.00	\$375.00	(\$375.00)	-100.0%	\$1,985.31	-100.0%	\$1,500
61710.100.06	TRAVEL & MEETINGS EXPENSE	\$3,566.85	\$3,600.00	(\$33.15)	-0.9%	\$4,101.79	-13.0%	\$3,681.85	\$3,600.00	\$81.85	2.3%	\$8,723.73	-57.8%	\$15,000
61800.100.06	SALARIES	\$55,613.51	\$56,740.00	(\$1,126.49)	-2.0%	\$86,459.23	-35.7%	\$206,219.43	\$215,381.18	(\$9,161.75)	-4.3%	\$329,394.87	-37.4%	\$617,272
61820.100.06	EMPLOYEE BENEFITS	\$17,330.53	\$19,702.14	(\$2,371.61)	-12.0%	\$20,258.24	-14.5%	\$64,401.77	\$76,606.41	(\$12,204.64)	-15.9%	\$102,357.27	-37.1%	\$233,739
61830.100.06	CONTRACT WAGES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$12,696.50	\$12,506.67	\$189.83	1.5%	\$0.00	0.0%	\$67,000
61900.100.06	BAD DEBTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61970.000.06	PAC INITIATIVES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$128.00	\$0.00	\$128.00	0.0%	\$0.00	0.0%	\$0
61975.100.06	EMPLOYEE PHYSICALS/DRUG TESTS	\$140.00	\$140.00	\$0.00	0.0%	\$0.00	0.0%	\$140.00	\$140.00	\$0.00	0.0%	\$215.00	-34.9%	\$140
61980.100.06	WELLNESS PROGRAM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61985.100.06	RETIREE HEALTH BENEFITS	\$7,029.57	\$7,700.00	(\$670.43)	-8.7%	\$7,623.69	-7.8%	\$29,128.77	\$30,800.00	(\$1,671.23)	-5.4%	\$32,545.38	-10.5%	\$96,648
61986.100.06	REIP PROGRAM	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61990.100.06	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$2,234.87	\$0.00	\$2,234.87	0.0%	\$0.00	0.0%	\$0
80025.000.00	LOSS ON RETIREMENT OF ASSETS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$188,663.90	\$188,580.12	\$83.78	0.0%	\$209,943.18	-10.1%	\$677,134.16	\$657,854.62	\$19,279.54	2.9%	\$877,785.76	-22.9%	\$2,054,481

