

PENINSULA AIRPORT COMMISSION

MINUTES

June 5, 2017

PRESIDED: George Wallace

The special meeting of the Peninsula Airport Commission was held on Monday, June 5, 2017 at 4:00 p.m. in the Airport Banquet Room at the Newport News/Williamsburg International Airport.

Commissioners present were:

Rob Coleman, Steve Mallon, Sharon Scott and George Wallace.

(Commissioner Walter Jubien, Jr. was not in attendance)

Interim Executive Director

Mr. Sanford B. Wanner

Executive Assistant

Ms. Rhonda Wissinger

Legal Counsel

James S. McNider, III

Public in Attendance

Dave Ress-The Daily Press

Aleah Hordges-Channel 3 News

Walter Kelley, Jr.-Hausfeld, LLP

Ian Engdahl-Hausfeld, LLP

The meeting was called to order at 4:11 p.m.

CLOSED MEETING

BE IT RESOLVED, that the Commission enter into a Closed Meeting pursuant to the Virginia Freedom of Information Act; Section 2.2-3711.A. pertaining to:

Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Specifically, to discuss legal issues relating to the VDOT audit, the People Express Airlines, Inc. loan and to extend the Interim Executive Director's contract.

Commissioner Steve Mallon made the motion, seconded by Commissioner Sharon Scott to hold a closed meeting.

Voting yes were:

Steve Mallon, Sharon Scott and George Wallace.

The Commission entered into a Closed Meeting at 4:12 p.m. and reconvened in Open meeting at 6:36 p.m. Upon reconvening, it was

RESOLVED, that to the best of the Commission's knowledge, only public business matters lawfully exempt from open meeting requirements, and only such public business matters as were identified in the motion by which the Closed Meeting was convened, were heard, discussed or considered in Closed Meeting.

Voting yes were:

Rob Coleman, Steve Mallon, Sharon Scott and George Wallace.

(Commissioner Coleman arrived at 4:20 p.m.)

EXTENDING SANFORD B.WANNER, INTERIM EXECUTIVE DIRECTOR'S CONTRACT

RESOLVED, that The Peninsula Airport Commission extends the contract term of service of Mr. Sanford B. Wanner, as the Interim Executive Director, for the Peninsula Airport Commission, until a permanent Executive Director has been hired and a

transition date established by the Commission.

Commissioner Steve Mallon made the motion to extend Mr. Sanford B. Wanner, Interim Executive Director's contract and Commissioner Rob Coleman seconded the motion.

Voting yes were:

Rob Coleman, Steve Mallon, Sharon Scott and George Wallace.

RESOLVED, that pursuant to Virginia Code section 2.2-4344.A(2) permitting the retention of legal services without competition, Walter D. Kelley, Jr., Esquire and the law firm of Hausfeld LLP shall be and hereby are retained as SPECIAL COUNSEL to the Peninsula Airport Commission, and the Interim Executive Director is empowered to issue a \$30,000 purchase order/contract to that end.

Commissioner Sharon Scott made the motion to retain the legal services of Walter D. Kelley, Jr., Esquire and the law firm of Hausfeld LLP and Commissioner Rob Coleman seconded the motion.

Voting yes were:

Rob Coleman, Steve Mallon, Sharon Scott and George Wallace.

Mr. Sanford Wanner stated the RFP for the Executive Search Firm was due this Friday, June 9, 2017 and he would be reviewing the proposals and bringing them before the Commission at the regularly scheduled meeting on Thursday, June 22, 2017.

There being no further business, the meeting was adjourned at 6:38 p.m.

NEXT MEETING

The next meeting of the Peninsula Airport Commission will be held on Thursday, June 22, 2017 at 8:00 a.m. in the Banquet Room.

RESOLUTION
A RESOLUTION EXTENDING THE TERM OF SERVICE OF
APPOINTED INTERIM EXECUTIVE DIRECTOR
SANFORD B. WANNER

WHEREAS, the Peninsula Airport Commission appointed Sanford B. Wanner as the Executive Director on an interim basis for the Peninsula Airport Commission, Virginia, as authorized by Article II, Section I of the Bylaws of the Peninsula Airport Commission as amended and an employment contract was executed between the Commission and Sanford B. Wanner providing that the initial term of service for Mr. Wanner would be for three (3) months beginning March 8, 2017; and

WHEREAS, any extension to the initial term was to be extended on a month-to-month basis and made in writing; and

WHEREAS, it is the opinion of the Peninsula Airport Commission that the search for securing the employment of a permanent Executive Director is moving in a positive direction,

NOW, THEREFORE, BE IT RESOLVED, the Peninsula Airport Commission, this 5th day of June, 2017, hereby extends the contract term of service of Mr. Sanford B. Wanner as the Interim Executive Director for the Peninsula Airport Commission until a permanent Executive Director has been hired and a transition date established by the Commission.

Adopted this 5th day of June, 2017

IN WITNESS WHEREOF, the Commission by motion made on June 5, 2017 has caused this contract to be executed on its behalf by the Chairman and Wanner has executed this contract, both in duplicate, as of this day.


Executed this 5th day of June 2017.

PENINSULA AIRPORT COMMISSION


George Wallace, Chairman

George Wallace, Chairman

SANFORD B. WANNER



Sanford B. Wanner

Attest:


Rhonda Wissinger, Executive Assistant

Rhonda Wissinger, Executive Assistant

Approved as to Form:


James S. McNider, III, Attorney

James S. McNider, III, Attorney