



REAL ESTATE COMMITTEE MINUTES

August 19, 2019

Immediately Following Finance/Audit Committee

The Real Estate Committee in the Commission room at the Newport News/Williamsburg International Airport, pursuant to due notice.

Commissioners Present

Commissioners Joseph and Herbert.

Executive Director

Mr. Michael Giardino, C.M.

Others present:

Viveca Munger

Commissioner Joseph called the meeting to order at 4:19 p.m.

Commissioner Joseph made a motion to approve the minutes from the meeting held July 22, 2019; Commissioner Herbert seconded the motion. Passed.

Old Business

Mobile Home Park (Ms. Munger provided the following information)

- Rent Manager Software is up and running
- Rents receivable were briefed in detail
- The storm sewage charge was briefed in detail
- Pay or Quit notices have gone out
- A discussion took place about abandoned trailers and a process for turnover
- The drainage issue is being studied by staff and PAC term engineers Talbert & Bright
 - T&B is assuming no drainage exists and will scope a new drainage system
- The Committee requested a strategic plan with regard to the Mobile Home Park
 - A discussion ensued to include the potential master planning process

New Business

Cox Cable Easement (Ms. Munger introduced a resolution for an easement)

- See attached



190819 Peninsula
Airport Commission

- Commissioners asked for a brief on the location of the easement and the purpose. Mr. Giardino and Ms. Munger provided.

Commissioner Herbert made a motion to forward the Easement Resolution to the Commission for adoption after mature deliberation; Commissioner Joseph seconded the motion. Passed.

CLOSED MEETING

The Committee entertained the following motion:

BE IT RESOLVED, that the Committee enter a Closed Meeting pursuant to Virginia Code Sections 2.2-3711(A) (1), (3), (7), and (8) for the following purpose: Discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property where discussion in an open meeting would adversely affect the Commission's bargaining position or negotiating strategy (regarding certain real property of the Commission no longer considered necessary for airport purposes as described in the Commission's Master Plan).

Such motion was duly moved, seconded and approved.

The Commission entered into such Closed Meeting at 4:55 p.m., and reconvened in Open meeting at 5:55 p.m., and thereupon considered a motion pursuant to Virginia Code § 2.2 3712(D) that, to the best knowledge of each Commissioner then present, (i) only such public business matters lawfully exempted from open meeting requirements, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Board and that a statement to such effect would appear in the minutes of the meeting. Such motion was duly made, seconded and approved.

New Business None.

Being no other business, the meeting was adjourned at 5:56 p.m. The next scheduled Real Estate Committee will take place on Monday, September 23, 2019 immediately following the Finance Audit Committee Meeting in the Peninsula Airport Commission Room.