ACCT. #	DESCRIPTION	ACTUAL	OCTOBER 2020 BUDGET	VARIANCE	OCTOBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET
EXPENDITURES-MAINTENANCE													
61510.500.07	UTILITIES	\$379.19	\$336.16	\$43.03	12.8%	\$336.16	12.8%	\$772.83	\$781.84	(\$9.01)	-1.2%	\$859.58	\$5,900
61515.500.07	TELEPHONE/MAINTENANCE SHOP	\$21.48	\$28.75	(\$7.27)	-25.3%	\$37.04	-42.0%	\$85.92	\$115.00	(\$29.08)	-25.3%	\$172.49	\$345
61530.500.07	REPAIRS & MAINT-SHOP	\$23.61	\$25.00	(\$1.39)	-5.6%	\$0.00	0.0%	\$61.52	\$191.00	(\$129.48)	-67.8%	\$864.99	\$1,000
61530.940.07	REPAIRS & MAINT-VEHICLES	\$732.05	\$1,667.00	(\$934.95)	-56.1%	\$872.74	-16.1%	\$3,163.48	\$5,501.00	(\$2,337.52)	-42.5%	\$5,867.97	\$20,000
61530.945.07	REPAIRS & MAINT-EQUIPMENT	\$3,611.13	\$1,250.00	\$2,361.13	188.9%	\$719.78	401.7%	\$6,292.44	\$4,225.00	\$2,067.44	48.9%	\$9,039.70	\$15,000
61610.500.07	UNIFORMS-GROUNDS	\$1,311.88	\$987.00	\$324.88	32.9%	\$1,672.10	-21.5%	\$3,807.44	\$3,736.00	\$71.44	1.9%	\$5,353.19	\$11,844
61610.510.07	UNIFORMS-TERMINAL	\$588.00	\$570.00	\$18.00	3.2%	\$1,061.12	-44.6%	\$1,883.22	\$2,110.00	(\$226.78)	-10.7%	\$2,890.31	\$6,840
61635.500.07	VEHICLE & EQUIPMENT SUPPLIES	\$24.62	\$250.00	(\$225.38)	-90.2%	\$384.91	-93.6%	\$239.72	\$675.00	(\$435.28)	-64.5%	\$2,056.12	\$3,000
61640.500.07	TOOLS-GRND MAINTENANCE	\$0.00	\$75.00	(\$75.00)	-100.0%	\$453.59	-100.0%	\$229.99	\$290.00	(\$60.01)	-20.7%	\$780.21	\$1,000
61640.510.07	TOOLS-TERM MAINTENANCE	\$0.00	\$50.00	(\$50.00)	-100.0%	\$96.00	-100.0%	\$0.00	\$50.00	(\$50.00)	-100.0%	\$96.00	\$500
61645.500.07	VEHICLE EXPENSE-FUEL & OIL	\$4,570.20	\$4,750.00	(\$179.80)	-3.8%	\$8,487.07	-46.2%	\$13,164.22	\$15,375.00	(\$2,210.78)	-14.4%	\$25,990.16	\$45,000
61675.500.07	SHOP SUPPLIES-GRND MAINTENANCE	\$32.41	\$330.00	(\$297.59)	-90.2%	\$989.95	-96.7%	\$251.15	\$740.00	(\$488.85)	-66.1%	\$2,524.60	\$4,000
61675.510.07	SHOP SUPPLIES-TERM MAINTENANCE	\$208.30	\$60.00	\$148.30	247.2%	\$194.81	6.9%	\$284.92	\$120.00	\$164.92	137.4%	\$456.85	\$750
61680.500.07	TOOLS & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61700.500.07	TRAINING-GRND MAINTENANCE	\$0.00	\$0.00	\$0.00	0.0%	\$300.00	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$300.00	\$500
61700.510.07	TRAINING-TERM MAINTENANCE	\$0.00	\$0.00	\$0.00	0.0%	\$300.00	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$300.00	\$750
61710.500.07	TRAVEL & MEETING EXP-GRND MAINT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$5.54	\$0.00	\$5.54	0.0%	\$0.00	\$0
61710.510.07	TRAVEL & MEETING EXP-TERM MAINT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61810.500.07	MAINTENANCE SHOP LABOR (20%)	\$5,752.24	\$6,387.91	(\$635.67)	-10.0%	\$6,885.68	-16.5%	\$21,933.99	\$23,077.50	(\$1,143.51)	-5.0%	\$26,943.05	\$74,181
61810.510.07	TERM MAINTENANCE LABOR (20%)	\$4,333.11	\$4,673.02	(\$339.91)	-7.3%	\$5,198.87	-16.7%	\$14,820.48	\$15,621.31	(\$800.83)	-5.1%	\$20,339.04	\$53,005
61820.500.07	MAINTENANCE BENEFITS (20%)	\$2,141.04	\$2,662.93	(\$521.89)	-19.6%	\$2,213.84	-3.3%	\$9,103.53	\$10,199.93	(\$1,096.40)	-10.7%	\$8,514.18	\$31,703
61820.510.07	TERM MAINTENANCE BENEFITS (20%)	\$1,514.59	\$2,120.97	(\$606.38)	-28.6%	\$1,816.65	-16.6%	\$6,013.82	\$7,417.22	(\$1,403.40)	-18.9%	\$8,764.30	\$24,585
61830.500.07	CONTRACT WAGES-GRND MAINT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61975.500.07	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$0.00	\$0.00	0.0%	\$140.00	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$140.00	\$0
61975.510.07	EMPLOYEE PHYSICALS/DRUG TESTS	\$85.00	\$0.00	\$85.00	0.0%	\$0.00	0.0%	\$85.00	\$0.00	\$85.00	0.0%	\$0.00	\$0
61990.500.07	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
	TOTAL	\$25,328.85	\$26,223.74	(\$894.89)	-3.4%	\$32,160.31	-21.2%	\$82,199.21	\$90,225.81	(\$8,026.60)	-8.9%	\$122,252.74	\$299,904
PHFLIGHT CONCESSIONS													
61510.900.09	COMMUNICATIONS/UTILITIES	\$53.45	\$54.17	(\$0.72)	-1.3%	\$53.45	0.0%	\$213.80	\$216.67	(\$2.87)	-1.3%	\$213.80	\$650
61530.900.09	REPAIRS & MAINT - CONCESSION	\$302.84	\$250.00	\$52.84	21.1%	\$132.72	128.2%	\$1,269.59	\$1,000.00	\$269.59	27.0%	\$2,982.07	\$3,000
61585.900.09	ADV/MKT/DEV - CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$70.84	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$119.88	\$0
61610.900.09	UNIFORMS - CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61660.900.09	GENERAL OFFICE EXPENSE	\$1,263.36	\$250.00	\$1,013.36	405.3%	\$592.76	113.1%	\$3,406.95	\$1,050.00	\$2,356.95	224.5%	\$4,184.43	\$3,000
61670.900.09	INSURANCE EXPENSE - CONCESSION	\$173.95	\$68.75	\$105.20	153.0%	\$252.17	-31.0%	\$695.80	\$275.00	\$420.80	153.0%	\$1,008.68	\$825
61676.900.09	FOOD & BEVERAGE SUPPLIES	\$6,218.91	\$5,687.90	\$531.01	9.3%	\$27,670.55	-77.5%	\$19,277.41	\$19,647.98	(\$370.57)	-1.9%	\$85,836.99	\$72,233
61677.900.09	SUNDRY SUPPLIES	\$199.65	\$220.00	(\$20.35)	-9.3%	\$116.25	71.7%	\$199.65	\$330.00	(\$130.35)	-39.5%	\$304.14	\$700
61680.900.09	KITCHEN EQUIPMENT	\$99.97	\$125.00	(\$25.03)	-20.0%	\$469.68	-78.7%	\$371.10	\$415.00	(\$43.90)	-10.6%	\$1,331.46	\$1,500
61700.900.09	TRAINING REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61810.900.09	CONCESSIONS LABOR	\$12,791.57	\$13,832.00	(\$1,040.43)	-7.5%	\$17,149.87	-25.4%	\$50,640.73	\$50,687.88	(\$47.15)	-0.1%	\$73,645.21	\$171,345
61820.900.09	CONCESSIONS BENEFITS	\$3,849.72	\$4,183.00	(\$333.28)	-8.0%	\$5,529.32	-30.4%	\$14,561.23	\$16,271.05	(\$1,709.82)	-10.5%	\$22,077.69	\$49,744
61830.900.09	CONTRACT WAGES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
61975.900.09	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$50.00	(\$50.00)	-100.0%	\$140.00	-100.0%	\$0.00	\$150.00	(\$150.00)	-100.0%	\$280.00	\$450
61990.900.09	MISC CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
	TOTAL	\$24,953.42	\$24,720.81	\$232.61	0.9%	\$52,177.61	-52.2%	\$90,636.26	\$90,043.58	\$592.68	0.7%	\$191,984.35	\$303,447
	TOTAL OPERATING EXPENDITURES	\$550,789	\$552,013	(\$1,224)	-0.2%	\$640,133	-14.0%	\$1,997,989	\$2,015,670	(\$17,681)	-0.9%	\$2,547,506	\$6,347,886
	BOND INTEREST EXPENSE	\$21,005.00	\$21,020.00	(\$15.00)	-0.1%	\$22,506.92	-6.7%	\$84,105.99	\$90,424.40	(\$6,318.41)	-7.0%	\$90,012.13	\$254,400
	BOND ADMINISTRATIVE COSTS	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$0
	TOTAL BOND DEBT EXPENDITURES	\$21,005.00	\$21,020.00	(\$15.00)	-0.1%	\$22,506.92	-6.7%	\$84,105.99	\$90,424.40	(\$6,318.41)	-7.0%	\$90,012.13	\$254,400
	GRAND TOTAL EXPENDITURES	\$571,793.78	\$573,032.76	(\$1,238.98)	-0.2%	\$662,639.45	-13.7%	\$2,082,094.68	\$2,106,094.21	(\$23,999.53)	-1.1%	\$2,637,518.00	\$6,602,285.50



**PENINSULA AIRPORT COMMISSION - RESTAURANT
OPERATING INCOME STATEMENT
OCTOBER 2020**

ACCT. #	DESCRIPTION	ACTUAL	OCTOBER 2020 BUDGET	VARIANCE		OCTOBER 2019 ACTUAL		ACTUAL	FY 2021 YEAR-TO-DATE BUDGET	VARIANCE		FY 2020 YTD ACTUAL		FY 2021 BUDGET
	PHFLIGHT REVENUE													
41410.000.02	FOOD CONCESSIONS REVENUE	\$15,363.89	\$18,959.65	(\$3,595.76)	-19.0%	\$63,636.41	-75.9%	\$56,650.71	\$65,493.26	(\$8,842.55)	-13.5%	\$255,904.86	-77.9%	\$240,776
41412.000.02	CONCESSIONS-SUNDRIES	\$130.50	\$55.64	\$74.86	134.5%	\$208.00	-37.3%	\$553.75	\$192.20	\$361.55	188.1%	\$1,040.25	-46.8%	\$706
	TOTAL	\$15,494.39	\$19,015.29	(\$3,520.90)	-18.5%	\$63,844.41	-75.7%	\$57,204.46	\$65,685.46	(\$8,481.00)	-12.9%	\$256,945.11	-77.7%	\$241,482
	PHFLIGHT EXPENSES													
61510.900.09	COMMUNICATIONS/UTILITIES	\$53.45	\$54.17	(\$0.72)	-1.3%	\$53.45	0.0%	\$213.80	\$216.67	(\$2.87)	-1.3%	\$213.80	0.0%	\$650
61530.900.09	REPAIRS & MAINT - CONCESSION	\$302.84	\$250.00	\$52.84	21.1%	\$132.72	128.2%	\$1,269.59	\$1,000.00	\$269.59	27.0%	\$2,982.07	-57.4%	\$3,000
61585.900.09	ADV/MKT/DEV - CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$70.84	-100.0%	\$0.00	\$0.00	\$0.00	0.0%	\$119.88	-100.0%	\$0
61610.900.09	UNIFORMS - CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61660.900.09	GENERAL OFFICE EXPENSE	\$1,263.36	\$250.00	\$1,013.36	405.3%	\$592.76	113.1%	\$3,406.95	\$1,050.00	\$2,356.95	224.5%	\$4,184.43	-18.6%	\$3,000
61670.900.09	INSURANCE EXPENSE - CONCESSION	\$173.95	\$68.75	\$105.20	153.0%	\$252.17	-31.0%	\$695.80	\$275.00	\$420.80	153.0%	\$1,008.68	-31.0%	\$825
61676.900.09	FOOD & BEVERAGE SUPPLIES	\$6,218.91	\$5,687.90	\$531.01	9.3%	\$27,670.55	-77.5%	\$19,277.41	\$19,647.98	(\$370.57)	-1.9%	\$85,836.99	-77.5%	\$72,233
61677.900.09	SUNDRY SUPPLIES	\$199.65	\$220.00	(\$20.35)	-9.3%	\$116.25	71.7%	\$199.65	\$330.00	(\$130.35)	-39.5%	\$304.14	-34.4%	\$700
61680.900.09	KITCHEN EQUIPMENT	\$99.97	\$125.00	(\$25.03)	-20.0%	\$469.68	-78.7%	\$371.10	\$415.00	(\$43.90)	-10.6%	\$1,331.46	-72.1%	\$1,500
61700.900.09	TRAINING REIMBURSEMENT	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61810.900.09	CONCESSIONS LABOR	\$12,791.57	\$13,832.00	(\$1,040.43)	-7.5%	\$17,149.87	-25.4%	\$50,640.73	\$50,687.88	(\$47.15)	-0.1%	\$73,645.21	-31.2%	\$171,345
61820.900.09	CONCESSIONS BENEFITS	\$3,849.72	\$4,183.00	(\$333.28)	-8.0%	\$5,529.32	-30.4%	\$14,561.23	\$16,271.05	(\$1,709.82)	-10.5%	\$22,077.69	-34.0%	\$49,744
61830.900.09	CONTRACT WAGES	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
61975.900.09	EMPLOYEE PHYSICALS/DRUG TESTS	\$0.00	\$50.00	(\$50.00)	-100.0%	\$140.00	-100.0%	\$0.00	\$150.00	(\$150.00)	-100.0%	\$280.00	-100.0%	\$450
61990.900.09	MISC CONCESSION	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	0.0%	\$0
	TOTAL	\$24,953.42	\$24,720.81	\$232.61	0.9%	\$52,177.61	-52.2%	\$90,636.26	\$90,043.58	\$592.68	0.7%	\$191,984.35	-52.8%	\$303,447
	TAKE PHFLIGHT NET INCOME	(\$9,459.03)	(\$5,705.52)	(\$3,753.51)	-65.8%	\$11,666.80	-181.1%	(\$33,431.80)	(\$24,358.11)	(\$9,073.69)	-37.3%	\$64,960.76	-151.5%	(\$61,965)

**PENINSULA AIRPORT COMMISSION
OPERATING BALANCE SHEET
AS OF OCTOBER 31, 2020**

Current Assets:

Cash	\$11,505,534	
PFC Funds	\$2,588,215	
Net Accounts Receivable	\$234,124	
Advance/Prepays/Inventory	\$318,805	
Note INT FND	\$643	
Deferred Outflows	\$668,585	
Total Current Assets		\$15,315,906

Net Fixed Assets		\$83,203,401
Other Assets - Net Unamortized Bond Costs		\$0
Total Assets		\$98,519,308

Current Liabilities:

Accounts Payable	\$124,120	
Accrued Payroll & Benefits	\$369,862	
Employee FSA Reimbursement	-\$783	
Payroll Taxes	\$21,071	
Food & Beverage Tax	\$1,564	
Rent & Other Deposits	\$28,973	
Deferred Income	\$14,332	
Total Current Liabilities:		\$559,138

Long-Term Liabilities:

VRA Bond Payable (\$2.5MM)	\$911,919	
AIP Bond Payable-Towne Bank (\$7MM)	\$4,049,123	
AIP Bond Payable-Towne Bank (\$3MM)	\$1,837,834	
OPEB Liability	\$5,837,984	
Pension Asset/Liability (GASB 68)	-\$12,435	
Group Life Insurance OPEB Liability (GASB 74)	\$203,246	
Total Long-Term Liabilities		\$12,827,671

Other Liabilities - Deferred Income/Outflows		\$1,831,790
Total Liabilities		\$15,218,600

Capital:

Capital Contributions	\$8,644,004	
Passenger Facility Charges	\$2,588,215	
Retained Earnings	\$71,504,582	
YTD Earnings-Current Year	\$563,906	
Total Capital		\$83,300,708
Total Liabilities & Capital		\$98,519,307

**PENINSULA AIRPORT COMMISSION
STATUS OF CASH AND INVESTMENTS
AS OF OCTOBER 31, 2020**

PFC Funds	\$	2,588,215	
Capital (State Entitlements)	\$	2,287,665	
Capital (Recovery)	\$	165,848	
Money Market (State Entitlements)	\$	6,059,022	
Trailer Park Security Deposits	\$	25,382	
Equitable Share	\$	-	
Investments	\$	-	
Total Restricted Cash			\$ 11,126,131
Operating Cash	\$	2,652,917	
Capital (Unrestricted)	\$	174	
Money Market (Unrestricted)	\$	303,099	
Payroll & Other	\$	11,429	
Total Unrestricted Cash			\$ 2,967,618
Total Cash			\$ 14,093,749
Investments			
Total Cash & Investments			\$ 14,093,749
Total Unrestricted Cash & Investments	\$	2,967,618	
CARES Act Grant Funds:	\$	4,135,878	
Total Reimbursed to Date	\$	(2,579,319)	
Funds Remaining	\$	1,556,559	

STATUS OF CAPITAL & REPAIR PROJECTS
AS OF OCTOBER 31, 2020
ACCOUNT #15000

PROJECT	PROJECT COST	FAA FUNDING	VDOA FUNDING	PFC FUNDING	PAC FUNDING	SCHEDULED START	ESTIMATED COMPLETION	FUNDING	EXPENDED AS OF 10/2020	PERCENT COMPLETE	REMAINING PROJECT COST	FAA SPEND	VDOA SPEND	PFC SPEND	PAC SPEND	TOTAL SPEND	Notes
Construction Airfield Rwy 2 & 7 Perimeter Road	\$ 2,145,000	\$ 1,930,500	\$ 214,500			Aug-19	Dec-20	FAA/VDOA	\$ 1,561,225.22	73%	\$ 583,774.78	\$ 1,405,102.70	\$ 156,122.52			\$ 1,561,225.22	Delayed from 2019 - Start June 2020
Construction TWY A&D Lighting, Shoulders, & Apron	\$ 5,320,777	\$ 5,320,777				Aug-20	Jul-21	FAA	\$ 122,141.52	2%	\$ 5,198,635.48	\$ 122,141.52				\$ 122,141.52	Delayed from Aug 2020 - Start Spring 2021
Firehouse Generator	\$ 75,000		\$ 60,000		\$ 15,000	Oct-20	Nov-20	VDOA/PAC	\$ -	0%	\$ 75,000.00					\$ -	Awarded June 12, 2020
Upgrade Terminal PA System	\$ 111,034		\$ 44,414		\$ 66,620	Oct-20	Dec-20	VDOA/PAC	\$ -	0%	\$ 111,034.00					\$ -	Work in Process
10K Loader	\$ 170,000		\$ 136,000	\$ 34,000		Oct-20	Nov-20	VDOA/PFC	\$ -	0%	\$ 170,000.00					\$ -	80% VDOA & 20% PFC App #3
Security Camera Upgrade (CCTV)	\$ 50,000		\$ 40,000		\$ 10,000	Oct-20	Dec-20	VDOA/PAC	\$ -	0%	\$ 50,000.00					\$ -	Awarded July 24, 2020
Obstruction Survey	\$ 100,000		\$ 80,000		\$ 20,000	Oct-20	Apr-21	VDOA/PAC	\$ -	0%	\$ 100,000.00					\$ -	80% VDOA
IT Upgrades-Servers	\$ 38,000				\$ 38,000	Oct-19	Nov-20	PAC	\$ 26,719.50	70%	\$ 11,280.50				\$ 26,719.50	\$ 26,719.50	Work in Process
IT Upgrades-Computers	\$ 39,000				\$ 39,000	Jul-20	Dec-20	PAC	\$ 5,808.00	15%	\$ 33,192.00				\$ 5,808.00	\$ 5,808.00	Purchasing in Phases - Work in Process
Payroll Software Implementation	\$ 8,480				\$ 8,480	Jun-20	Nov-20	PAC	\$ 6,948.11	82%	\$ 1,531.89				\$ 6,948.11	\$ 6,948.11	Work in Process
PFC Application #3 Administration	\$ 45,000			\$ 45,000		Oct-12	Jan-21	PFC	\$ 35,662.96	79%	\$ 9,337.04			\$ 35,662.96		\$ 35,662.96	100% PFC
PFC Application #6 Development	\$ 59,000			\$ 59,000		Apr-20	Jan-21	PFC	\$ 9,809.61	17%	\$ 49,190.39				\$ 9,809.61	\$ 9,809.61	100% PFC - Reimburse PAC upon approval
Land Acquisition Oriana Rd	\$ 225,000			\$ 225,000		Jun-20	Dec-20	PFC	\$ 12,558.30	6%	\$ 212,441.70			\$ 12,558.30		\$ 12,558.30	100% PFC App #6
Bag Belt System Replacement Design	\$ 300,000		\$ 240,000	\$ 60,000		Nov-20	Apr-21	VDOA/PFC	\$ -	0%	\$ 300,000.00					\$ -	80% VDOA & 20% PFC
GA Ramp Rehab Design & Cat Ex	\$ 200,000		\$ 160,000	\$ 40,000		Apr-21	Jun-21	VDOA/PFC	\$ -	0%	\$ 200,000.00					\$ -	80% VDOA & 20% PFC
Replace Incoming Bag Belt 1	\$ 1,500,000		\$ 1,200,000	\$ 300,000		Jul-21	Jun-22	VDOA/PFC	\$ -	0%	\$ 1,500,000.00					\$ -	80% VDOA & 20% PFC
Jetbridge Replacement	\$ 3,000,000			\$ 3,000,000		TBD	TBD	PFC	\$ -	0%	\$ 3,000,000.00					\$ -	100% PFC
ARFF Station Design, Siting and Environmental	\$ 675,000			\$ 675,000		TBD	TBD	PFC	\$ -	0%	\$ 675,000.00					\$ -	100% PFC
Firehouse Roof Replacement-Ph 2	\$ 22,000		\$ 17,600		\$ 4,400	Apr-21	Jun-21	VDOA/PAC	\$ -	0%	\$ 22,000.00					\$ -	80% VDOA
FOD Boss	\$ 8,000		\$ 6,400		\$ 1,600	Apr-21	Jun-21	VDOA/PAC	\$ -	0%	\$ 8,000.00					\$ -	80% VDOA
Repave Car Wash Area	\$ 35,000				\$ 35,000	Apr-21	Jun-21	PAC	\$ -	0%	\$ 35,000.00					\$ -	Pending Fund Availability
Employee Lot Repaving	\$ 100,000				\$ 100,000	Apr-21	Jun-21	PAC	\$ -	0%	\$ 100,000.00					\$ -	Pending Fund Availability
Hangar 1A Roof	\$ 20,000				\$ 20,000	ON HOLD	TBD	PAC	\$ -	0%	\$ 20,000.00					\$ -	On Hold
Airport Apartments	\$ 8,000				\$ 8,000	ON HOLD	TBD	PAC	\$ -	0%	\$ 8,000.00					\$ -	On Hold
EASE Passenger Processing System	\$ 117,075				\$ 117,075	Jun-17	ON HOLD	PAC	\$ 91,120.67	78%	\$ 25,954.33				\$ 91,120.67	\$ 91,120.67	On Hold
South Corp Bond	\$ 154,553		\$ 154,553			Aug-15	May-27	VDOA	\$ 50,549.20	33%	\$ 104,003.40		\$ 50,549.20			\$ 50,549.20	100% VDOA
Terminal Window Replacement P2	\$ 50,000		\$ 20,000		\$ 30,000	Sep-20	Jun-21	VDOA/PAC	\$ -	0%	\$ 50,000.00					\$ -	40% VDOA -Not Capitalizable
Total	\$ 14,575,919	\$ 7,251,277	\$ 2,373,467	\$ 4,438,000	\$ 513,175				\$ 1,922,543.09		\$ 12,653,375.51	\$ 1,527,244.22	\$ 206,671.72	\$ 48,221.26	\$ 140,405.89	\$ 1,922,543.09	

PAC-Peninsula Airport Commission-10% share with FAA funded projects and 20% share with VDOA funded projects

VDOA-Virginia Department of Aviation-Usually 80% share

FAA-Federal Aviation Administration-Usually 90 % share

PFC-Passenger Facility Charge \$4.50 per Enplaned Passenger

OTHER-Federal Forfeiture Funds

Completed:

Design TWY A&D Lighting, Shoulders, & Apron	\$ 339,679	\$ 305,711	\$ 33,968			Jan-20	Aug-20	FAA/VDOA	\$ 339,678.51	100%	\$ -	\$ 305,710.66	\$ 33,967.85			\$ 339,678.51	
John Deere Z930M Mower	\$ 10,559		\$ 8,447		\$ 2,112	Jul-20	Aug-20	VDOA/PAC	\$ 10,559.01	100%	\$ -		\$ 8,447.21		\$ 2,111.80	\$ 10,559.01	
Multiquip Pump Trash 6" MQ62TKT, Kohler Trailer	\$ 18,975		\$ 15,180		\$ 3,795	Oct-20	Oct-20	VDOA/PAC	\$ 18,975.00	100%	\$ -		\$ 15,180.00		3795	\$ 18,975.00	
Total Completed YTD FY21	\$ 350,238	\$ 305,711	\$ 42,415	\$ -	\$ 2,112				\$ 369,212.52		\$ -	\$ 305,710.66	\$ 42,415.06	\$ -	\$ 2,111.80	\$ 350,237.52	

Actual CIP Balance (Excl Bond & Expen	\$ 1,871,993.89	Cash Balance	\$ -	Pending Reimb	\$ 191,230	Other restricted	\$ 8,346,687	PFC	\$ 2,588,215	Unrestricted	\$ 2,967,618	Total	\$ 14,093,749
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NEWPORT NEWS/WILLIAMSBURG INTERNATIONAL AIRPORT
Monthly Report Summary
October 2020

- We served 11,463 passengers in Oct. 2020
 - up by 3,079 from Sept. 2020
- Load factors:
 - 0.0% for Delta
 - 58.3% for American
- Flight Ops (landings & take offs)
 - 3,163

Total Passengers:

Jan: 28,750
Feb: 26,023
Mar: 17,178
Apr: 1,932
May: 6,547
June: 7,776
July: 12,409
Aug: 9,717
Sep: 8,384
Oct: 11,463
Nov:
Dec:

Total: 130,179 PAX

NEWPORT NEWS / WILLIAMSBURG INTERNATIONAL AIRPORT
MONTHLY ACTIVITY REPORT

OCT 2020									Total Seats
TOTAL PAX									
(enpl. + depl.)	Oct-20	Oct-19	% CHG	MKT SHR 2019	MKT SHR 2018	Seats Avail.	Total Enpl & Depl	Load Factor	TYD2020
Delta	0	13,690	-100.0%	0.0%	39.5%	0	0		44,847
American	11,192	20,405	-45.2%	97.6%	58.9%	19,204	11,192	58.3%	171,754
Charter	271	534		2.4%	1.5%				216,601
TOTAL		11,463	34,629	-66.9%	100.0%	100.0%			
YOY PAX	11/19-10/20	11/18-10/19	% CHG	MKT SHR 2019	MKT SHR 2018				
Delta	54,754	165,463	-66.9%	27.0%	39.1%				
American	147,011	255,318	-42.4%	72.4%	60.4%				
Charter	1,380	1,990	-30.7%	0.7%	0.5%				
TOTAL		203,145	422,771	-51.9%	100.0%	100.0%			
YTD PAX	2020 YTD	2019 YTD	% CHG	MKT SHR 2019	MKT SHR 2018	Total Seat Available YTD			
Delta	29,195	138,574	-78.9%	22.4%	38.7%	44,847			
American	99,922	217,658	-54.1%	76.8%	60.8%	171,754			
Charter	1,062	1,615	-34.2%	0.8%	0.5%				
TOTAL		130,179	357,847	-63.6%	100.0%	100.0%	216,601		
FLIGHT OPS		12 Months To-Date		12 Months To-Date	YOY				
	Oct-20	Oct-19	2020	2019	% CHANGE				
GA	1,651	2,980	22,357	33,657	-33.6%				
Air Carrier	570	1,093	7,435	11,202	-33.6%				
Itinerant Mil	538	728	6,721	8,010	-16.1%				
Local Mil	404	828	7,685	11,379	-32.5%				
TOTAL		3,163	5,629	44,198	64,248	-31.2%			

PENINSULA AIRPORT COMMISSION

RESOLUTION 21-11 AUTHORIZING ABATEMENT OF CERTAIN PASSENGER CARRIER AIRLINE FEES AND CHARGES

December 3, 2020

WHEREAS, the Peninsula Airport Commission (the “Commission”) is a political subdivision of the Commonwealth of Virginia, created pursuant to Chapter 22 of the Acts of the General Assembly of the Commonwealth of Virginia of 1946, as amended, and owns and operates Newport News – Williamsburg International Airport (the “Airport”);

WHEREAS, on March 11, 2020, the World Health Organization declared a pandemic following the outbreak of COVID-19, a respiratory disease caused by a new strain of coronavirus that is currently negatively impacting most, if not all, areas of the world, including the United States and the Commonwealth of Virginia; and within the United States, the President of the United States declared a national emergency on March 13, 2020, and the federal government and various state and local governments, as well as private entities and institutions, have implemented a variety of different efforts aimed at preventing the spread of COVID-19 including, but not limited to, travel restrictions, voluntary and mandatory quarantines, event postponement and cancellations, voluntary and mandatory work from home arrangements, and facility closures; and the impact of these various measures, as well as general concerns related to the global and national public health emergency and other contributing factors, have also resulted in significant volatility in the stock and credit markets, dislocations in the labor market and a general consensus that the global and national economies are distressed; and the economic and financial fallout from COVID-19 on the United States, including the Commonwealth, is expected to be significant and may be prolonged;

WHEREAS, on March 12, 2020, Governor Northam declared a state of emergency in the Commonwealth as a result of the COVID-19 pandemic (which declaration was reaffirmed and continued on May 26, 2020), and the Cities of Hampton and Newport News have also declared states of emergency as a result of the COVID-19 pandemic;

WHEREAS, since March, 2020, Governor Northam has imposed restrictions designed to address the COVID-19 pandemic in the Commonwealth, including at various times a statewide Stay at Home executive order, the prohibition of certain public and private in-person gatherings, the closure of certain recreational and entertainment businesses, restrictions on in-person educational instruction at schools and institutions of higher education; and requirements and recommendations pertaining to social distancing, teleworking, and wearing face coverings;

WHEREAS, subsequent executive orders have addressed the phased re-opening of the Commonwealth, including in the service area of the Airport;

WHEREAS, given the fluidity of the public health crisis, there is no basis to predict how long the current phased re-opening of the Commonwealth, and any subsequent phases may be in place before all restrictions have been lifted or whether the Governor may determine to re-impose some or all of the restrictions in one or more localities or regions of the Commonwealth, including in the service area of the Airport;

above cease to be applicable at the Airport and in its air service region or the passenger carrier airlines are made eligible for or become recipients of other or additional governmental forms of relief or aid.

5. The estimated budgetary impact of the provisions of this Resolution is \$26,000 per month. While the Commission presently has sufficient financial resources and reserves to absorb the short term revenue reductions authorized by this Resolution, the Commission expressly retains the right to terminate or limit any waiver of rates and charges for any reason, including but not limited to a determination that its long term financial interests are no longer served by any such waiver.
6. This Resolution shall take effect immediately.

PENINSULA AIRPORT COMMISSION

RESOLUTION 21-10 REGARDING COMMERCIAL HANGAR GROUND LEASE

December 3, 2020

WHEREAS, the Peninsula Airport Commission (the "Commission") is a political subdivision of the Commonwealth of Virginia, created pursuant to Chapter 22 of the Acts of the General Assembly of the Commonwealth of Virginia of 1946, as amended, and owns and operates Newport News – Williamsburg International Airport (the "Airport");

WHEREAS, the Commission is vested with the authority to make provisions for the needs of aviation, commerce, shipping, and travel in, to and around the Airport to promote and develop the Airport, and in the exercise of such power, to enter into leases of Airport property;

WHEREAS, the Commission desires to enter into a lease with Aery Aviation, LLC, a Virginia limited liability company, as Tenant, for a portion of the Airport to be used for the construction and operation of an aircraft hangar for aircraft owned and controlled by Tenant or a permitted subtenant under the lease;

WHEREAS, there has been prepared by Commission Staff the form of a deed and agreement of lease between the Commission and Tenant (the "Lease Agreement"), and such Lease Agreement has been reviewed by counsel and the Real Estate Committee and presented at this meeting; and

WHEREAS, the Commissioners of the Peninsula Airport Commission, after mature deliberation and upon the recommendation of the Real Estate Committee, desire to approve the Lease Agreement and its execution and delivery on behalf of the Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PENINSULA AIRPORT COMMISSION THAT:

1. The lease of the hangar site to the Tenant upon the terms and conditions set forth in the Lease Agreement is hereby approved. The Lease Agreement, in substantially the form submitted to this meeting, is hereby approved with such changes, insertions or omissions as may be acceptable to the Commission and approved by the Chairman or Vice Chairman, either of whom may act, upon advice of counsel to the Commission, which approval shall be evidenced conclusively by the execution and delivery of the Lease Agreement. The Chairman and the Vice-Chairman, either of whom may act, are authorized and directed to execute and deliver the Lease Agreement on behalf of the Commission.
2. As the undertaking of the commercial hangar project is likely to result in the destruction of certain wetlands, the acquisition of mitigation credits in order to mitigate same is hereby authorized, provided the net cost to the Commission of any such mitigation credits shall not exceed \$10,000.00.
3. This Resolution shall take effect immediately.

PENINSULA AIRPORT COMMISSION

RESOLUTION 21-09 AWARDING ENGAGEMENT FOR AUDITING SERVICES

December 3, 2020

WHEREAS, the Peninsula Airport Commission (the "Commission") is a political subdivision of the Commonwealth of Virginia, created pursuant to Chapter 22 of the Acts of the General Assembly of the Commonwealth of Virginia of 1946, as amended, and owns and operates Newport News – Williamsburg International Airport (the "Airport");

WHEREAS, the Commission issued its request for proposals ("RFP") for auditing services to perform an audit of the fixed base operators at the Airport;

WHEREAS, the Commission has received () proposals in response to the RFP;

WHEREAS, pursuant to the provisions of the Virginia Public Procurement Act, the Commission has considered the proposals that it has received in response to the RFP and has conducted negotiations with selected offerors deemed fully qualified and best suited among those submitting proposals; and

WHEREAS, the Commissioners of the Peninsula Airport Commission, after mature deliberation and upon the recommendations of Staff, deem it prudent and desirable to award the engagement for professional auditing services to [REDACTED], which, in the opinion of the Commissioners of the Commission, has made the best proposal.

NOW, THEREFORE, BE IT RESOLVED THE BOARD OF COMMISSIONERS OF THE PENINSULA AIRPORT COMMISSION THAT:

1. The Executive Director of the Commission is hereby authorized and directed to enter into an engagement agreement with [REDACTED], such contract to be upon such terms and conditions as specified in the RFP, including a term of one year with two additional renewal periods at the option of the Commission, and as further negotiated in the RFP process and upon such further terms and conditions as the Executive Director, upon the advice of counsel to the Commission, may deem necessary and appropriate.
2. This resolution shall take effect immediately.

PENINSULA AIRPORT COMMISSION

RESOLUTION 12-08 REGARDING MEMORANDUM OF UNDERSTANDING WITH CITY OF NEWPORT NEWS

December 3, 2020

WHEREAS, the Peninsula Airport Commission (the “Commission”) is a political subdivision of the Commonwealth of Virginia, created pursuant to Chapter 22 of the Acts of the General Assembly of the Commonwealth of Virginia of 1946, as amended, and owns and operates Newport News – Williamsburg International Airport (the “Airport”);

WHEREAS, the City of Newport News, Virginia (the “City”) has offered to acquire certain property of the Commission, consisting of approximately 192 acres in York County and more particularly described on Exhibit A hereto (the “Land”) to be used for conservation purposes as a watershed protection area under the authority of the Newport News Waterworks Department;

WHEREAS, the Commission’s conveyance of the Land is subject to the approval of the Federal Aviation Administration (the “FAA”) and compliance with various procedures required by federal law, including but not limited to an appraisal for the fair market value of the Land;

WHEREAS, pending receipt of necessary approvals and satisfaction of necessary requirements, the Commission and the City desire to set forth their understandings with respect to the conveyance of the Land in a non-binding Memorandum of Understanding “(the “MOU”) with respect thereto; and

WHEREAS, the Commissioners of the Peninsula Airport Commission, after mature deliberation and upon the recommendation of the Real Estate Committee, desire to approve the MOU with the City, as described above, and its execution and delivery on behalf of the Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PENINSULA AIRPORT COMMISSION THAT:

1. The conveyance of the Land upon the terms and conditions set forth in the MOU is hereby approved. The MOU, in substantially the form submitted to this meeting, is hereby approved with such changes, insertions or omissions as may be acceptable to the Commission and approved by the Chairman or Vice Chairman, either of whom may act, upon advice of counsel to the Commission, which approval shall be evidenced conclusively by the execution and delivery of the MOU. The Chairman and the Vice-Chairman, either of whom may act, are authorized and directed to execute and deliver the MOU on behalf of the Commission.
2. The MOU shall be a nonbinding agreement between the Commission and the City and is intended only to outline the primary terms and process for which the Commission and the City would enter into a binding purchase and sale agreement for the Land.
3. This Resolution shall take effect immediately.

Exhibit A

